

# Dixie Intermediate School



## DIXIE INTERMEDIATE MISSION

Ensure High Levels of Learning  
for all Students.

## VISION

At Dixie Intermediate School, we  
empower every student to  
**Take Flight**—soaring to excellence  
through supportive relationships,  
inspired by hope, and focused on  
continual growth.

*Take Flight* 

# Student Handbook 2025-26



## **Dixie Intermediate**

1210 West Curly Hollow Drive  
St. George, UT 84770  
(435) 688-2238, (435) 688-2504 (fax)  
tis.washk12.org

### **Administration and Staff**

Desirae Roden, Principal  
Clayton Tuttle, Assistant Principal  
Julie Taylor, 6th grade Counselor  
Daniel Neighbor, 7th grade Counselor  
Kevin Chamberlain, School Resource Officer  
Ali Webb, Learning Coach  
Leslie Knowlton, Finance Secretary  
Cindy Benson, Registrar  
Pilar Woodard, Attendance/Front Office Secretary  
Rachelle Martineau, Food Service Manager  
Brittany Jacobsen, Lunch Secretary  
Brian Robinson, Head Custodian  
Alicia Chavez-Eulloqui, Custodian  
Braden Judd, Custodian  
Tonya Hansen, Custodian  
Jennifer Wallace, Media Coordinator  
Maceson White, Tech Support  
Mary Bronson, Wellness Center

### **Faculty**

<b><u>Language Arts/Reading</u></b>	<b><u>Math</u></b>	<b><u>Science</u></b>	<b><u>Social Studies</u></b>
Matt Gonzalez 7th	Shalynn Brooksby 6th	Chris Allen 6th	Mary Jensen 7th
Mary Jensen 7th	Chantelle Browning 6th	Brian Bowles 7th	Alicia Wiser 6th
Maura Nisson 7th	Brian Everett 7th	Angelina Gillespie 6th	
Sunny Bayliss 6th	Sarah Kubie 6th	Shandee Goulding 7th	<b><u>PE/Health</u></b>
Jen Shaw 6th	Skylar Johnson 7th	Elissa Jorgensen 6th	Mikki Bracken 6/7th
Cara Whitehead 6th			Brett Wilson 7th
<b><u>World Language</u></b>	<b><u>Fine Arts</u></b>	<b><u>Special Education/</u></b>	<b><u>CCA/Coding/STEM</u></b>
Andrea Aguirre (Spanish) 6/7th	Jennifer Bulkley	Michelle Giordano	Lauren Allen
Kenzie He (Chinese) 6/7th	Kiley Kolodziej	Julia Killeen	Jonathan Edie
Jennifer Jolley ESL	Darian Leyva	Amy Modell	Andrew White
	Matt Szymanski		Chris Allen

# FLYERS TAKE FLIGHT!

<b>2025-26 Calendar</b>	<b>5</b>
<b>Bell Schedule</b>	<b>6</b>
Assembly Bell Schedule	6
<b>Flyer Life</b>	<b>7</b>
Expectations	7
Safety-Ownership-Attendance-Respectful SOAR TIME	8
<b>DIS Policies and Procedures</b>	<b>9</b>
ACADEMICS and GRADING-Evidence Based Learning	9
Traditional Grading vs. Evidence-Based Grading	9
<b>SCHOOL FEES/SOLICITATION OF FUNDS</b>	<b>10</b>
FEE WAIVERS	10
<b>POWERSCHOOL</b>	<b>10</b>
<b>STUDENT BEHAVIOR AND DISCIPLINE</b>	<b>11</b>
<b>LUNCH DETENTION</b>	<b>11</b>
<b>POSITIVE BEHAVIOR INTERVENTION and SUPPORTS (PBIS)</b>	<b>11</b>
<b>ANTI-DISCRIMINATION POLICY</b>	<b>11</b>
<b>“BULLYING AND HAZING” POLICY</b>	<b>11</b>
<b>BUS TRANSPORTATION</b>	<b>12</b>
<b>SCHOOL BUS RULES</b>	<b>12</b>
<b>DRESS CODE POLICY</b>	<b>13</b>
<b>ACCEPTABLE USE POLICY AND SCHOOL DEVICE USE</b>	<b>14</b>
<b>PERSONAL DEVICE USE POLICY</b>	<b>15</b>
<b>ATTENDANCE POLICY</b>	<b>17</b>
Attendance-6th Grade	17
Attendance-7th Grade	18
Attendance Codes	19
TARDIES	19
Dixie Intermediate School Attendance Matters	20
<b>BIRTHDAYS AND CELEBRATIONS</b>	<b>21</b>
<b>CAFETERIA</b>	<b>21</b>
<b>CHECK OUT</b>	<b>21</b>
<b>CLUBS</b>	<b>21</b>
<b>COMMUNITY COUNCIL</b>	<b>21</b>
<b>COUNSELING</b>	<b>22</b>
<b>CRIMINAL TRESPASS ENFORCEMENT</b>	<b>22</b>
<b>CRITERIA TO PARTICIPATE IN STUDENT ACTIVITIES</b>	<b>22</b>
Civil Rights Disclosure - N003 on the washk12.org website	22
Handling Students with Lice - A140 on the washk12.org website	22
<b>DISTRACTIONS-NUISANCE ITEMS</b>	<b>22</b>
<b>DUE PROCESS</b>	<b>22</b>

<b>EMERGENCIES—ILLNESS—MEDICINE.....</b>	<b>22</b>
<b>EMERGENCY DRILLS.....</b>	<b>23</b>
<b>FERPA NOTIFICATION.....</b>	<b>23</b>
<b>FIELD TRIPS.....</b>	<b>24</b>
<b>GRIEVANCE PROCEDURE.....</b>	<b>24</b>
<b>HALL PASSES.....</b>	<b>25</b>
<b>IMMUNIZATIONS.....</b>	<b>25</b>
<b>INSURANCE.....</b>	<b>26</b>
<b>LEAVING SCHOOL BEFORE FINAL DAY.....</b>	<b>26</b>
<b>LOST AND FOUND.....</b>	<b>26</b>
<b>MEDIA CENTER.....</b>	<b>26</b>
<b>MOVING—TRANSFERS.....</b>	<b>26</b>
<b>POSTERS.....</b>	<b>26</b>
<b>PROTECTION OF PUPIL RIGHTS ACT (PPRA)/Opt-Out for Specific Activities.....</b>	<b>26</b>
<b>PREVENTION OF SEXUAL HARASSMENT.....</b>	<b>27</b>
Student Complaint Procedures.....	27
Retaliation Prohibition.....	27
False Complaints:.....	27
Training.....	27
<b>PUBLISHING ON THE INTERNET.....</b>	<b>27</b>
<b>SAFE ACCESS ROUTE.....</b>	<b>28</b>
<b>SAFE SCHOOL POLICY/STUDENT BEHAVIOR.....</b>	<b>28</b>
Safe School Violation Summary.....	28
<b>SCHOOL PROPERTY.....</b>	<b>29</b>
<b>SEARCH AND SEIZURE:.....</b>	<b>29</b>
<b>SKATEBOARDS, ROLLERBLADES, AND “HEELIES”.....</b>	<b>29</b>
<b>STUDENT ENROLLMENT.....</b>	<b>30</b>
<b>SUBSTITUTE TEACHERS.....</b>	<b>30</b>
<b>TELEPHONE IN OFFICE.....</b>	<b>30</b>
<b>VISITORS AND VOLUNTEERS.....</b>	<b>30</b>
<b>WELLNESS ROOM (“Cloud Haven”).....</b>	<b>30</b>
<b>YEARBOOKS.....</b>	<b>30</b>

# Washington County School District 2025-2026 Calendar

Updated 3/19/2025

August 2025				
M	T	W	Th	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

September 2025				
M	T	W	Th	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

October 2025				
M	T	W	Th	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

November 2025				
M	T	W	Th	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

December 2025				
M	T	W	Th	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

January 2026				
M	T	W	Th	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

February 2026				
M	T	W	Th	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27

Aug 11 (M)	School Begins
Aug 11-15 (M-F)	Minimum Day for Kindergarten Students
Aug 22 & 25 (F-M)	Elementary Diagnostic Assessment - 1st-5th Grades ( <b>NO SCHOOL for Elementary</b> )
Sept 1 (M)	Labor Day (No School)
Oct 9-10 (Th-F)	Fall Break (No School)
Oct 13 (M)	Legislative Teacher Prep/Professional Development Day (No School)
Nov 26 (W)	SEP/SEOP Comp Recess Day (No School)
Nov 27-28 (Th-F)	Thanksgiving Vacation (No School)
Dec 1 (M)	Legislative Teacher Prep/Professional Development Day (No School)
Dec 22 (M) - Jan 2 (F)	Christmas Vacation/Winter Holiday (No School)
Jan 5 (M)	Teacher Prep Day (No School)
Jan 19 (M)	Martin Luther King, Jr. Day (No School)
Feb 16 (M)	President's Day (No School)
Mar 9-13 (M-F)	Spring Break (No School)
Mar 16 (M)	Legislative Teacher Prep/Professional Development Day (No School)
Apr 3 (F)	Spring Recess (No School)
Apr 6 (M)	Legislative Teacher Prep/Professional Development Day (No School)
May 20 (W)	Minimum School Day - High School Graduation
May 21 (Th)	Last Day of School (High School Graduation)

March 2026				
M	T	W	Th	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

April 2026				
M	T	W	Th	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

May 2026				
M	T	W	Th	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

## ELEMENTARY

### Elementary Diagnostic Assessment: (Testing by Appointment)

Aug 22 & 25 (F-M) - **NO SCHOOL for K-5 students**

### Kindergarten Information:

Aug 11-15 (M-F) - **Minimum Day for Kindergarten**

Kindergarten Assessments - **Contact School for dates and times**

### Elementary SEP Days: (SEP Appointments to be scheduled by the school)

Sept. 24-25 (W-Th) - Evening SEP's - *Regular school schedule*

Feb. 23-27 (M-F) - **Minimum Day for Elementary**

School Times:	Regular School Day	Early-out/Minimum Day	Last Day of School
Elementary	9:00 a.m. - 3:30 p.m.	9:00 a.m. - 12:00 p.m.	9:00 a.m. - 12:00 p.m.
Kindergarten	9:00 a.m. - 3:30 p.m.	9:00 a.m. - 12:00 p.m.	9:00 a.m. - 12:00 p.m.

### Adjusted School Times: Panorama Elementary, Paradise Canyon Elementary, South Mesa Elementary, and Sunset Elementary

Regular School Day	Early-out/Minimum Day	Last Day of School
8:25 a.m. - 2:35 p.m.	8:25 a.m. - 1:00 p.m.	8:25 a.m. to 1:00 p.m.

## SECONDARY

### Secondary School Quarters:

- Q1 - Aug 11 (M) - Oct 8 (W) - 42 days (*Q1 Mid-terms - Sept 8-12*)  
 Q2 - Oct 13 (M) - Dec 19 (F) - 48 days (*Q2 Mid-terms - Nov 10-14*)  
 Q3 - Jan 5 (M) - March 6 (F) - 42 days (*Q3 Mid-terms - Feb 2-6*)  
 Q4 - March 16 (M) - May 21 (Th) - 48 days (*Q4 Mid-terms - April 13-17*)

**Secondary SEP Days:** Dates and times vary throughout the schools. Please check your school's website for SEP date, time, and scheduling information.

School Times:	Regular School Day	Early-out/Minimum Day	Last Day of School
Intermediate	7:45 a.m. - 2:00 p.m.	7:45 a.m. - 11:20 a.m.	7:45 a.m. - 11:00 a.m.
Middle	8:20 a.m. - 2:45 p.m.	8:20 a.m. - 12:45 p.m.	8:20 a.m. - 10:00 a.m.
High	8:15 a.m. - 2:45 p.m.	8:15 a.m. - 12:45 p.m.	8:15 a.m. - 10:00 a.m.

### Elementary Trimesters

T1 - Aug 11-Oct 31 - 57 days

T2 - Nov 3-Feb 13 - 60 days

T3 - Feb 17-May 21 - 61 days

### MINIMUM DAY SCHEDULE

*School Times as follows:*

*Elementary 9:00 am-12:00 pm*

*Intermediate 7:45-11:20 am*

*Middle 8:20-12:45 pm*

*High School 8:15-12:45 pm*

*(Time may vary for elementary schools on adjusted time schedule.)*

**1st Day of School - Aug. 11**  
**Last Day of School - May 21**

**Holiday/Break**  
**NO SCHOOL**

**Teacher Prep Days**  
**Aug. 4, Aug. 6, Jan. 5**  
**NO SCHOOL**

**Legislative Teacher Prep/ PD Day**  
**Oct. 13, Dec. 1, Mar. 16, Apr. 6**  
**NO SCHOOL**

**Teacher Professional Dev. Day**  
**Aug. 5 & 8**  
**NO SCHOOL**

**Team Collaboration Day**  
**Aug. 7**  
**NO SCHOOL**

**SEP Comp Day**  
**Nov. 26**  
**NO SCHOOL**

**Elementary Diagnostic Testing**  
**NO SCHOOL for Elementary**  
**Aug. 22 & 25**

Calendar approved by the WCSD  
 Board of Education 2/13/2024;  
 Revised 4/2/2024 and 10/28/2024.

*This calendar is proposed for 175 school days, 1 SEP/SEOP comp recess day, 3 teacher prep days,  
 4 additional legislated teacher prep/ professional development days (Utah Code 53F-2-102),  
 2 professional development days, and 1 team collaboration day.  
 (186 total contract days)*

## Bell Schedule

# Dixie Intermediate Bell Schedule

## Monday - Thursday

Sixth Grade	
1	<b>7:45-8:37</b>
SOAR Time	<b>8:40-9:10</b>
2	<b>9:13-10:03</b>
3	<b>10:06-10:56</b>
Lunch	<b>10:56-11:21</b>
4	<b>11:24-12:14</b>
5	<b>12:17-1:07</b>
6	<b>1:10-2:00</b>

Seventh Grade	
1	<b>7:45-8:37</b>
SOAR Time	<b>8:40-9:10</b>
2	<b>9:13-10:03</b>
3	<b>10:06-10:56</b>
4	<b>10:59-11:49</b>
Lunch	<b>11:49-12:14</b>
5	<b>12:17-1:07</b>
6	<b>1:10-2:00</b>

## Friday

Sixth Grade	1	<b>7:45-8:17</b>
	2	<b>8:20-8:50</b>
	3	<b>8:53-9:23</b>
	4	<b>9:26-9:56</b>
	5	<b>9:59-10:29</b>
	6	<b>10:32-11:02</b>
Seventh Grade	Lunch	<b>11:02-11:20</b>
	1	<b>7:45-8:17</b>
	2	<b>8:20-8:50</b>
	3	<b>8:53-9:23</b>
	4	<b>9:26-9:56</b>
	5	<b>9:59-10:29</b>
	Lunch	<b>10:29-10:47</b>
	6	<b>10:50-11:20</b>

## Assembly Bell Schedule

Assembly Schedule M-Th AM			
First Lunch		Second Lunch	
Assembly	7:45-8:45 (60)	Assembly	7:45-8:45 (60)
1	8:48-9:35 (47)	1	8:48-9:35 (47)
2	9:38-10:23 (45)	2	9:38-10:23 (45)
3	10:26-11:11 (45)	3	10:26-11:11 (45)
Lunch	11:11-11:36 (25)	4	11:14-11:59 (45)
4	11:39-12:24 (45)	Lunch	11:59-12:24 (25)
5	12:27-1:12 (45)	5	12:27-1:12 (45)
6	1:15-2:00 (45)	6	1:15-2:00 (45)

Assembly Schedule M-Th PM			
First Lunch		Second Lunch	
1	7:45-8:32 (47)	1	7:45-8:32 (47)
2	8:35-9:20 (45)	2	8:35-9:20 (45)
3	9:23-10:08 (45)	3	9:23-10:08 (45)
Lunch	10:08-10:33 (25)	4	10:11-10:56 (45)
4	10:36-11:21 (45)	Lunch	10:56-11:21 (25)
5	11:24-12:09 (45)	5	11:24-12:09 (45)
6	12:12-12:57 (45)	6	12:12-12:57 (45)
Assembly	1:00-2:00 (60)	Assembly	1:00-2:00 (60)

Assembly Schedule Friday AM			
First Lunch		Second Lunch	
Assembly	7:45-8:45 (60)	Assembly	7:45-8:45 (60)
1	8:48-9:10 (22)	1	8:48-9:10 (22)
2	9:13-9:33 (20)	2	9:13-9:33 (20)
3	9:36-9:56 (20)	3	9:36-9:56 (20)
4	9:59-10:19 (20)	4	9:59-10:19 (20)
5	10:22-10:42 (20)	5	10:22-10:42 (20)
Lunch	10:42-10:57 (15)	6	10:45-11:05 (20)
6	11:00-11:20 (20)	Lunch	11:05-11:20

## **Flyer Life**

### **“Livin’ the Flyer Life!”**

At Dixie Intermediate, we encourage all students to be outstanding citizens through Safety, Ownership, Attendance, and being Respectful. To do this, we award students SOAR points for demonstrating these qualities in all areas of the school. This gives students positive recognition for being responsible, respectful and safe!

**How it works:** School faculty will give SOAR points to students on their student ID cards for demonstrating safety, ownership, attendance, and respect. Students can redeem these points at the SOAR Store during designated times to buy prizes.

## **Expectations**

### ***Dixie Intermediate School***

Flyer Habits	Classroom	Hallway	Restroom	Commons/Lunch Areas	Bus
<b>S</b> Safety	<ul style="list-style-type: none"> <li>- Follow instructions given by teacher</li> <li>- Keep your hands, feet, and body to yourself</li> <li>- Use materials and furniture as intended</li> <li>- Keep personal belongings in your backpack</li> </ul>	<ul style="list-style-type: none"> <li>- Keep your hands, feet, and body to yourself</li> <li>- Walk</li> <li>- Report any inappropriate behavior, messes, or damage to school property to the school staff</li> <li>- Use proper Up/Down stairway</li> </ul>	<ul style="list-style-type: none"> <li>- Keep you hands, feet, and body to yourself</li> <li>- Report any inappropriate behavior, messes, or damage to school property to the school staff</li> <li>- Use the restroom facilities as needed</li> </ul>	<ul style="list-style-type: none"> <li>- Keep your hands, feet, and body to yourself</li> <li>- Leave what is not yours alone</li> <li>- Walk at all times when inside</li> <li>- Report any inappropriate behavior, messes, or damage to school property to the school staff</li> </ul>	<ul style="list-style-type: none"> <li>- Follow all instructions given by the bus driver</li> <li>- Stay seated with aisles cleared until the bus arrives at your assigned stop</li> <li>- Follow dismissal procedures and exit quickly</li> <li>- Keep your hands, feet, and body to yourself</li> <li>- Report any inappropriate behavior, messes, or damage to the bus driver</li> <li>- Watch for vehicles at all times</li> </ul>
<b>O</b> Ownership	<ul style="list-style-type: none"> <li>- Participate productively</li> <li>- Be on task</li> <li>- Try! Mistakes are part of learning</li> <li>- Keep you phone and all other electronics in your backpack</li> <li>- Communicate learning needs to your teachers</li> </ul>	<ul style="list-style-type: none"> <li>- Use drinking fountain on your way to class</li> <li>- Take the most direct route to class</li> <li>- Have social interactions be friendly and brief in order to get to class on time</li> </ul>	<ul style="list-style-type: none"> <li>- Clean up after yourself</li> <li>- Wash your hands</li> <li>- Keep your phone and all other electronics in your backpack</li> </ul>	<ul style="list-style-type: none"> <li>- Wait patiently in line for your turn</li> <li>- Clean up after yourself</li> <li>- Take care of your personal belongings</li> </ul>	<ul style="list-style-type: none"> <li>- Take you belongings with you</li> <li>- Use cellphones and other electronic devices appropriately</li> <li>- Keep your area clean</li> <li>- Avoid negative peer pressure</li> </ul>
<b>A</b> Attendance	<ul style="list-style-type: none"> <li>- Be in class everyday</li> <li>- Be on time</li> <li>- Ask permission to leave class</li> <li>- Use SmartPass to create and end passes</li> </ul>	<ul style="list-style-type: none"> <li>- Be in your class before the bell rings</li> <li>- Have a SmartPass if you need to leave class</li> </ul>	<ul style="list-style-type: none"> <li>- Have a SmartPass</li> <li>- Return to class immediately after use</li> <li>- End your SmartPass once back in class</li> </ul>	<ul style="list-style-type: none"> <li>- Be in approved areas</li> <li>- Use restroom during lunch</li> <li>- Be on time to class</li> </ul>	<ul style="list-style-type: none"> <li>- Only ride on your assigned bus</li> <li>- Stay in your assigned seat</li> <li>- Arrive to your bus stop on time</li> </ul>
<b>R</b> Respectful	<ul style="list-style-type: none"> <li>- Use appropriate language and voice level</li> <li>- Support fellow Flyers in their learning</li> <li>- Keep classrooms clean</li> <li>- Honor personal boundaries</li> </ul>	<ul style="list-style-type: none"> <li>- Use appropriate language and voice level</li> <li>- Keep the hallways clean</li> <li>- Leave signs, posters, and student work alone</li> <li>- Honor personal boundaries</li> </ul>	<ul style="list-style-type: none"> <li>- Keep the restrooms clean</li> <li>- Honor personal boundaries</li> <li>- Be mindful that other Flyers need to use the restroom too</li> </ul>	<ul style="list-style-type: none"> <li>- Use appropriate language and voice level</li> <li>- Be kind</li> <li>- Include others</li> <li>- Be police and use your manners</li> <li>- Take care of sports equipment</li> </ul>	<ul style="list-style-type: none"> <li>- Use appropriate language and voice level</li> <li>- Be kind</li> <li>- Be polite (say “thank you” to the bus driver)</li> <li>- Honor personal boundaries</li> </ul>

# **Safety-Ownership-Attendance-Respectful SOAR TIME**

## **Dixie Intermediate SOAR Disclosure**

Student Opportunities for Achievement w/ Remediation & Relationships

### **Objective:**

SOAR is an additional period designed to provide students with re-teaching, work time, enrichment, and school-wide instruction. This allows students to have the extra time needed for concept recovery and possible concept extension apart from class time. Students will also use this time to set goals for success in all classes and catch up on missing assignments when needed.

To remember the priority days, just **SMiLE!**



Monday	Tuesday	Wednesday	Thursday	Friday
Elective/Non-Core Priority	<b>S</b> cience Priority	<b>M</b> ath Priority	<b>L</b> anguage Arts Priority	<b>E</b> arly Out (No homeroom)

### **Expectations:**

Students will be expected to follow “The Flyer Life” expectations.

- Safety
- Ownership
- Attendance
- Respectful



## **DIS Policies and Procedures**

### **ACADEMICS and GRADING-Evidence Based Learning**

Dixie Intermediate School and its teaching faculty expect a high level of scholarly behavior and academic honesty on the part of students. Violations by students exhibiting dishonesty (cheating) while carrying out academic assignments or tests may result in no credit or other disciplinary action. Students are expected to complete their own work to enhance their own success and learning.

Dixie Intermediate has a goal for every student to learn at high levels. To help monitor student learning, we use proficiency scales to provide Evidence Based Grading. The proficiency scales are below:

<b>Proficiency Scale</b>		
<b>4</b>	EXTENDED	In addition to level 3 performance, responses demonstrate an <b>IN-DEPTH</b> <u>understanding through application</u> and/or teaching of the standard/skill.
<b>3</b>	PROFICIENT	<b>MEETS</b> defined <u>expectations</u> of the standard/skill.
<b>2</b>	APPROACHING	<b>IDENTIFIES</b> and <b>RECALLS</b> <u>vocabulary</u> and independently demonstrates <u>isolated details</u> of the standard/skill.
<b>1</b>	SUPPORTED	With <b>ASSISTANCE</b> , is able to meet the basic elements of a 2 and 3 for the standard/skill.
<b>NE</b>	NO EVIDENCE	Limit use to: <ul style="list-style-type: none"><li>• Extended absence</li><li>• Outright refusal</li></ul>

At Dixie Intermediate we value growth and progress in learning and do our best to report student learning with this in mind. We use a hybrid reporting system that utilizes both a traditional grading system, and a proficiency in standards. For many of us, this is a different way of thinking about grading since it takes into account student understanding based on a standard at grade level proficiency and not point accumulation.

When we think about traditional grading, here are some thoughts to consider?

What is the difference between 86% and 87%? 59% and 60%? **JUST POINTS**

What does a C+ actually represent? **A passing grade, possibly that they either did no work and did well on the test or they turned in all their work and they were there every time, but didn't understand it so they did just ok on the test.** This is why we use rubrics that have been broken down into segments to represent the standard to know what students have learned.

### **Traditional Grading vs. Evidence-Based Grading**

<ol style="list-style-type: none"><li>1. Averages</li><li>2. Values and points</li><li>3. Student pursues points</li><li>4. 100 possible marks</li><li>5. Formula Driven</li></ol>	<ol style="list-style-type: none"><li>1. Learning Targets</li><li>2. Evidence of Learning</li><li>3. Student pursues proficiency</li><li>4. 4 Marks</li><li>5. Evidence driven</li></ol>
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## **SCHOOL FEES/SOLICITATION OF FUNDS**

Utah law requires parents to enroll and ensure the attendance of their children in school, and sets criminal penalties for those who fail to do so. The purpose of this policy is to permit the orderly establishment of a reasonable system of fees, while prohibiting practices that would exclude those unable to pay for participation in school supported activities.

Policy: School Fee Policy 3400 can be found at: [washk12.org](http://washk12.org)

### **6th Grade**

Fine Arts Fee \$10.00 per semester  
(band, orchestra, music, theater, choir, art)  
Student apparel \$10.00  
(band, orchestra, choir)  
Average Total Cost: \$30.00

### **7th Grade**

Fine Arts Fee \$10.00 per semester  
(band, orchestra, music, theater, choir, art)  
Student apparel \$10.00  
(band, orchestra, choir)  
Average Total Cost: \$30.00

### **Optional Costs:**

P.E. Clothes \$10.00

Instrument Rental \$95.00

*\*For more details on school related required fees contact the front office.*

## **FEE WAIVERS**

Fee waiver applications are available in the school office. Based upon income verification or appropriate documentation your fees may be waived. Please contact the school for more information.

## **POWERSCHOOL**

Student achievement is tracked using PowerSchool. We encourage all parents to gain access to monitor student progress. Please follow the directions below or contact the school for help in accessing PowerSchool.



## **HOW TO CREATE A PARENT ACCOUNT IN POWERSCHOOL**

Visit <https://www.washk12.org/students-and-parents/powerschool-login> for more information and complete instructions.

The Student and Parent Portal can be accessed here: <https://powerschool.washk12.org>

(When registering, the district code you will use is **MRBK**.)

- If you have a login for the mobile app, that login will work on the PowerSchool Student and Parent Portal.
- If you have signed in before, but don't know your username or password, go to <https://powerschool.washk12.org/>, click "Forgot Username or Password?" below the login box, and follow the instructions.
- If you don't receive a password reset email within 10 minutes after submitting the Forgot Password form, please submit the Forgot Username form to recover your username. It may not be your email address.
- **If you have never signed in before, please go to <https://powerschool.washk12.org/>, click Create Account, and follow the instructions. You'll need your student's Access ID and code, which are available from the school.** (Please do not call the district, as we cannot give it to you)
- If you try the above, and still need help, please contact the school for assistance.

# **STUDENT BEHAVIOR AND DISCIPLINE**

**Learning to be a good citizen is equal (or greater) in importance to all other learning at the intermediate school level.** Courtesy to teachers, school employees, other students and visitors is expected of all students. Students should be considerate of the rights, safety, property and feelings of others, regardless of racial, religious, or economic background.

**Each student is expected to behave in the manner appropriate for school (See page 7 for S.O.A.R Habits).** It will be the policy of the administration and staff to do everything possible to help every student maintain appropriate behavior and remain in school. However, at times it may become necessary to discipline a student. **Disciplinary action may include - lunch detention, suspension, court referral, or an educational plan, which include an alternate placement.**

## **LUNCH DETENTION**

Dixie Lunch detention will be utilized as a consequence for excessive tardies, truancy, repeated offenses, or misconduct.

## **POSITIVE BEHAVIOR INTERVENTION and SUPPORTS (PBIS)**

At Dixie Intermediate we have implemented a PBIS (positive behavior intervention support) program known as Flyer Life as discussed on page 8 of this handbook. PBIS is a proactive and evidence-based practice that creates a positive environment where all students can succeed. The focus of PBIS is on prevention, not punishment. We encourage all students to live the “Flyer Life” way!

## **ANTI-DISCRIMINATION POLICY**

2.1. It is the policy of the Washington County School District Board of Education to not discriminate on the basis of race, color, national origin, religion, age, sex, or any other non-merit factor in its educational programs, activities, or employment practices as required by Section 504 of the Rehabilitation Act of 1973, Title VII of the Civil Rights Act of 1964, Title IX of the Educational Amendments of 1972, Age Discrimination in Employment Act of 1974, and the Americans with Disabilities Act of 1990. Equal opportunity is a priority of the Washington County Board of Education. The Washington County School District is also committed to provide co-educational course programs including physical education and other athletic opportunities for both sexes as required by Title IX of the Educational Amendment of 1972. For questions or concerns please contact Richard Holmes or Karen Bess at (435) 673-3553.

## **“BULLYING AND HAZING” POLICY**

Policy: The “Bullying and Hazing” policy 3510 can be found at: [washk12.org](http://washk12.org)

The Washington County School Board is committed to protecting its students, employees and school guests from bullying or harassment of any type, for any reason. The School Board believes that all students, employees or guests are entitled to a safe, equitable and harassment-free school experience. Bullying or harassment in any form will not be tolerated and shall be just cause for disciplinary action. Conduct that constitutes bullying or harassment will be dealt with immediately and consistently.

**“Bullying”** is aggressive behavior that is intentional and involves an imbalance of power or strength. A person is bullied or victimized when he/she is exposed repeatedly and over time to negative actions on the part of one or more persons. Therefore “Bullying” means intentionally or knowingly committing an act that endangers the physical, and/or emotional health or safety of a student, a school employee, or a school guest. Any act involving any of the following elements will be considered bullying: (1) physical brutality, (2) forced or involuntary consumption of any food, liquor, drug, or other substance, (3) coerced actions or activities of a sexual nature or with sexual connotations, (4) physically obstructing freedom of movement, (6) verbal intimidation, such as teasing and name calling, (7) non-verbal and emotional intimidation through gestures, social exclusion. The conduct described above constitutes bullying, regardless of whether the person against whom the conduct is committed directed, consented to, or acquiesced in, the conduct.

**“Cyber-bullying”** is a form of bullying involving the use of email, instant messaging, chat rooms, cell phones, or other forms of information technology.

**“Hazing”** is a form of bullying done for the purpose of initiation or admission into, affiliation with, holding office in, or as a condition for, membership or acceptance, or continued membership or acceptance, in any school or school sponsored team, organization, program, or event.

**No school employee, student, or guest, may engage in bullying, Hazing or cyber-bullying anyone else:** (1) on school property, (2) at a school related or sponsored event, (3) on a school bus, (4) at a school bus stop; or (5) while the school district employee or student is traveling to or from a location or event described above.

**To report violations anonymously:**

- Text Line (435)319-0311
- Email [clayton.tuttle@washk12.org](mailto:clayton.tuttle@washk12.org), [desirae.roden@washk12.org](mailto:desirae.roden@washk12.org)
- SafeUT app: <https://safeut.med.utah.edu/>

Each reported complaint shall include: (1) name of complaining party; (2) name of offender (if known); (3) date and location of incident(s); (4) a statement describing the incident(s), including names of witnesses.

Each reported violation of the prohibitions noted previously shall be promptly investigated by a school administrator or an individual designated by a school administrator. Formal disciplinary action is prohibited based solely on an anonymous report of bullying, hazing, or retaliation.

**Consequences or penalties may include but are not limited to:**

- Student suspension or removal from a school-sponsored team or activity including school sponsored transportation.
- Student suspension or expulsion from school or lesser disciplinary action.
- Employee suspension or termination for cause or lesser disciplinary action.
- Employee reassignment.

**Discipline actions must also include, as appropriate:**

- Procedures for protecting the victim and other involved individuals from being subjected to further bullying or retaliation for reporting the bullying or hazing.
- Prompt reporting to law enforcement of all acts that constitute suspected criminal activity.
- Prompt reporting to the Office of Civil Rights (OCR) of all acts that may be violations of civil rights.
- Procedures for providing due process rights under Section 53A-8-102

**If you have been bullied what should you do?**

Talk to someone you trust and get them to help you take the right steps to stop the bullying. If you feel you are being bullied:

- Stay calm and look as confident as you can
- Be firm and clear- look them in the eye and tell them to stop
- Get away from the situation as quickly as possible
- Immediately tell an adult what has happened or, if you do not feel comfortable telling an adult, tell another student.
- Keep on speaking until someone listens and does something to stop the bullying
- Don't blame yourself for what has happened

## **BUS TRANSPORTATION**

Bus transportation is a privilege granted by the school district at considerable expense. If a student misbehaves on the bus, the driver will file an official complaint. The student will be counseled, warned, and may have his/her bus privilege suspended!

**Students are expected to follow all directions given by the bus driver.**

**Students are expected to ride their assigned bus ONLY, and are NOT allowed to ride home with friends or other students.**

**Passes to ride other buses will not be issued.** In the case of an emergency situation, school administration will work with the transportation department and parents/guardians and do our best to assist with appropriate arrangements.

## **SCHOOL BUS RULES**

The driver of the bus is responsible to transport students to and from school safely; therefore they cannot and will not tolerate any dangerous or distracting behavior on the bus. Students **must** follow these rules for their safety as well as that of every student on the bus. Students who violate bus rules may forfeit the privilege to ride. As per policy 7100 section 3.1, students must have a bus pass that identifies them as an eligible rider for that bus route. All students will be issued bus passes in the form of a school student ID card. If a student loses their bus pass/ID card, they may purchase a new one in the front office for \$5.00.

1. The driver is the person in charge. Students will follow his or her instruction at all times. If seating is assigned, accept it immediately.
2. Courteous behavior is required while waiting in line and on the bus.
3. Students may have special seating arrangements until a new one can be purchased.
4. All body parts must remain in the bus.
5. Sit flat facing the front.
6. Maintain a low voice level at **ALL** times.
7. No food or drink may be consumed on the bus. Students may carry a sack lunch.
8. No spitting, throwing items, shooting elastics or vulgarity.
9. When the red lights of the bus are flashing, look for the driver to signal "OK" to cross the street. Look both ways, and then cross.
10. **Never go into the danger zone of the bus!**
11. **Students who do not follow these rules may forfeit the privilege of riding the bus.**

# **DRESS CODE POLICY**

**NOTE FROM ADMINISTRATION:** At Dixie Intermediate School, high standards for all students including dress and grooming are expected. Students should dress for school each day with learning and achieving in mind. Dixie Intermediate School is a community that values respect and responsibility, therefore, it is important that students dress in respectful, responsible, and appropriate attire.

## **1. Purpose and Philosophy**

The Board of Education of the Washington County School District recognizes that every student in the schools should have the opportunity to learn in an environment which is safe, conducive to the learning process, and free from unnecessary disruption. To foster such an environment the following policy establishes the framework for school dress and grooming.

## **2. Policy:**

2.1. Students who attend the schools of Washington County School District are expected to come to school dressed and groomed appropriately for a learning environment and show respect for others by supporting the following dress and grooming standards. These standards are intended to ensure that every school in the Washington County School District will be a safe place for each student to learn, free from physical or moral threats and free from intimidation by others, to include gangs and gang appearance.

## **3. Procedure:**

### **3.1. Dress and Grooming standards:**

3.1.1. The attire (apparel) and grooming of all students should be neat, clean and safe.

3.1.2. Students shall avoid apparel that causes a distraction or disruption, interrupting school decorum and adversely affecting the educational process. Students must also avoid apparel that is offensive, represents a risk, threatens student safety, or resembles non-human characteristics.

3.1.2.1. Printed apparel is acceptable only if it is in good taste. Any apparel displaying profanity, suggestive slogans, pictures/graphics, or promoting substances illegal for consumption by a minor, will not be allowed.

3.1.2.2. School wear should be appropriate in length and not revealing. Clothing must cover the torso. Clothes that show undergarments are not permitted. Tank tops and tube tops are not permitted.

3.1.2.3. Any apparel acceptable for school wear should be worn in accompaniment with appropriate undergarments.

3.1.2.4. Footwear must be worn and should be safe and hygienic. Shoes, boots and sandals are considered suitable footwear.

3.1.2.5. Clothing attachments or accessories which could be considered weapons are not allowed.

3.1.2.6. Students have a responsibility to cooperate fully with clothing standards required for special classes (such as shop, home economics, laboratories, physical education) and special school activities.

3.1.2.7. Hats and other headwear may be worn unless it disrupts the school or school activity, poses a danger to self or others, or limits the ability of others to identify the student. Any headwear that does not allow the student's face to be visible is not allowed.

3.1.3. Gang behavior, apparel or grooming is not appropriate at school. (Policy 2110 - Safe Schools Policy)

3.1.3.1. As gang grooming styles and clothing continually evolve and change, the following prohibited items that have commonly denoted gang membership or affiliation are only representative of prohibited clothing. Additional grooming styles and apparel may be considered gang-affiliated, as identified in consultation with school officials and law enforcement authorities. Bandannas or any article of clothing or accessory bearing gang symbols, names, initials, insignia, or style of dress that indicates gang affiliation will not be allowed.

### **3.2. Consequences for violation of the Student Dress and Grooming Policy**

3.2.1. A student in violation of the "Student Dress and Grooming Policy" may be sent home to make the changes necessary to be in compliance with policy. The student may return as soon as the required changes are made.

3.2.2. Students who dress or groom in a manner that demonstrates gang affiliation may be subject to suspension and/or expulsion.

3.2.3. Disciplinary interventions or suspension from school may occur for continued insubordination of directions with regards to the Student Dress and Grooming Policy. (Policy 2110 Safe Schools Policy; Utah Code 53G-8-210)

3.3. Every school is to include the Student Dress and Grooming Policy in their student handbooks.



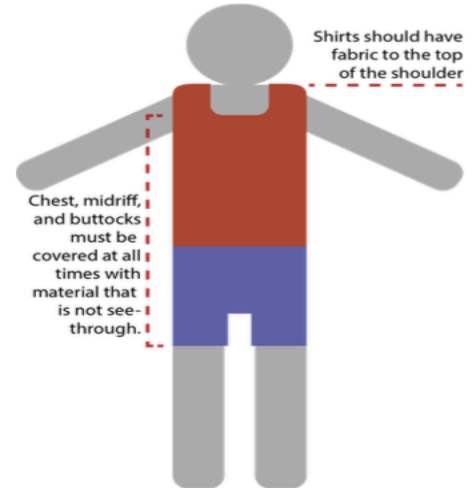
## WCSD Student Dress Guidelines

School administrators are responsible for the implementation and enforcement of student conduct, dress and appearance standards contained in District policy 2200 Student Dress Code and these guidelines. The legal concept of “reasonableness” shall be the guiding principle in the application and discipline of student conduct, dress and appearance. Adherence to the conduct, dress, and appearance standards and these guidelines will be the responsibility of the student and their parent(s)/guardian(s). School administrators will have final judgment on all matters concerning interpretation of student conduct, dress, and appearance.

The following specific guidelines have been established to aid students, parents, staff and administration in the implementation and enforcement of policy 2200 Student Dress Code.

Dress and Appearance Standards include (but are not limited to) the following:

1. Clothing should be clean and in good repair.
2. Hats and other headwear:
  - a. May be worn unless it disrupts the school or school activity, poses a danger to self or others, or limits the ability of others to identify the student.
  - b. Any headwear that does not allow the student's face to be visible is not allowed.
3. Clothing (See figure):
  - a. Must be appropriate in length and not revealing.
  - b. Must provide coverage of the torso with no viewable undergarments. Coverage will be with material that is not see-through
  - c. Tank tops and tube tops are not permitted
4. Clothing, appearance, jewelry, accessory, footwear, or personal item shall be free of any writing, images, symbols, or any other insignias that:
  - a. Are lewd, vulgar, profane, obscene, or sexually suggestive.
  - b. Advocates, represents, or promotes racism, discrimination, violence or hate in any form.
  - c. Signifies or depicts gangs and/or illegal or criminal activities. (Administrators in consultation with law enforcement agencies will determine what signifies and/or depicts these activities.)
  - d. Shows or references tobacco, alcohol, drugs, or any illegal substance.
5. Footwear, appropriate for the day's activities, shall be worn at all times.
6. Any dress or appearance item or practice that creates an unhealthy, unsafe, or disruption to the school or school activity may be prohibited.

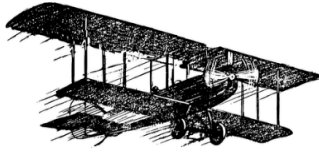


With the approval of District administration and the School Community Council, schools may make minor changes and/or adaptations to the dress and appearance standards in order to address local needs. Schools should seek input from various stakeholder groups.

V2 Updated 7.8.25

## **ACCEPTABLE USE POLICY AND SCHOOL DEVICE USE**

Washington County School District Acceptable Use Policy #3700 (available on [washk12.org](http://washk12.org)) requires that students are instructed in appropriate online behavior including online safety, interacting with other individuals on social networking websites and in chat rooms, and regarding cyber-bullying awareness and response. Technology is a tool that we want students to learn to use in a responsible, respectful and safe manner as they move through their life. In order to help our students develop this skill, we have adopted the DIS Technology Standards.



★ **KEEP IT KIND**

- I will not view, post or pass along embarrassing or negative information anytime anywhere

★ **KEEP TALKING**

- I will always communicate anything that is not appropriate to a trusted adult

★ **KEEP IT PERSONAL**

- I will keep my personal information and passwords safe, and only share them with a parent

★ **KEEP IT REAL**

- I will use technology to connect with my real-life friends

★ **KEEP IT ENCOURAGING**

- I will encourage those around me to make wise choices with media and online

## **PERSONAL DEVICE USE POLICY**

### **1. Purpose**

As required by Utah State Law, this policy regulates students' use of **cell phones, smartwatches, and other emerging technology** during classroom hours to minimize distractions, maintain an effective learning environment, and allow for necessary exceptions. It directly complies with the requirements under **U.C.A §53G-7-227**.

### **2. Definitions**

2.1. “**Cell Phone & Other Electronic Devices**” A handheld electronic device capable of transmitting and receiving voice, data, or text communication via cellular, satellite, or wireless networks. This includes smartphones, feature phones, and personal digital assistants with similar capabilities.

2.2. “**Classroom Hours**” Scheduled, teacher-supervised instructional time during regular school operating hours. This excludes lunch periods, recess, passing periods, and independent study time outside of scheduled instruction.

2.3. “**Emerging Technology**” Any device functioning as an extension of or replacement for a cellphone, excluding school-provided or required devices.

2.4. “**Smart Watch**” A wearable device resembling a wristwatch with capabilities similar to a cell phone. Devices that **only tell time, monitor health informatics, receive notifications without response capability, or track physical location** are not considered smartwatches under this policy.

2.5. “**Personal Listening Devices**” Any electronic device designed for private audio consumption, including but not limited to headphones, earbuds, AirPods, bone conduction headphones, Bluetooth speakers, and other similar wireless or wired audio devices. This definition excludes assistive hearing devices protected under the ADA.

2.6. “**Extended Reality (XR) Headsets**” Any wearable device designed to provide virtual, augmented, or mixed reality experiences, including but not limited to Virtual Reality (VR) headsets, Augmented Reality (AR) headsets, and Mixed Reality (MR) headsets. This includes devices such as Meta Quest (Oculus), Apple Vision Pro, Microsoft HoloLens, and similar technologies.

### **3. Policy**

#### **3.1. Personal Device Use**

##### **3.1.1. General Policy for All Grades:**

- Personal Listening Devices must be put away during the school day.
- Personal laptops, gaming devices, smart glasses, and Extended Reality (XR) Headsets are not allowed at school.
- Smartwatches are allowed unless they become a distraction to learning.
- The school and staff are not responsible for lost, stolen, or damaged electronic devices. Students must properly secure and care for their own belongings. Students bring electronic devices on school property or to school activities at their own risk.
- School administrators may search electronic devices when there is reasonable suspicion of inappropriate use or a violation of policy.
- During school hours, all communications should be made through the school's front office and not directly to/from the student using their smart watch or cell phone.

##### **3.1.2. Policy for K-9 Students:**

- Cell phones must remain out of sight and stored in backpacks during school hours (bell to bell).
- Smartwatches may be worn but must be in silent mode while at school, and/or otherwise not be a distraction.

##### **3.1.3. Policy for 10-12 Students:**

- Cell phones, headphones, and personal electronic devices may not be used during instructional time.
- Devices must be stored in lockers or backpacks and not carried on the body during class.
- The use of cell phones and personal electronic devices is permitted only during passing periods and lunch breaks.

### 3.2. Exceptions

Exceptions to Section 3.1: Personal Device use shall be consistent with district and school policies but at the judgment and discretion of school staff for the following situations:

- Responding to Health or safety emergencies impacting the student or others.
- Responding to School-wide emergencies as determined by the administration.
- Use of the SafeUT Crisis Line for crisis support.
- When required by a student's IEP or 504 Plan.
- Fulfilling a documented medical necessity requiring device usage.

### 3.3. Other Provisions

3.3.1. Picture taking or recording by students and parents is strictly forbidden in school or school activity private areas, such as locker rooms, counseling sessions, restrooms, dressing areas and on the playground.

3.3.2. Students are strictly responsible for their own electronic devices. If devices are borrowed or taken and misused by non-owners, device owners are jointly responsible for the misuse or policy violation(s).

## 4. Compliance, Enforcement, and Notification

### 4.1. Consequences

**4.1.1. If a student intentionally uses or interacts with a device in a manner not consistent with this policy, the following consequences may follow:**

- **First Offense:** Students will receive one warning prior to discipline for violation of this policy, as determined by the school.
- **Second Offense:** Teacher confiscates the phone until the end of class and logs the infraction in PowerSchool. (Secondary Schools only)
- **Third Offense:** Teacher confiscates the phone until the end of the school day and logs the infraction in PowerSchool.
- **Additional Offenses:** The phone is held in the office until the end of the school day . Parents will be contacted and must pick up the phone at their earliest convenience.

**4.1.2. Suspension from school may occur after the fourth offense for continued disregard for this policy.**

4.1.3. If the student is **combative, defiant, or insubordinate** to staff or has repeated or severe violations, additional disciplinary measures—such as parent meetings, loss of personal device privileges and suspension,—may be assigned.

4.1.4. A student's penalties for violation(s) of an electronic device policy provision may vary depending upon: the intentional nature of the violation, other disciplinary actions the student may have received and specific circumstances of the violation.

### 4.2. Enforcement Responsibility:

Teachers and school administrators are responsible for ensuring compliance with this policy.

### 4.3. Notice to Students and Parents of this Policy

4.3.1. Parents and students shall receive annual written notice of the school district's/school's electronic device policies. Written notice may be satisfied by posting notice on the school or district website, publishing the policy in a school handbook or directory, sending the policy to the student's home or any other reasonable means. Information sent to parents should include exceptions, potential consequences, and notice that confiscated electronic devices may be subject to search by school officials.

4.3.2. A copy of the most current policy shall always be available in the school's front office and posted on the school website.

4.3.3. Schools may require parents to return a copy of the policy with a signature indicating that parents have reviewed the policy.

4.3.4. Students and parents shall be notified that law enforcement may be contacted, at school discretion, if circumstances warrant such contact.

### 4.4 Confiscated Electronic Devices

4.4.1. Only licensed school personnel & SRO's (unless other employees are specifically identified in policy) may confiscate student electronic devices.

4.4.2. School employees shall not search or review materials, content, or data stored on student devices unless there is reasonable suspicion that policy or law has been violated. Any such search must be limited in scope to the suspected violation and must be conducted only with prior approval from a School or District Administrator. All searches must comply with applicable laws, regulations, and district policies.

4.4.3. Personnel may search an electronic device for the explicit purpose of determining who the owner is , without administrative



approval .

4.4.4. Schools will do their best to guard and protect confiscated electronic devices, but are not responsible for loss, damage, or theft.

4.4.5. Schools will make a good faith effort to notify parent(s) that electronic devices are in school's possession. Parents will be expected to retrieve confiscated devices within seven school days. Unclaimed devices cleared of personal data will be donated after four weeks.

Use of Washington County School District technology resources signifies agreement to the terms of the Internet Acceptable Use policy. If a user violates any of these terms and conditions of the policy, to include any attempt to circumvent the district/state filtering system, his or her Internet access will be terminated and future access could be denied. Students need to comply with its terms and conditions or access to the district's computers and WIFI may be limited. The policy may be viewed in its entirety on [washk12.org](http://washk12.org).

Acceptable use includes:

- Internet use must be consistent with the educational objectives of the District.
- Internet accounts shall be used only by the authorized owner of the account. No attempt to gain unauthorized access to accounts on the Internet is permitted.
- Use of Internet games, MUD's (Multi-User Domains), IRC's (Internet Relay Chats) are not allowed.
- Transmission of any material in violation of any law is prohibited. This includes, but is not limited to: copyrighted material, threatening or obscene material, or material protected by trade secrets.
- Personal addresses, phone numbers, and financial information shall not be included in network communication.
- Passwords should be kept private and changed frequently.
- Internet use for commercial purposes, financial gain, personal business, product advertisement, or political lobbying (e.g. student body elections) is prohibited.
- Vandalism is not permitted and will be strictly disciplined. Vandalism is defined as any attempt to harm or destroy data of another or use of another agency or network that is connected to the Internet. Vandalism includes, but is not limited to, the uploading, downloading, or creation of computer viruses.

## **ATTENDANCE POLICY**

As per Utah Code Section 53G-6-206, it is the duty of a school board, school district and principal to implement school-based interventions, including restorative practices, as reasonably feasible that are designed to create trusting relationships, improve attendance, improve academic performance, and reduce negative behavior referrals, and are designed to help minors take responsibility for and repair their behavior, including the following:

- Monitor student attendance
- Provide counseling to the minor by school authorities
- Make adjustments to schedule or curriculum
- Provide academic support and/or executive function skills instruction
- Consider alternate parent proposals
- Mentorship programs
- Provide a list of community resources available to assist parents (available at the district website <https://www.washk12.org/counseling/parent-resources/>)
- Inform parents about voluntary participation in Truancy Mediation (students in grades 7-12)
- Issue notice of truancy (Section 53G-6-203) or compulsory education violation (Section 53G-6-202) to the school-age child's parent if the school age child has been truant at least five times during the school year

## **ATTENDANCE-6th GRADE**

6.1. A school age minor under the age of 12 or in grades 1-6 must comply with the requirements of compulsory education as per Utah Code 53-G-6-202, including the steps outlined in policy.

6.2. Truancy: a school age minor is considered truant when the minor is absent for at least half of the school day without a valid excuse (see section 3.3). A student may only be considered truant one time per day. If the student has been truant at least five times during the school year, the school may issue a notice of compulsory education violation to the parent/guardian by personal service or mail that shall direct the school-age child and the child's parent/guardian to:

- Meet with school authorities to discuss the school-age child's truancies;
- Cooperate with the school in securing regular attendance by the school-age child; and
- Prevent the school-age child from being truant (absent without a valid excuse) five or more times during the remainder of the school year.

The notice of compulsory education violation shall also designate the school authorities with whom the parent is required to meet and shall state that it is a class B misdemeanor for the parent/guardian to intentionally or without good cause: (1) fail to meet with the designated school authorities to discuss the school-age child's school attendance problems; or (2) fail to prevent the school-age child from being truant five or more times during the remainder of the school year.

Schools shall establish a procedure for a school-age child or parent/guardian to contest a notice of truancy.

6.3. If, after being served with a notice of compulsory education violation, a parent/guardian intentionally or without good cause fails to meet with the school authorities to discuss the school-age child's school attendance problems, fails to prevent the child from being truant five or more times during the remainder of the school year, or fails to make a good faith effort to ensure that the school-age child receives an appropriate education, the schools shall report violations to the county attorney or to the Division of Child and Family Services:

- Identifying information of the school-age child and parent;
- the longest number of consecutive days the child has been absent;
- the longest number of consecutive days the child has been truant;
- percentage of school days the child has been absent or truant;
- whether the child has made adequate educational progress;
- whether the child is two or more grade levels below the age group expectations in one or more basic skills; and
- whether the child is receiving special education services or systematic remediation services.

## **ATTENDANCE-7th GRADE**

5.1. Truancy. A school age child who is in grade 7 or above and is at least 12 years old and who is enrolled in a public school shall attend the public school in which the school age minor is enrolled. When a student is absent from the assigned class for at least half of the school day and this absence does not meet the standard of an excused absence (see section 3.3), that student is considered truant.

5.2. If the student has been truant at least five times during the school year, the school may issue a notice of truancy to the student's parent or guardian by personal service or mail that shall direct the school-age child and the child's parent/guardian to:

- Meet with school authorities to discuss the school-age child's truancies;
- Cooperate with the school in securing regular attendance by the school-age child.

Schools shall establish a procedure for a school-age child or parent/guardian to contest a notice of truancy.

5.3. If, after meeting with school authorities and being provided with school-based intervention (see Section 4), a school-age child is truant an additional five times, the school-age child is then considered “habitually truant” and may then be referred to an evidence-based alternative intervention, including:

- (i) a mobile crisis outreach team;
- (ii) a youth services center, as defined in Section 80-5-102;
- (iii) a youth court or comparable restorative justice program;
- (iv) an evidence-based alternative intervention created and developed by the school or school district;
- (v) an evidence-based alternative intervention that is jointly created and developed by a local education agency, the state board, the juvenile court, local counties and municipalities, the Department of Health and Human Services.

5.4. If the school-age child participates in two of the interventions in section 5.3 or refuses to participate in interventions and is truant again, the child may be referred to a law enforcement agency or a court.

5.5. Taking a Truant Minor into Custody: An individual, such as a peace officer (sheriff or police officer), or school administrator may take a minor into custody if there is reason to believe the minor is a truant minor and release and return the minor to the principal of the minor’s school of enrollment. Without unnecessary delay, the minor’s parents must be notified.

If it is not appropriate to return the minor to school, they shall release the minor into the parent’s custody. If the parent cannot be contacted, or is unable or unwilling to accept custody, ensure the student’s safety and well-being by placing the child with an alternative restorative justice program. If none of the options mentioned are available, the minor shall be referred to the Division of Child and Family Services. A minor taken into custody may not be placed in a detention center or other secure confinement facility (Section 53G-6-208).

Policy: The Attendance Policy 2900 can be found at: [washk12.org](http://washk12.org).

## **ATTENDANCE CODES**

- **Excused Absence (E)**- An absence is excused by a parent; prior to, the day of, or up to two days after the return from the absence.
- **Unexcused Absence (X)**- An absence not excused in accordance with the definition for an excused absence.
- **Truancy (S)**- Unexcused absence where a student has chosen to sluff school.
- **Exempt Absence (A,H,M,C)**
  - **School activity (A)**- An absence due to involvement in a school sponsored activity as part of a student’s educational experience.
  - **Homebound (H)**- Illness or injury which causes absence in excess of 5 consecutive days will not be considered an absence if a homebound teacher is assigned and contact is made. Requires verification by a physician and approval from Administration. Surgery or accident may qualify.
  - **Medical/Chronic Illness (M)**- Absence due to chronic illness. May require negotiated individual attendance policy as well as verification from a physician upon school request.
  - **Court Detention (C)**-Absence due to required legal consequences. Must be verified.

## **TARDIES**

**A student may be marked tardy if they are not in their seat when the bell to start class rings.** Tardiness is disruptive to the normal class routine and can be detrimental to a student’s achievement. Students should make every effort to be in class on time. Students who are persistently tardy to class will face disciplinary action.

If a student arrives more than five minutes late to school, they must report to the office immediately upon arrival. After signing in, they should then report to their regularly scheduled class. As a general rule, tardiness to first period class will not be excused without a valid reason, such as a medical condition or appointment or a family emergency.

Excessive tardies may have the following consequences:

- Tardy #3 in a quarter =
  - Student Conference
  - Parent Notification (Phone, Email, Letter, etc.)
- Tardy #6 in a quarter =
  - Student Conference
  - Parent Notification (Phone, Email, Letter, etc.)
  - 1 day of lunch detention
- Tardy #9 in a quarter =
  - Student Conference
  - Parent Notification (Phone, Email, Letter, etc.)
  - 2 days of lunch detention
- Tardy #12 in a quarter =
  - Student Conference
  - Parent Notification (Phone, Email, Letter, etc.)
  - 3 days of lunch detention
  - Parent/Student Conference with administration or other solution as decided by school administration.
- Tardy #15 in a quarter =
  - Parent/Student Conference with administration
  - 1 day of ISS (RJ Room) or other solution as decided by school administration.
- Tardy #18 in a quarter =
  - Parent/Student Conference with administration
  - 1-2 day(s) of ISS (RJ Room) or other solution as decided by school administration.
  -

\* Tardies reset each quarter, except for those who reach 20 tardies or higher.

## **Dixie Intermediate School Attendance Matters**

A whole year has 365 days. A school year has only 180 days. That leaves 185 days to spend on family time, visits, holidays, shopping, household jobs and appointments. Absences can't always be avoided BUT consider the benefits of regular school attendance.

0-9 Absences	10-19 Absences	20+ Absences
95-100% Attendance	90-94%	>89%
<b>Very Good:</b> Best chance of success. Get your child off to a <b>GREAT start!</b>	<b>Time to worry:</b> Less chance for school success. Makes it harder for your child to make progress.	<b>Serious concern:</b> Your child may find it very hard to make progress. They are at increased risk for dropping out.

“A growing consensus of researchers points to chronic absences as one of the strongest but most overlooked indicators that a student will: become disengaged, fall behind academically, fail courses and eventually drop out of school.” ~Sparks, 2010

Chronic Absenteeism=Missing 10%+ school for ANY reason: Excused, Unexcused or Suspension

**How is your child doing?**

**Track your child’s attendance throughout the year:**

1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	4 <sup>th</sup>	5 <sup>th</sup>	6 <sup>th</sup>	7 <sup>th</sup>	8 <sup>th</sup>	9 <sup>th</sup>	

“By 9<sup>th</sup> grade, regular and high attendance is a better predictor of graduation rates than 8<sup>th</sup> grade test scores.”  
~Allensworth & Easton

## **BIRTHDAYS AND CELEBRATIONS**

The hanging of individual student posters recognizing birthdays or other individual events is not permitted at Dixie Intermediate. Please do not send balloons and flowers to the school office for your student. These items are not permitted in the halls and classrooms as they create unnecessary distractions for the students and otherwise interfere with everyday school business.

## **CAFETERIA**

Breakfast and lunch are served daily. School lunch menus are publicized and can be made available in the school office, if needed. School meal fees are administered as follows:

Full Pay: Lunch \$2.70, Breakfast \$2.00

**Students are expected to stay in approved areas and exhibit responsible, respectful and safe behavior. Spills are expected to be reported to an adult and students need to assist in cleaning up messes they make. Lunch detention may be issued for misbehavior.**

## **CHECK OUT**

To keep all students safe, the only people that can check a student out of school are a ***parent/guardian or other adult designee the parent provides to the school in writing.*** A legal guardian or designee must check a student out at the office before leaving the school for any reason. Parents or designees are required to show ID before a student is released from school. **Dixie Intermediate School is a closed campus.** Students are not permitted to leave campus during school hours for any reason unless they are checked out by a parent/guardian or designee as described above.

## **CLUBS**

For information on “Clubs” please see school district policy 3640 on the district website at [washk12.org](http://washk12.org).

## **COMMUNITY COUNCIL**

The purpose of the School Community Council shall be to build consistent and effective communication among parents, employees and administrators, allowing them the opportunity to be actively involved in their children's education, helping to establish and implement educational goals for their respective schools. Each school community council shall:

- 3.1. assist in the development of the Consolidated School Improvement Plan (CSIP) which should align with and include the following plans (as applicable): District Strategic Plan, District consolidated Student Success Plan (CSSP), School LAND Trust program, a staff professional development plan, a reading achievement plan for an elementary, accreditation and comprehensive guidance plans for a secondary school.
- 3.2. develop a child access routing plan in accordance with S.B. 167, Section 53A-3-402; and
- 3.3. advise and make recommendations to school and School District administrators and the School Board regarding the school and its programs, School District programs, and other issues relating to the community environment for students.

## **COUNSELING**

School counselors are available to all students. If you are having any issues that you'd like to discuss please reach out to a faculty member. You may go see a school counselor in the front office.

## **CRIMINAL TRESPASS ENFORCEMENT**

The purpose of this policy is to provide local law enforcement the authority to enforce compliance with UCA code 53A-3-503 and 53A-3-504.

1. Unauthorized use of WCSD property is prohibited.
2. It is the policy of WCSD that local law enforcement has the authority and will enforce all trespass and loitering laws on WCSD property.
3. It is the policy of WCSD that all traffic and parking laws will be enforced by local law enforcement on WCSD property.
4. It is the policy of WCSD that all persons and vehicles entering school property are subject to search.

## **CRITERIA TO PARTICIPATE IN STUDENT ACTIVITIES**

The administration reserves the right to limit or eliminate students from activities and field trips due to behavioral and/or attendance related concerns.

## **CIVIL RIGHTS DISCLOSURE - No03 on the washk12.org website**

## **HANDLING STUDENTS WITH LICE - A140 on the washk12.org website**

## **DISTRACTIONS-NUISANCE ITEMS**

Every year there seems to be new toys, gadgets or games that can be very distracting to a learning environment. We want the students to have fun, but when items regularly become a distraction or safety concern we need to intervene. We hold the right to continue to ban objects or activities that distract from the learning environment.

## **DUE PROCESS**

If we, at any time, act or react in a way that a student truly feels is unjust, we will arrange a private conference during which the student can express to us why he or she feels our actions were not fair. This may or may not change the course of our actions. However, we are always open to calm, rational discussion of any matter.

## **EMERGENCIES—ILLNESS—MEDICINE**

If a student becomes ill at school, he/she should come to the office and contact the parent. For the safety of students, **under no circumstances is a student to leave school during the day without approval from the office.** If medication must be taken during

the school day. Washington County School District requires a form to be signed by the parent/guardian and physician. The medication is to be brought to the office and consumed there. Get updated information from the registrar or the school nurse about medication.

## **EMERGENCY DRILLS**

Emergency drills are required by law and are an important safety precaution. It is essential that when the first signal is given, everyone obey instructions promptly and exit the building, if needed, using the prescribed route as quickly as possible. If there is an emergency or drill at any time during the school day and the drill requires evacuation, the students are to report to their **homeroom** teacher in the pre-designated location for roll call to be accounted for. More information is available at [www.washk12.org](http://www.washk12.org), specifically at [Emergency Preparedness](#)

Parent Communication	How will students be released?
<p>You may receive a text, phone or email message from the school informing you of an emergency at school.</p> <p>Go to the district website for updates: <a href="http://www.washk12.org">www.washk12.org</a>.</p> <p>We may also use media such as TV or radio to update you.</p> <p><b>Please do not call the school as it may interrupt the emergency response and recovery efforts there.</b></p> <p>Students will be instructed to not use cell phones other than to send you a quick text message.</p>	<p><b>Listen for an announcement as to which type of release is in place, and when to pick up your child. Park in designated areas. Do not abandon vehicles.</b></p> <p><b>1. QUICK RELEASE:</b> The emergency may warrant a <b>QUICK RELEASE</b> (such as power shut down at the school).</p> <p><b>Elementary and Intermediate</b> level students will need to be picked up by their parents. You may pick up your child from your child's teacher at the child's outside classroom door and/or other designated areas. Please follow signage.</p> <p><b>Middle school</b> students may be released on their own if they have prior approval to do so.</p> <p><b>High school</b> students may be released on their own, depending on the circumstances. There may, however, be instances in which a student may not be allowed to remove a vehicle from the parking lot.</p> <p><b>2. CONTROLLED RELEASE:</b> The emergency may warrant a <b>CONTROLLED RELEASE</b> (such as school building has been damaged, crime scene).</p> <p>Follow signs to a Check-in area.</p> <p>Fill out a Parent Reunification card for each child &amp; show photo ID.</p> <p>You will be directed to a Reunification area where your child will be brought to you.</p> <p>Please note that this <b>CONTROLLED RELEASE</b> may occur at a site other than the school.</p> <p><b>PLEASE NOTE: Busses will probably not be running their regular routes.</b></p>
Checking Students Out of School	
<p><b>Photo ID</b> is required to pick up a student at any time other than the regular dismissal time.</p> <p>Students will be checked-out only to those adults who have prior approval from parents.</p> <p>Make sure the school has your contact information, including <b>updated cell phone numbers</b>, and the contact information of those adults who have your approval to pick up your child.</p>	
Visitor Sign-in	
<p><b>For safety everyday, all visitors are required to SIGN IN at the front office of any school in Washington County School District.</b></p>	

## **FERPA NOTIFICATION**

The Family Educational Rights and Privacy Act (FERPA) and District Policy 3260 afford parents and students over 18 years of age ("eligible students") certain rights with respect to the student's education records. These rights are:

- 1) The right to inspect and review the student's education records within 45 days of the day the School receives a request for access. Parents or eligible students should submit to the School principal or assistant principal a written request that identifies the record(s) they wish to inspect. The School official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.

2) The right to request the amendment of the student's education records that the parent or eligible student believes is inaccurate or misleading. Parents or eligible students may ask the School to amend a record that they believe is inaccurate or misleading. Such requests should be in writing and addressed to the school principal or assistant principal. It must clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading. If the School decides not to amend the record as requested by the parent or eligible student, the School will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

3) The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent. **The following information may be disclosed without consent:**

a) **Directory Information:** The following information is designated as student Directory Information: Student's name, address (to include internet address), phone number, date of birth, grade level, extra-curricular participation, awards or honors, photograph, video or digital images, height and weight (if a member of an athletic team), previous school attended, dates of attendance, and parent's name. "Directory Information" may be disclosed without prior written consent. The District will also routinely disclose names, addresses, and telephone numbers to military recruiters.

Parents or eligible students will have **two weeks from the beginning of the school year or date a student enrolls** to advise the school district, in writing, of any and all items they refuse to permit the district to designate as directory information for the balance of the school year.

b) **School Officials:** School officials with legitimate educational interests may also have access to records. A school official is a person employed by the School as an administrator, supervisor, instructor, or support staff member such as a bus driver (including health or medical staff and law enforcement unit personnel); a person serving on the School Board; a person or company with whom the School has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

c) **Other Schools:** The School may disclose education records without consent to officials of another school district in which a student seeks or intends to enroll.

4) The right to file a complaint with the U.S. Department of Education concerning alleged failures by the School to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are:

**Family Policy Compliance Office  
U.S. Department of Education  
400 Maryland Avenue, SW  
Washington, DC 20202-4605**

## **FIELD TRIPS**

Students will need to get parent permission in order to participate in school sponsored field trips. Students represent the school and are expected to demonstrate Flyer Life positive behaviors during the entire trip. Students may lose the privilege of attending a school field trip if they have failing grades, excessive absences, or have been referred to the office for behavioral concerns.

## **GRIEVANCE PROCEDURE**

The purpose of a grievance procedure is to provide a means by which parents may present for administrative resolution, unresolved questions, dissatisfactions, or disputes regarding interpretation or application of District Policies and procedures.

### **Informal Procedure:**

**Step 1:** If the complaint involves a teacher, the parent or guardian (hereinafter referred to as "the parent") is encouraged to first discuss the concern with the teacher with the objective of resolving the matter. Proceedings shall be informal.

**Step 2:** If the parent is uncomfortable in discussing the complaint with the teacher, and the matter remains unresolved after meeting with the teacher, or if the complaint doesn't concern a teacher, the parent shall discuss the complaint with the school principal or his or her designee, with the objective of resolving the matter. Proceedings shall be informal and, to the extent possible, confidential.

**Step 3:** If following the discussion with the principal the matter continues unresolved, the parent may put in writing the unresolved grievance and appeal again to the principal within ten business days from the date of the discussion. The principal shall then respond in writing within ten business days and schedule a conference with the parent to resolve the matter.

### **Formal Procedure:**

If the grievance is yet unresolved following the informal procedure, the parent may appeal to the appropriate district assistant superintendent of elementary or secondary education within five business days after disposition under informal procedures. A hearing by the appropriate district administrator, or a designee, shall be held within ten business days after receiving the



written appeal. The assistant superintendent (or designee) shall write a decision on the issue within ten business days after the hearing.

## **HALL PASSES - SMARTPASS**

Hall passes are required anytime a student is out of the classroom during regular instructional time. If a student needs to leave a classroom for any reason, they need to ask for permission from their classroom teacher and be issued a hall pass using our digital system SmartPass.

**SmartPass** is a digital hall pass system used by many schools to help manage and monitor student movement during the school day. H

### **What is SmartPass?**

SmartPass is a **digital version of a traditional hall pass**. Instead of using paper slips or teacher signatures, students request a pass on a school-issued device (like a Chromebook) or a mobile phone (if allowed by the school). Staff can also create passes for students.

### **Why is it used?**

Schools use SmartPass to:

- **Track who is in the hallways and when**
- **Limit overcrowding in bathrooms or hallways**
- **Increase safety** by knowing where students are during class time
- **Reduce disruptions** by setting limits on how often and how long students can be out of class

### **Is it safe?**

Yes. SmartPass is designed with **student privacy in mind**. Only authorized school staff can see student movement data. It doesn't track students' locations using GPS—just where they are supposed to be within the school (e.g., "from Room 101 to the Nurse").

### **How does it work?**

1. A student requests a pass (e.g., to go to the restroom or nurse).
2. A teacher approves the request (if approval is required).
3. The system records the time, destination, and duration.
4. Staff can view reports to ensure passes are being used responsibly.

### **Why should parents care?**

SmartPass helps:

- Keep students accountable
- Improve classroom learning time
- Make schools safer by monitoring student whereabouts more effectively.

Dixie Intermediate is using SmartPass as part of our effort to create a **safer, more structured environment** for learning.

## **IMMUNIZATIONS**

State Law 53A-11-301 requires that all students entering the 7th grade provide proof of immunizations for the following:

- Tdap
- 2 Measles, Mumps, Rubella (MMR)
- 3 Hepatitis B
- 2 Varicella (chickenpox)
- 1 Meningococcal (Only Meningococcal Conjugate vaccine given after 10 years of age is acceptable for 7th grade school entry)

- 4 Polio
- 2 Hepatitis A
- 5 DTaP/DT

Please note that 7th grade students will not be allowed to attend classes until verification of these immunizations has been brought to the Dixie Intermediate front office.

## **INSURANCE**

At the beginning of the year, student accident insurance is made available on an optional basis to each student. The form made available is to be sent directly to the company. The school does **not** carry personal insurance on students.

## **LEAVING SCHOOL BEFORE FINAL DAY**

1. Students must submit a written request from parents to the administration of the school three days prior to their leaving.
2. Students must be cleared to leave by administration before making arrangements with teachers. Once approved, a checkout sheet will be issued.
3. All paperwork and assignments completed on time will be accepted and graded. The student will be awarded the proper credit.
4. **TESTS AND FINAL EXAMS WILL NOT BE GIVEN EARLY.**
5. Failing to take a final exam may negatively affect the reported learning.

## **LOST AND FOUND**

If you lose a book or personal item you can check in the hallway leading to the outside eating area or the front office. The school will endeavor to protect all properties but does not resume responsibility for loss. Please leave expensive tech items and valuables at home.

## **MEDIA CENTER**

The Media Center is a place for quiet study and reading. It is open before school, at lunchtime, and after school for student use. No gaming is allowed on computers in the media center; they are to be reserved for students that have homework. When classes are in session, a student should have a pass from the teacher for that period to be admitted. Fines are assessed for overdue, damaged, or lost books.

## **MOVING—TRANSFERS**

If a student is moving from Dixie Intermediate and transferring to another school, his/her parent or guardian should notify the school before his/her last day of attendance. A checkout sheet will be sent around with the student on the last day of attendance. All fees and fines must be paid before checkout is complete.

## **POSTERS**

All posters and/or bulletins must be approved by administration before being placed around the school. The school district office must approve announcements or posters pertaining to commercial ventures. .

## **PROTECTION OF PUPIL RIGHTS ACT (PPRA)/Opt-Out for Specific Activities**

The Protection of Pupil Rights Amendment (PPRA), 20 U.S.C. § 1232h, requires the Washington County School District to notify you and obtain consent or allow you to opt your child out of participating in certain school activities. These activities include a student survey, analysis, or evaluation that concerns one or more of the following eight areas (“protected information surveys”):

1. Political affiliations or beliefs of the student or student’s parent;
2. Mental or psychological problems of the student or student’s family;
3. Sex behavior or attitudes;
4. Illegal, anti-social, self-incriminating, or demeaning behavior;
5. Critical appraisals of others with whom respondents have close family relationships;

6. Legally recognized privileged relationships, such as with lawyers, doctors, or ministers;
7. Religious practices, affiliations, or beliefs of the student or parents; or
8. Income, other than as required by law to determine program eligibility.

This requirement also applies to the collection, disclosure or use of student information for marketing purposes (“marketing surveys”), and certain physical exams and screenings.

The Washington County School District will provide parents, within a reasonable period of time prior to the administration of the surveys and activities, a notification of the surveys and activities and be provided an opportunity to opt their child out, as well as an opportunity to review the surveys. (Please note that this notice and consent/opt-out transfers from parents to any student who is 18 years old or an emancipated minor under State law.

## **PREVENTION OF SEXUAL HARASSMENT**

Policy: The Sexual Harassment policy 2116 can be found at: [washk12.org](http://washk12.org)

The Washington County School District is dedicated to cultivating an educational environment in which all individuals are treated with respect and dignity. No person on the basis of sex, shall be subjected to discrimination or sexual harassment under any education program or activity receiving Federal financial assistance.

## **STUDENT COMPLAINT PROCEDURES**

If a student believes he/she is subject to harassment, the student should first consider telling the person that they do not like what is happening, that they consider it a violation of the School District policy on harassment, and that they want it stopped. In many cases, a clear statement that the student wants something stopped will be enough to take care of the situation. Students are not required, however, to confront the person in this way.

Filing a Formal Complaint: A student and/or parent/guardian may complete a written complaint on behalf of a minor Complainant requesting that the District/School investigate an allegation of sexual harassment. An employee is required to file his/her own complaint. However, in either case, the Designated District Title IX Coordinator may also issue/sign a formal complaint on behalf of the Complainant if the Complainant refused to file but the allegation, on its face, it meets the definition of sexual harassment. The Designated District Title IX Coordinator shall file a formal complaint if there is a physical threat to the Complainant, but the Complainant cannot proceed, or where there is an institutional problem.

## **RETALIATION PROHIBITION**

Any act of reprisal against any person who opposes sexually harassing behavior, or who has filed a complaint, is prohibited and therefore subject to disciplinary action. Likewise, reprisal against any person who has testified, assisted, or participated in any manner in an investigation, proceeding, or hearing of a sexual harassment complaint is prohibited and therefore subject to disciplinary action.

## **FALSE COMPLAINTS:**

False, malicious, or frivolous complaints of harassment will result in corrective or disciplinary action taken against the accuser.

## **TRAINING:**

Principals in each school and program directors shall be responsible for informing students and staff of the terms of this policy, including the procedures established for investigation and resolution of complaints.

## **PUBLISHING ON THE INTERNET**

Posting web pages on District sponsored web servers must adhere to the established rules and guidelines. Posting of student work on District sponsored web servers must be in compliance with the established rules and guidelines.

## **SAFE ACCESS ROUTE**

Dixie Intermediate School is committed to the safety of its students and faculty. To help ensure the safety of all that access the school, the Safe Access Route Plan has been created. See below:



Access the complete map at <https://www.saferoutesutahmap.com/map/school-maps/tonaquin-intermediate-school-512>

Parents are to use the front parking lot of the school for dropping off and picking up students. Parents should NOT use the east parking lot or the bus loading area. Students may walk and bike to school. For their own safety, students need to utilize sidewalks and obey all traffic laws. Students are responsible for locking up their bikes and scooters.

## **SAFE SCHOOL POLICY/STUDENT BEHAVIOR**

Policy: The Safe Schools policy 2110 can be found at: [washk12.org](http://washk12.org)

Washington County School District recognizes that every student should have the opportunity to learn in an environment, which is safe, conducive to the learning process, and free from unnecessary disruptions. To foster such an environment the following policy has been adopted and is based on the following principles:

1. Each student is expected to follow accepted rules of conduct.
2. Each student is expected to show respect for other people and obey persons in authority at the school.
3. The policy applies to students while in the classroom, on school grounds, in school vehicles, and in school-related activities and events.

**The administration and staff will do everything possible to help students be appropriate and remain in school. However, at times, it may become necessary to discipline a student. To see the policy in its entirety, refer to WCSD 2110 Safe Schools Policy on the district website. The following consequences may be used for discipline if a student violates this policy: suspension, court referral, or an alternative educational plan or, if according to district guidelines, expulsion.**

## **SAFE SCHOOL VIOLATION SUMMARY**

1. Frequent or flagrant willful disobedience, defiance of proper authority or disruptive behavior; including the use of foul, profane, vulgar, or abusive language.
2. Willful destruction or defacing of school property, such as: behavior that threatens harm or does harm to the school or school property, to a person associated with the school, or property associated with any such person, regardless of where it occurs.
3. Behavior or threatened behavior which poses an immediate and significant threat to the welfare, safety, or morals of other students or school personnel or to the operation of the school, including bullying, emotional, physical or sexual harassment. Public displays of affection (hugging, kissing, etc.) are not permitted at school.
4. Possession or use of pornographic material on school property (H.B. 100-4-30-07)
5. Possession and/or control, or use of an alcoholic beverage and or Tobacco.
6. Because of identification and association with gangs, the following will not be permitted on campus or at school activities: bandannas or any article of clothing bearing gang symbols names, initials, insignia, or anything else that signals gang affiliation.
7. When a school official determines that time is needed to establish further facts of an act or series of acts of disobedience and misconduct disruptive to the learning process which may lead to suspension or expulsion from school.

8. Any serious violation affecting another student or staff member, or any serious violation occurring during school hours, including lunch/break time, in a school building, in or on school property, or in conjunction with any school activity, including:
  - (a) Possession, control, or actual threatened use of a real weapon, explosive, or noxious or flammable material (including lighters).
  - (b) The actual or threatened use of a look-alike weapon with intent to intimidate another person or to disrupt normal school activities;
  - (c) The sale, control, or distribution of a drug or controlled substance, imitation substance, or drug paraphernalia.
9. Other violations that may result in suspension/expulsion:
  - (a) Repeated tardiness or truancy
  - (b) Theft/dishonesty, including cheating
  - (c) Gambling
  - (d) Possession of pagers, improper use of cellular phones, and other electronic devices
  - (e) Refusing to adhere to the dress code

\*Kissing, holding hands and other public displays of affection are not acceptable gestures at Dixie Intermediate. If this action takes place parents may be contacted.

\*\*Suspensions may be for a ten-day period for each incident.

In-school suspension (ISS) and restorative justice are two interventions DSI uses to address student behavior in a supportive way. ISS removes a student from their regular classroom but keeps them in a structured environment where they can continue their schoolwork and reflect on their actions. Restorative justice focuses on repairing harm through open dialogue, encouraging students to take responsibility, understand how their actions affected others, and work toward making things right. Together, these approaches aim to promote accountability, personal growth, and stronger relationships within the school community.

## **SCHOOL PROPERTY**

Students must not mark on school furniture, walls, ceilings, floors or equipment. Do not tamper with fire extinguishers, fire alarms, or any electrical systems. Anyone who willfully destroys school property or who creates a safety hazard will be referred to the proper law enforcement agency.

## **SEARCH AND SEIZURE**

The following items are subject to search and seizure on campus:

1. **Students.** All students are subject to search if reasonable cause exists to suspect imminent danger to the student or others or violates school or district policy.
2. **Visitors and non-school persons.**

Per **WCSD Policy 5220**, any person **and their vehicle** on any school campus are subject to search at any time.

3. **Lockers.** Students are not required to have a locker; however,
  - Students who are issued lockers are responsible for cleanliness and any damage to the locker.
  - Students who damage locks or lockers are subject to a fine.
  - Student lockers are school property and as such are subject to search at any time.
  - The school is not responsible for lost or stolen items.

## **SKATEBOARDS, ROLLERBLADES, AND “HEELIES”**

The riding of skateboards, rollerblades, and “heelies” will not be allowed on Dixie Intermediate School Property.

- First offense – the item(s) will be confiscated and returned to the student at the end of the day from the front office.
- Second offense – the item(s) will be confiscated and returned to a parent after coming to the school and retrieving the item(s) from the front office.

## **STUDENT ENROLLMENT**

Each student shall attend the school designated according to his or her primary residence. Some choice is available according to District guidelines and within the procedures established by the Utah Code and State Board of Education. Out-of-state residents, including foreign students other than exchange students, shall pay tuition as established by the WCSD Board of Education.

## **STUDENT VISITORS**

Due to classroom and campus routine, student safety and crowded conditions, **student visitors are not allowed.**

## **SUBSTITUTE TEACHERS**

Substitute teachers are to be considered and treated as guest faculty members in our school. It is the responsibility of students to see that every courtesy and assistance is offered to substitutes.

## **TELEPHONES IN OFFICE**

Students may use the phone in the office only for school business, illness or an emergency. Students will **not** be called out of class to take a phone call unless it is an emergency. Parents may leave a message to be given to the student.

## **VISITORS AND VOLUNTEERS**

**All** visitors and volunteers must check in at the front office to receive a Dixie Intermediate identification tag that must be worn while in the school. Visitors and volunteers are expected to follow all Dixie Intermediate school policies including dress code. Visitors should park in the Front Parking Lot on the south side of the school.

## **WELLNESS ROOM (“Cloud Haven”)**

The mission of “Cloud Haven” is to provide student emotional well-being through care and support to students in their pursuit of academic success. If students are feeling a social or emotional need, they can talk to their teacher and request a pass to go to “Cloud Haven”.

## **YEARBOOKS**

Yearbooks will be released to students when all fees, fines, and checkout procedures are satisfactorily completed. Students are responsible for returning school materials in good condition and for payment of all associated school fees and fines. Should a student damage, deface or use inappropriate language in another students’ yearbook they will be charged the cost for replacing it. Yearbooks will not be given out early to any students. Arrangements may be made with the front office to pick up the yearbook at an appropriate time. Students may not have students sign clothing that is being worn, but may bring items with them to be signed. All dress code requirements still apply and violators will be disciplined as per WCSD Policy 2200 Student Dress Code.