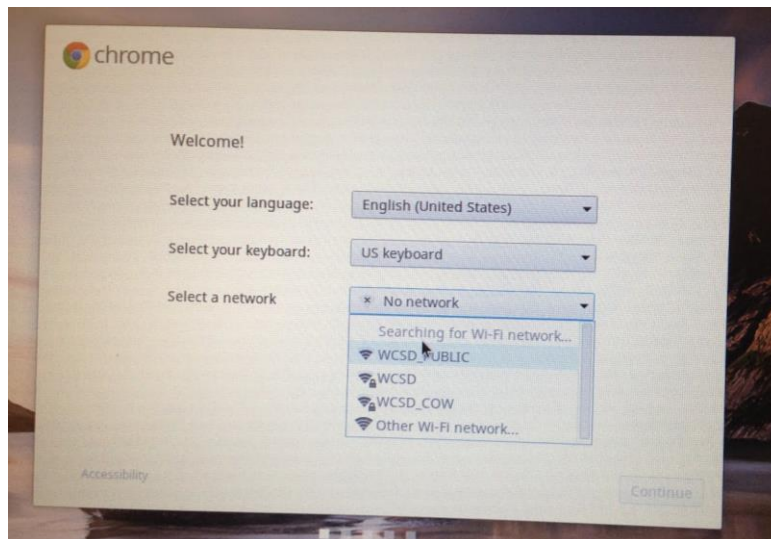


Chromebook: Getting Started

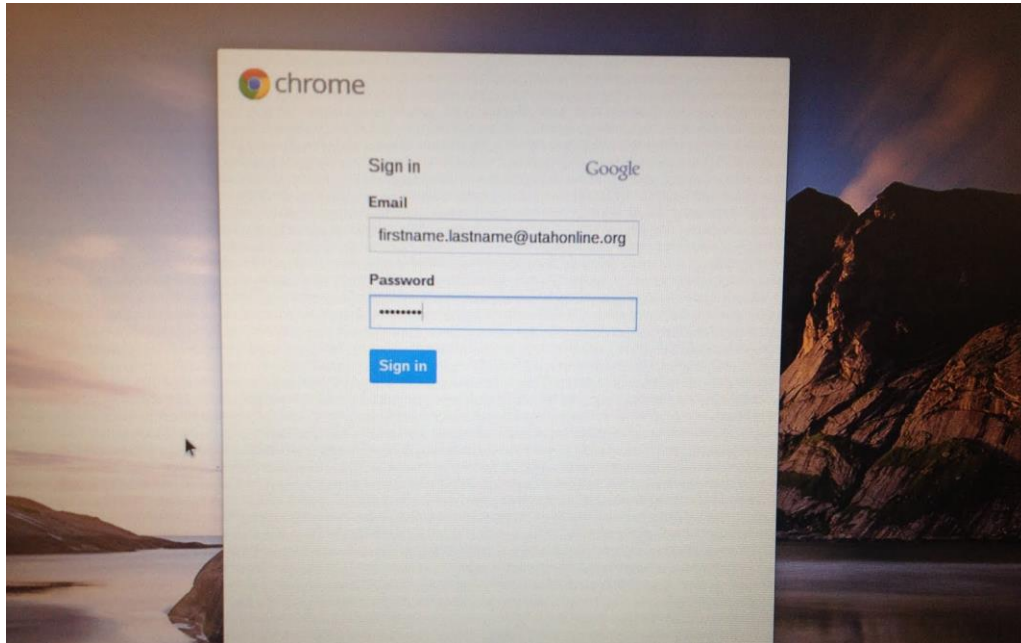
1. Open your Chromebook.
2. Power it on by pressing the (🔌) key on the top right of the keyboard.
 - * If it doesn't power on, you will need to plug in the power adapter.
3. From the drop down list select your wifi network.
 - * You will need wifi to login the first time.



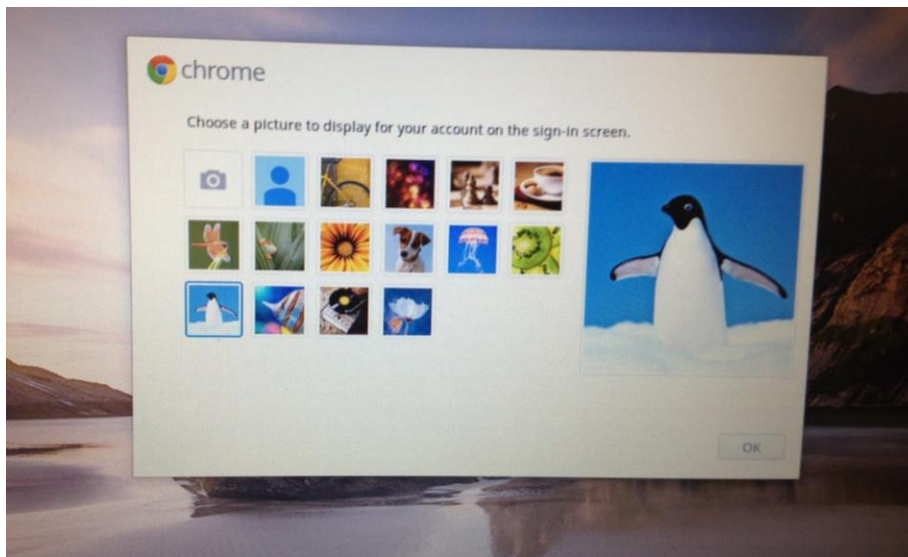
- * If you have a password on your network, you will be prompted to enter it.



4. After you are connected to the internet, enter your login information using the following format:
email: studentfirstname.lastname@utahonline.org
password: birthdate (mmddyyyy)



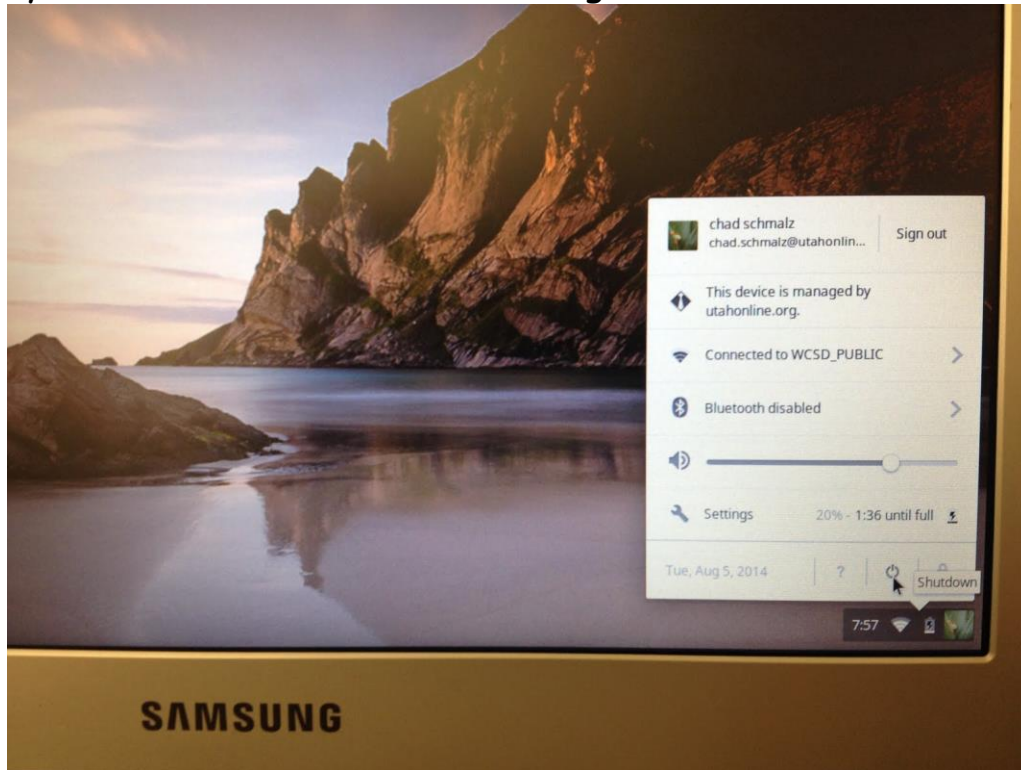
5. Select a picture for your account. Choose one and click OK.



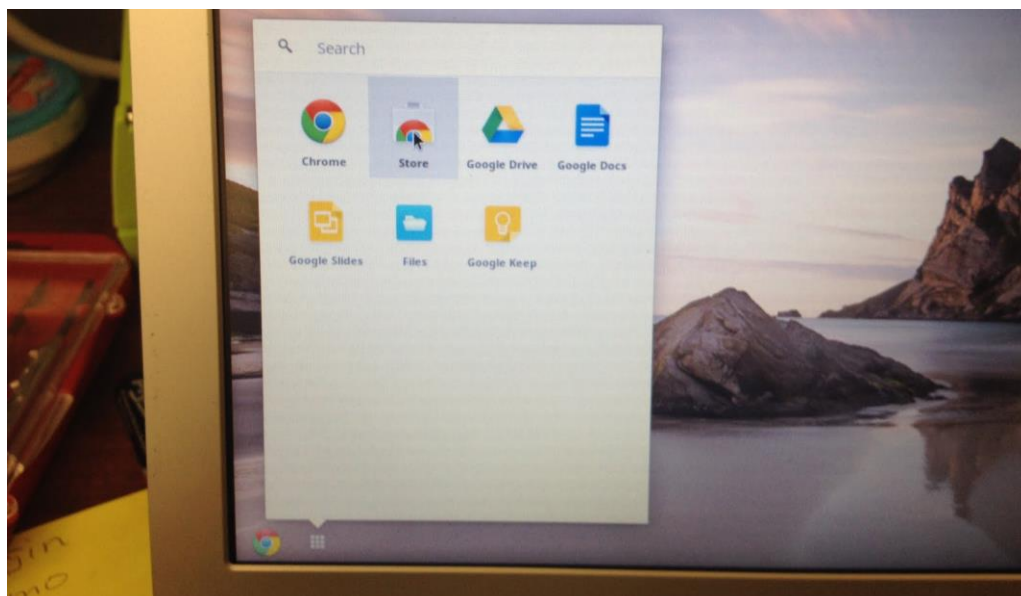
Congratulations! You are now ready to use your Chromebook.

Getting to Know Your Chromebook:

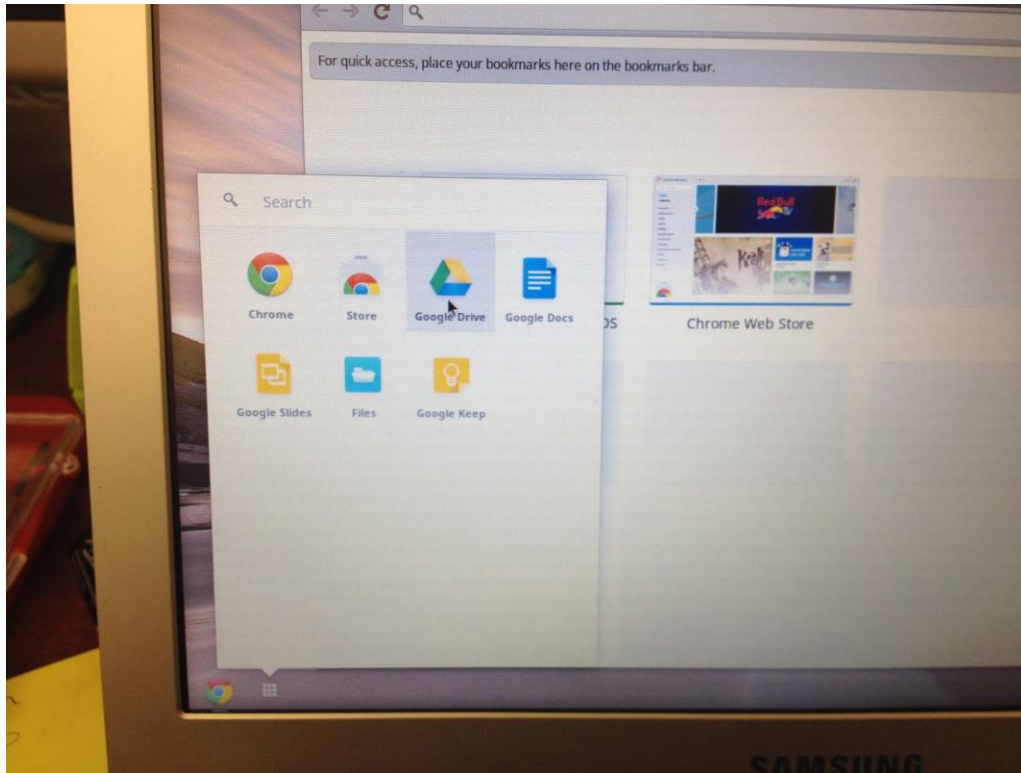
Once you login you will see a task bar along the bottom with menus in the corners. The system menu is on the right. Click your account picture to bring up the system menu. The system menu is used for system-wide functions, such as sign out or shut down.



The installed apps are accessed on the left.

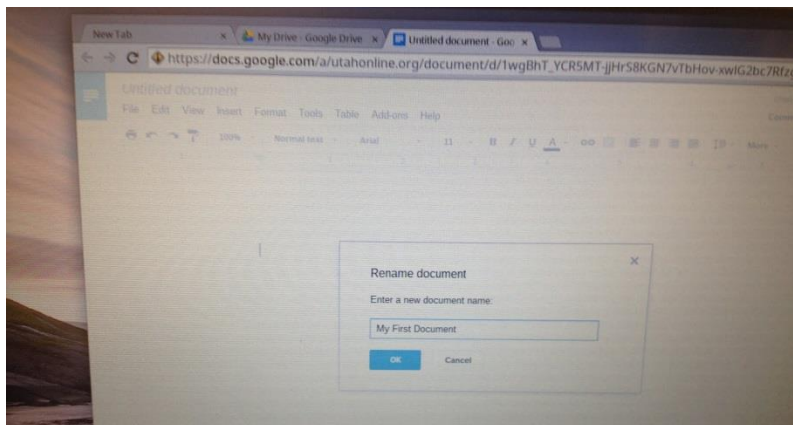
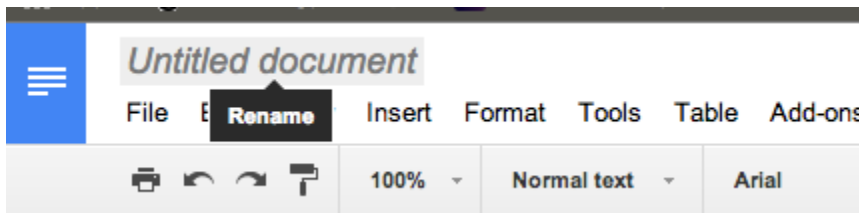


Google Drive is where you can create and store documents.

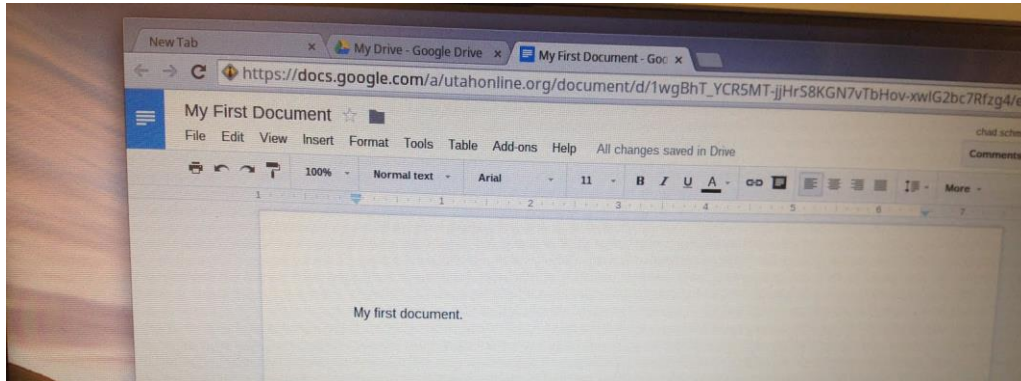


Click create to create a document.

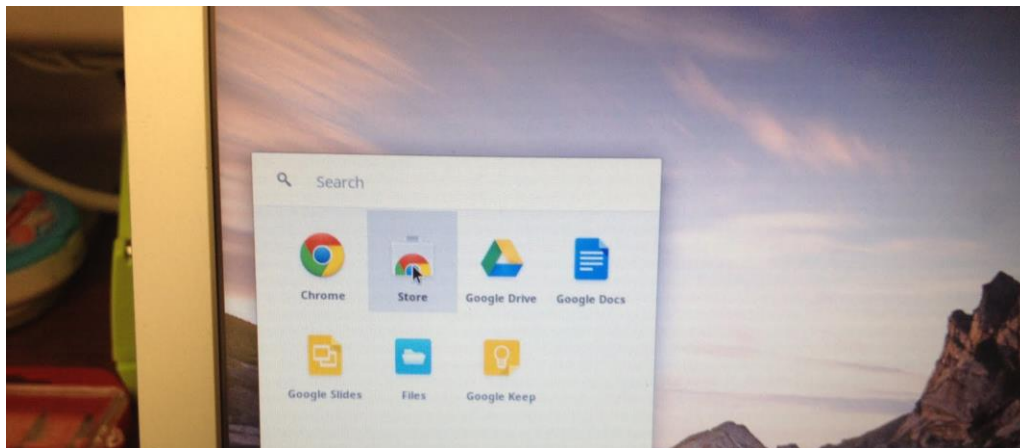
Click the title to rename a document.



The file will automatically save as you type.



You can install additional apps from the Chrome Store.



For more resources and helps refer to this website:

<https://support.google.com/chromebook/?hl=en#topic=3399709>