

# SNOW CANYON HIGH SCHOOL STUDENT/PARENTHANDBOOK

we are



warriors

2020 - 2021

# SC Fight Song

**Stand oh mighty Warriors  
Throw your challenge to the foe.  
We will fight with all our might to battle we will go  
Ever we'll be true to the Gold, Green and Blue  
Join along and sing our song  
Go Warriors it is up to you.**

**S-C-H-S-C-SCHS**

**Give a rousing cheer for our Snow Canyon High  
Bring along the band and raise our Colors to the sky.  
We will give our all to help our Team to win tonight!  
Stand and cheer, we all are here to show our pride  
SC Unite! All Right!**

# Snow Canyon High

## Our Mission:

To establish a collaborative learning community in which students acquire the essential knowledge, skills, and character to become independent lifelong learners and contributors to their world community.

## DESIRED RESULTS FOR STUDENT LEARNING

A Snow Canyon High School Student will be:



**A CRITICAL THINKER,**  
capable of applying  
academic skills toward  
becoming a life-long  
learner and problem-solver.



**A SOCIALLY  
RESPONSIBLE PERSON**  
who demonstrates absolute  
accountability and integrity.



An **EFFECTIVE COMMUNICATOR**  
who actively listens, respects and  
appreciates the diversity of  
others, and expresses thoughts  
and ideas with  
clarity and purpose.



**A PRODUCTIVE CITIZEN**  
who demonstrates a strong  
work ethic, effectively adapting  
to an evolving global workplace.

# Snow Canyon High School Bell Schedule 2020-2021

## Regular Day Schedule

1st	8:15-9:20	65 min
2nd	9:25-10:30	65 min
3rd	10:35-11:40	65 min
	Lunch	50 min
4th	12:30-1:35	65 min
5th	1:40-2:45	65 min

## Friday Minimum Day

1st	8:15-9:20	65 min
2nd	9:25-10:30	65 min
3rd	10:35-11:40	65 min
	Lunch	50 min
4th	12:30-1:35	65 min
5th	1:40-2:45	65 min

## AM Assembly

	8:15-9:00	45 min assembly
1 <sup>st</sup>	9:05-9:53	48 min
2 <sup>nd</sup>	9:58-10:46	48 min
3 <sup>rd</sup>	10:51-11:40	49 min
	Lunch	50 min
4 <sup>th</sup>	12:30-1:35	65 min
5 <sup>th</sup>	1:40-2:45	65 min

## PM Assembly

1st	8:15-9:20	65 min
2nd	9:25-10:30	65 min
3rd	10:35-11:40	65 min
	Lunch	50 min
4th	12:30-1:20	50 min
5th	1:25-2:15	50 min
	2:15-2:45	30 min assembly

# Faculty and Staff Directory

NAME	ROOM	SUBJECT
<b>Faculty</b>		
Brown, James	126	Biology
Bundy, Casey	218	Social Studies/Driver Ed
Burningham, Bruce	501	Ceramics
Butterfield, Penny	215	Math
Callahan, Diane	211	Spanish
Campbell, Kyle	Main Office	Asst. Principal
Campbell, Tawney	500	Agricultural Science
Coulam, Stephanie	230	Math/History
Davenport, Ryan	232	Math
Davis, Brett	309	Woods
Esplin, JJ	Counseling	Counselor (A-D)
Francis, Molly	203	Special Ed
Gali, Conley	Main Office	Asst. Principal/Act. Director
Gaskell, Gina	235	French
Gough, Dustin	214	German/ESL
Graft, Jay	133	PE
Hansen, Shalise	102/105	Family & Consumer Science
Heaton, Kayla	130	ASL
He,de	235	Chinese
Hill, Paul	100	Business
Hobson, Jocelyn	104	Foods
Howard, Ashley	131/GYM	Special Ed./PE
Hunt, Rod	111	Science
Jackson, Josh	202	English/History
Johnson, Danielle	Counseling	Counseling (E-I)
Jones, Kyle	128	Chemistry/Spanish
Judd, Stephen	101	Yearbook/Computers
Kirk, Misty	222	Social Studies
Kitchen, Sheryl	220	Psychology
Kittrell, Wane	132	Weight Training/PE
Kreyling, Jamie	Media Center	Media/Upward Bound/Exec.Council
Kreyling, Paul	228	Math
Kunde, Kenny	226	Math/History
Lamoreaux, Mary	116	Science
Lancaster, Bob	124	Chemistry
Lang, Nick	113	Biology
Lang, Steve	224	Math
Leonard, Christopher	311	Band
Lister, Darren	304	Computer
McArthur, Jay	206	English
Meacham, Doug	Counseling	Counselor (R-Z)
Monkres, Kim	Main Office	Principal
Neva, Natalie	Counseling	Counseling (J-Q)
Nielsen, Jacob	312	Music
Oberhansley, Colleen	210	English, Journalism, NHS
Parker, Alaina	216	Social Studies
Parker, Jeff	213	History
Porter, Sandy	306	Auto Mechanics
Pulsipher, Jasmine	208	English
Rarick, Ryan	200	English
Redfearn,Justin	103	PE, Health, Social Studies
Secrist, Reed	134	PE/Health
Sherman, Rachelle	308	Art
Shewmake, Jake	233	Special Ed.
Shields, Rick	502	Welding
Shockley, Crystal	133	Dance
Tufuga, Lee Fan	204	Resource
Taaunu'u, Jennifer	205	Special Ed.
Thorkelson, Markay	106	Special Ed.
Vandenbergh, Bryan	305	Graphic Arts
Wahlberg, James	118	Biology
Ward, Rob	212	Spanish
Whitman, Kim	301	Drama
Wyson, Jillian	201	English

NAME	ROOM	SUBJECT
<b>STAFF</b>		
Brinkerhoff, Rhonda	Counseling	Counseling Secretary
Broadhead, Darla	Main Office	Attendance Secretary
Bundy, Stacia	Main Office	Principal's Secretary
Hardy, Melanie	Main Office	Finance Secretary
Larsen, Rochelle	Counseling	Registrar/Testing
Mickels, Jill	Main Office	Receptionist/Athletics
Day, Helen	207	Credit Recovery
Brinkerhoff, John	207	Credit Recovery
Cami Nelson	Media Center	Media Aide
Esplin, Jennifer	Media Center	Media Aide
Aardema, Kirsten	106	Paraprofessional
Brown, James M	114	Paraprofessional
Jamison, Tamara	106	Paraprofessional
Jones, Kathy	106	Paraprofessional
Oakden, Anna	106	Paraprofessional
	112	Paraprofessional
Davis, Harmon		Head Custodian
Majors, Jace		Lead Custodian
Staheli, Tam		Custodian
		Custodian
		Custodian
Stucki, Russ		Custodian
Thacker, Kim		Custodian
Rollins, Julian		Custodian
Jeffery, Jacob		Custodian
Thompson, Jeramie	108	Resource Officer
Esplin, Mike	300 C	ETS Advisor
	207B	At Risk Coordinator
Wilson, Jason	302	Computer Tech

# **GUIDANCE/ COUNSELING SERVICES**

The Guidance/Counseling department at Snow Canyon High School offers a program which is developmental by design and systemically delivered to 100% of our student body. We achieve this by following the College and Career Readiness School Counseling Program Model. Additional information may be accessed on the counseling connection webpage:

[www.snowcanyoncounseling.org](http://www.snowcanyoncounseling.org)

The elements of the program include:

- **COLLABORATIVE CLASSROOM INSTRUCTION**
- **PLAN FOR COLLEGE AND CAREER READINESS**
- **SYSTEMATIC APPROACH TO DROPOUT PREVENTION WITH SOCIAL-EMOTIONAL SUPPORTS**
- **SYSTEMATIC PROGRAM MANAGEMENT**

**GRADUATION:** All students are counseled regarding graduation requirements and progress is monitored. Notifications of problems are sent to parents electronically and through the mail and discussed during sophomore, junior, and senior CCR (Career and College Readiness) meetings. An individual senior CCR will be held in September or October of the students' senior year to discuss all graduation issues and post high school options. Close contact is kept with seniors throughout the year; **however, it is the student's responsibility to register for and complete necessary graduation requirements.**

**ACADEMIC SERVICES:** Academic services include information on ACT and SAT registration and practice packets for these college entrance exams. All juniors will be expected to take the ACT test in the spring. The PSAT is given to any Junior or sophomore who would like to participate. Information on colleges through the counseling center, post high night, FAFSA completion, and college visits are also available. College applications, scholarship forms, and other useful information are also available through the counseling center. SCHS Counseling Department hosts Utah College Application Week every November, a week in which seniors are assisted in filling out college applications, and fun activities are planned that highlight different aspects of college and career readiness.

**SCHEDULE CHANGES:** Schedule changes are done via the Class Choice program during the windows determined by the counseling office. All changes must be made during this window in order to not incur a class change fee of \$10. Changes made after the window closes must be made during the first (3) days of the new term and must be for educationally valid purposes which are consistent with CCR goals.

**APPOINTMENTS WITH COUNSELORS:** To maximize a student's time in class, appointments with the counselors are made through the secretary in the counseling office. (Emergency appointments are available)

**HONOR ROLL:** The honor roll is based on term grades and the cumulative grade point average. "High Honor Roll" requires a term grade point average of 3.75, and the "Honor Roll" requires a grade point average of 3.50 after the 3<sup>rd</sup> quarter of their senior year. This recognition is given only to students who have a full schedule. We encourage students to reach these levels. The list of requirements to earn the Honors Diploma can be found on the counseling website.

**EDUCATIONAL TALENT SEARCH:** Mr. Michael Esplin is the coordinator for Dixie State College's Educational Talent Search (ETS) program at Snow Canyon High School and Snow Canyon Middle School. Students participate in this program as early as 7th grade and continue through their senior year. Both programs provide:

- ACT Preparation
- Study Skills
- Grade Contracts
- Goal Setting
- Career Awareness
- College Planning and Admissions
- Scholarships
- Financial Aid
- College/University Tours

- **Workshops** are held monthly during the school year. Tours are available for those interested throughout the school year. Individual advisement is also available.
- **Membership** requires an application, meeting certain requirements, and an interview. Entrance depends on space availability.
- **Those students** who were ETS members in 9th grade will retain their membership at Snow Canyon High. Enrollment after 9th grade is usually very limited, but interested students who are not current members are encouraged to sign up on a waiting list.

### **MAKE-UP POLICY FOR ACADEMIC CREDIT**

Loss of academic credit (an “F” grade on a transcript) can be recovered. Credit recovery will incur a fee of \$50 per quarter enrolled in any credit recovery classes. Please see your counselor to add credit recovery.

### **GRADING**

Parents are encouraged to contact teachers by phone, email or by appointment as needed. Please contact them if you have concerns in this area. Neither administrators nor counselors can change or influence grading. Updated grades can be located on the internet by logging in to your student’s PowerSchool account.

### **HONORS DIPLOMA**

Students interested in the “Honors Diploma” must meet the Utah Regents Scholarship Requirements, 3.5 Cumulative GPA and meet ACT benchmark scores in English, Reading, Math and Science. For questions regarding the Honors Diploma, please meet with your counselor.

### **HONORS GRADUATES**

Students who have a 3.75 (or higher) cumulative GPA at the end of 3rd quarter of their senior year will be honored during graduation exercises.

## **Graduation Requirements** (Updated 7/20)

**Graduation Ceremonies Participation:** The Washington County School District requires that students meet all graduation requirements in order to participate in graduation ceremonies.

### **LANGUAGE ARTS: 4 credits**

Students must complete a total of 3 credits of Language Arts 9-11. One credit of elective Language Arts is required in 12<sup>th</sup> grade. The class may be Language Arts 12 or an approved course. To receive Language Arts credit, courses must integrate reading, writing, speaking and listening during each quarter.

### **MATHEMATICS: 3 credits**

Students must complete a total of 3 credits of Math. Minimum requirements include Secondary Math I, Secondary Math II, and Secondary Math III. Pre-Calculus, College Math (Math 1050), Calculus, AP Calculus or AP Statistics etc., are also recommended if a student is college bound.

### **SCIENCE: 3 credits**

Students must complete 3 units of Science. 2 Science foundation requirements must be fulfilled from two of the following 5 areas: Earth Science, Biology, Physics, Chemistry, and Computer Science. The student must then complete one additional credit of an elective science.

### **SOCIAL SCIENCE: 3 credits**

Students must complete the following credits:

- World Geography (or Honors) 9th grade: 0.5-1.0
- World Civilizations (or Honors) 10th grade: 0.5-1.0
- U.S. History (or AP) 11th grade: 1.0
- U.S. Government and Law (or AP) 12th grade: 0.5
- Elective (if Honors Geography World Civ isn’t taken) 0.5

### **FINE ARTS: 1.5 credits**

Students must complete a total of 1.5 credits of Fine Arts. This includes arts, music, theater, dance and other approved courses.

**HEALTH: 0.5 credits**

Students must complete 0.5 credits in consumer health.

**PHYSICAL EDUCATION: 1.5 credits**

Students must complete the following courses for credit: (Completed 9th-12th grade)

- Participation Skills/P.E. 9th grade                      0.5
- Fitness for Life 10th grade                                0.5
- Additional elective P.E. course                            0.5

**COMPUTER TECHNOLOGY: 0.5 credits**

Students must complete 0.5 of this course.

**FINANCIAL LITERACY: 0.5 credits**

Students must complete 0.5 units of this course during their 11th grade or 12th grade year. Students may not take Financial Literacy in their 9<sup>th</sup> and 10<sup>th</sup> grade year.

**VOCATIONAL: (CTE) 1.0 credits**

Students must complete 1 credit in any state-approved applied technology course. (This includes, agriculture, business, family and consumer sciences, health science, information technology, marketing, skilled and technical sciences, and technology and engineer)

**ELECTIVES: 12 credits**

Students must complete a total of 13.5 credits of electives.

**TOTAL CREDITS REQUIRED FOR GRADUATION:        32 Credits**

Valedictorian and Salutatorian

The Valedictorian and Salutatorian will be chosen based on the following criteria:

1. All candidates must have a cumulative GPA of 4.0 at the end of the 3<sup>rd</sup> quarter of their senior year.
2. Class rank will be determined using a point system

**The following courses are worth 1 point:**

Honors Language Arts 9	Honors Biology	Chinese 3, 4, 5
Honors Language Arts 10	Chemistry	French 3
Honors Language Arts 11	Physics	Spanish 3
Honors World Civilization	Calculus	German 3
Honors Geography	Pre-Calculus	

**DSU Core Area Courses:**

English 1010 and any course worth 4 or more credits

**The following courses are worth 2 points:**

AP Language Arts 11	AP Psychology	AP Spanish
AP Language Arts 12	AP Calculus	AP Biology
AP US History	AP Statistics	AP Chemistry
AP US Government		

**DSU Core Area Courses:**

English 2010  
 Math: 1040, 1050, 1060, 1065, 2150  
 College Biology, Physics and Chemistry with lab included

\*Note

In the event of a tie in rank at this point, the ACT score will be used to determine final class ranking.



## Safe School Policy

The complete District Safe School Policy 2110 can be accessed at:  
<https://procedure.washk12.org/policy/2000/2110>

The "Safe School Policy" of Washington County School District defines the following:

"SUSPENSION is not to be understood as the deprivation of a right to learning, but as the temporary denial of social interaction through school contact and the removal of the person from the classroom setting because of real and present disruptive effect of his/her presence, or a reasonable assumption that his/her presence will be disruptive or a threat to the well-being or safety of himself/herself and/or other students or staff. Suspension may carry with it conditions which must be met to remove the suspension. Such conditions may be a joint responsibility of the school personnel, the student and parents, or the sole responsibility of any one party.

Suspension is for no more than 10 school days per incident." "EXPULSION is defined as the removal from school for any period longer than 10 consecutive days, but not more than 1 school year."

The "Safe School Policy" defines these behaviors as grounds for suspension and expulsion from school: A STUDENT MAY BE SUSPENDED OR EXPELLED FROM SCHOOL FOR ANY OF THE FOLLOWING REASONS:

1. Frequent or flagrant willful disobedience, defiance of proper authority, or disruptive behavior including the use of foul, profane, vulgar, or abusive language.
2. Willful destruction or defacing public property.
3. Behavior or threatened behavior which poses an immediate and significant threat to the welfare, safety or morals of other students or school personnel or to the operation of the school, including bullying, emotional, physical, or sexual harassment.
4. Possession, control, or use of an alcoholic beverage.
5. Behavior which threatens harm or does harm to the school or school property, to a person associated with the school or property associated with any such person, regardless of where it occurs.
6. The following will not be permitted on school campus or school activities, because of identification and association with gangs: bandannas or any article of clothing bearing gang symbols, names, initial, insignia, or anything else that signals gang affiliation (i.e. sagging pants, excessively long, hanging belts or chains).
7. When a school official determines that time is needed to establish further facts of an act or series of acts of disobedience and misconduct, disruptive to the learning process which may lead to suspension or expulsion from the school.
8. Possession or use of pornographic material on school property. (H.B. 100- 4-30-07)
9. A student may be denied admission to school on the basis of having been expelled from any other school during the preceding 12 months. A suspension or expulsion under this policy is not subject to the age limitations under Subsection 53A-11-102(1).

*A STUDENT SHALL BE SUSPENDED OR EXPELLED FROM SCHOOL FOR ANY OF THE FOLLOWING REASONS:*

1. Any violation affecting another student or staff member, or any serious violation occurring in a school building, in or on school property, or in conjunction with any school activity, including:
  - a. possession, control, or actual or threatened use of a real, look alike, or pretend weapon, explosive, or noxious or flammable material. (Section 53A-3-502)
  - b. the sale, control, or distribution of a drug or controlled substance. (Section 58-376-2)
  - c. the sale, control, or distribution of an imitation controlled substance. (Section 58-376-2)
  - d. the sale, control, or distribution of drug paraphernalia. (Section 58-37a-3)
2. The commission of an act involving the use of force or threatened force which if committed by an adult would be a felony or class Amisdemeanor:

*A STUDENT WHO COMMITS A VIOLATION OF SECTION 1(A) ABOVE INVOLVING A REAL, LOOK ALIKE, OR PRETEND FIREARM, EXPLOSIVE, OR FLAMMABLE MATERIAL SHALL BE EXPELLED FROM SCHOOL FOR A PERIOD OF NOT LESS THAN ONE YEAR, UNLESS THE SUPERINTENDENT DETERMINES, ON A CASE-BY-CASE BASIS, THAT A LESSER PENALTY WOULD BE MORE APPROPRIAT*

## Attendance Policy

### **Philosophy:**

Washington County School District and Snow Canyon High School are committed to providing quality education for our students. In order for Snow Canyon to help students achieve success in learning at high levels, the following attendance procedures are established for structure and to support our local and state school attendance policies. The intent is to help our students develop sound attendance practices and prepare them to be employable and responsible citizens.

**Absences:** All absences are per class not total absences and all absences are considered in the total, excused and unexcused.

- At 5 absences and failing grades, the first email sent to parents. Teacher contacts parents and student about the concern.
- At 7 absences and failing grades, a second email will be sent to parents by an administrator or counselor to discuss the concern and possible solutions.
- At 9 absences and failing grades, a third email is sent to parents, student/parents are required to meet with administration to discuss solutions/alternative placements.
- At 11+ absences and with a failing grade, students will fail the class and may be transferred to an online version of that class to recover the credit, students will have to pay the \$50 fee for credit recovery.
  - If students recover the credit by the end of the following quarter, they may be reimbursed the \$50 fee as an incentive to quickly recover the credit. This will replace the credit for graduation not the F on the transcript.
  - If the student does not recover the credit by the first day of the next quarter they will be enrolled in a Basic Academic Skills class in place of an elective until they recover the credit for classes required for graduation.
- At 11+ absences students/parents **may** be required to meet with district student services director Karen Bess to determine court referral as per administration. Students may be referred to juvenile court or youth court for excessive attendance/truancies.
- Appropriate administrative action for truancies which may consist of 2 consecutive days lunch detention per truancy or other consequence as deemed appropriate by the administration.

**Tardies:** A student is considered tardy if he/she is not in the classroom when the tardy bell rings. Total tardies, per class, will result in the following:

- 4+ Teacher emails/calls home to discuss the tardy problem
- 6+ Admin email/calls home to discuss tardy problems (warn of consequences).
- 7+ Parent/Admin meeting/appropriate administrative action (i.e. lunch detention) assigned for every tardy after this point.
- 10+ In school suspension or other intervention as per administration.

Students arriving tardy more than 20 minutes will be considered absent from class, unless given appropriate prior approval.

Teachers will often, if not always, have bellwork assignments at the beginning of each class period. Being tardy to any class may result in the forfeiture of these points. It is up to teacher discretion as to whether or not these points can be made up. Bellwork points will not exceed 10% of a student's final grade.

Parents and legal guardians are permitted, by Washington County School District policy, to excuse tardies for **First and Sixth periods only**. Parents are expected to call the school attendance secretary at 435-634-1967 to excuse their child's absence from class within one week from the absence or tardy. We encourage parents/guardians to pick up a SCHS Educational/Family Leave Form from the attendance secretary if the student will be absent for more than three days. Parents/Guardians will be asked to meet with SCHS Administration to resolve significant attendance issues.

[WCSD Attendance Policy](#)

## SCHOOL RULES AND PROCEDURES

Snow Canyon High School recognizes that every student should have the opportunity to learn in an environment which is safe, conducive to the learning process, and free from unnecessary disruptions. The administration retains the right and privilege to issue consequences for acts not specifically stated herein and to adjust consequences as needed and appropriate. Furthermore, the administration reserves the right to amend any provisions in this handbook which are in the best interest of the educational process. To foster such an environment the following policy has been adopted and is based on the following principles: Each student will follow accepted rules of conduct. Each student will show respect for other people and obey school authorities. The policy applies to students while in the classroom, on school grounds, in school vehicles, and in school-related activities and events. The administration and staff will do everything possible to encourage appropriate behavior and school attendance. Circumstances may require discipline. District guidelines provides for disciplinary actions such as expulsion, suspension, court referral, or an alternative educational plan.

### **18 YEAR-OLD STUDENTS**

SCHS requires that 18 year-old students have the same parental permission required of any other student. Parents of 18-year-old students will be contacted by the school for emergency, discipline, attendance or any other school issue that requires parental contact.

**ACADEMIC DISHONESTY:** Cheating/plagiarism is a direct contradiction to our mission at SCHS and will not be tolerated. Cheating is getting unauthorized help on an assignment, quiz, or examination. Plagiarism is submitting the work of someone else as your own. If a student is caught cheating or plagiarizing they will receive an "F" on that assignment and be required to complete an alternate assignment covering the same material. The teacher reserves the right, per their disclosure statement, to replace or average all, or partial credit for the alternate assignment. If a student is caught altering grades for himself or for another student by request, the students will receive a NC for the classes in which the grades were altered and will be subject to suspension and potential criminal charges.

**BULLYING:** Bullying is not tolerated. Any potential incident of bullying will be investigated by school administration and appropriate administrative action will be enforced.

**CAMPUS:** The school campus is defined as all school property including grounds (parking lots, athletic fields, lawns) and buildings (outbuildings, school buildings).

**CAMPUS VISITORS:** Student visitors are not allowed at Snow Canyon High School. All other visitors must check in with the front office immediately upon entering campus. Trespassing violators will be given a citation from the St. George Police Department.

**CLASSROOM BEHAVIOR:** A student is responsible to contribute positively to the learning in the classroom. If a student's behavior becomes disruptive to the class, the following steps will be taken:

1. The teacher will try to solve the problem with the student, using any or all of the following: student conference, parent contact, referral to the counselor, sending a success notice to parents.
2. If the teacher and the student cannot arrive at a satisfactory solution to the problem, the teacher will refer the student to the vice principal. Parents will be contacted at this point. After meeting with the vice principal and resolving the problem, a student will be allowed to return to the class on the condition that he/she must abide by the class rules.
3. If the student continues to be uncooperative or disrupts class and is again sent to the vice principal, the student may be taken out of the class and may receive an "F" grade and no credit for the quarter. Teachers, parents, or students may at any time initiate a student-parent-teacher conference if problems are developing which could lead to a student's removal from class.

### **DANCE & OTHER ACTIVITY POLICIES**

1. Only high school students from SCHS can attend after-game, and informal dances. Students from other high schools may attend with administrative approval.
2. Students may not re-enter once they leave.
3. No slam dancing, dirty dancing or any other physical contact (i.e., moshing) which could be offensive or a safety hazard to others will be permitted. Students involved may be asked to leave and the dance may be terminated.
4. All dances will end by 11:00 p.m.
5. If inappropriate music is played or students interject inappropriate language the music will be shut down and the dance may terminated
6. School policies are in effect for all school activities whether on or off-campus.

**DRESS/GROOMING STANDARDS** (The complete policy 2200 Student Dress Code can be found at: <http://www.washk12.org/policy>)

Students who attend the schools of Washington County School District are expected to come to school dressed and groomed appropriately for a learning environment and show respect for others by supporting the following dress and grooming standards. These standards are intended to insure that every school in the Washington County School District will be a safe place for each student to learn, free from physical or moral threats and free from intimidation by others, to include gangs and gang appearance.

The attire and grooming of all students should be neat, clean and safe.

Students have the responsibility to avoid apparel that causes a distraction or disruption, interrupting school decorum and adversely affecting the educational process. Students must also avoid apparel that is offensive, represents a risk, or threatens student safety.

Printed apparel is acceptable only if it is in good taste. Any apparel displaying profanity, suggestive slogans, pictures or graphics, or promoting substances illegal for consumption by a minor, will not be allowed.

Clothes that are mutilated or immodest are not appropriate school wear. Dresses, shorts, skirts, shirts, and blouses should be modest in length and not revealing. (Tank tops, tube tops and garments that reveal undergarments may be considered revealing).

Any apparel approved for school wear should be worn in accompaniment with appropriate undergarments.

Footwear must be worn and should be safe and hygienic. Shoes, boots and sandals are considered suitable footwear.

Clothing attachments or accessories which could be considered weapons are not allowed.

Students have a responsibility to cooperate fully with clothing standards required for special classes (such as shop, home economics, laboratories, physical education) and special school activities.

Extremes in body piercings, hair styles and hair colors may be considered a distraction or disruption.

Gang behavior, apparel or grooming is not appropriate at school. (Reference Safe Schools Policy 2110)

As gang grooming styles and clothing continually evolve and change, the following prohibited items that have commonly denoted gang membership or affiliation are only representative of prohibited clothing. Additional grooming styles and apparel may be considered gang-affiliated, as identified in consultation with school officials and law enforcement authorities. Bandannas or any article of clothing or accessory bearing gang symbols, names, initials, insignia, or style of dress that indicates gang affiliation will not be allowed.

### **Consequences for violation of the Student Dress and Grooming Policy**

A student in violation of the "Student Dress and Grooming Policy" may be sent home to make the changes necessary to be in compliance with policy. The student may return as soon as the required changes are made.

Students who dress or groom in a manner that demonstrates gang affiliation may be subject to suspension and/or expulsion.

Suspension from school may occur for continued disregard for the Student Dress and Grooming Policy.

Every school is to include the Student Dress and Grooming Policy in their student handbooks.

School employees are held to the same dress and grooming standards as the students.

## **DRUGS, ALCOHOL & TOBACCO**

The Utah State School Law specifically states that it is illegal for high school students to have alcohol or tobacco in their possession.

Therefore, the policy of Snow Canyon High School concerning these items will be as follows:

1. A student possessing tobacco in the school building or on the school grounds will be asked to surrender this material to school personnel. The student may also be suspended from school. Parents will be notified of any such action.
2. The use of alcohol, drugs, or controlled substances will not be tolerated. If a student is found with alcohol or drugs in his/her possession while on school grounds, or if a student comes to school while under the influence, he/she will be suspended from school immediately until a parent conference can be arranged to determine the appropriate steps to be taken.
3. Students who are involved with drugs or alcohol during school or at any school activities will be subject to the District's Safe School Policy.

**FOOD, CANDY, AND DRINKS:** It is against the school policy for students to have food or drink in the auditorium, the gymnasium, or any of the classrooms. Items purchased from the vending machines should be consumed in the halls or the student commons area.

**HALL PASSES:** Hall passes are required anytime a student is out of class during a regular class period. If you are out of class without a hall pass you may be marked truant.

**HALL SWEEPS:** Periodically, the Administration, Teachers and Resource Officer will do a sweep of the halls to check for students who should be in class. Every student without an appropriate hall pass will be brought to the office and marked truant.

**HAZING OR HARRASMENT:** The Washington County School Board is committed to protecting its students, employees and school guests from bullying or harassment of any type, for any reason. The School Board believes that all students, employees or guests are entitled to a safe, equitable and harassment-free school experience. Bullying or harassment in any form will not be tolerated and shall be just cause for disciplinary action. Conduct that constitutes bullying or harassment as defined herein will be dealt with immediately and consistently.

Bullying is aggressive behavior that is intentional and involves an imbalance of power or strength. A person is bullied or victimized when he/she is exposed repeatedly and over time to negative actions on the part of one or more persons. "Bullying" means intentionally or knowingly committing an act that:

- endangers the physical, and/or emotional health or safety of a School District employee or student;
- involves any threat or brutality of a physical nature such as whipping, beating, branding, calisthenics, bruising, electric shocking, placing of a harmful substance on the body, or exposure to the elements; or
- involves threat or actual forced or involuntary consumption of any food, liquor, drug, or other substance; or
- involves other physical activity that endangers the physical health and safety of a School District employee or student; or
- involves physically obstructing a school district employee's or student's freedom to move; or
- involves verbal intimidation; or
- involves social bullying, sometimes referred to as relational bullying, such as: hurting someone's reputation or relationships, telling others to not be friends with someone, spreading rumors about someone, or embarrassing someone in public.
- is done for the purpose of placing a School District employee/student in fear of physical harm, emotional harm, or harm to their property.

The conduct described above constitutes bullying, regardless of whether the person against whom the conduct is committed directed, consented to, or acquiesced in, the conduct.

"Hazing" means intentionally or knowingly committing an act that:

- endangers the physical health or safety of a School District employee or student;
- involves any brutality of a physical nature such as whipping, beating, branding, calisthenics, bruising, electric shocking, placing of a harmful substance on the body, or exposure to the elements;

- involves forced or involuntary consumption of any food, liquor, drug, or other substance;
- involves other physical activity that endangers the physical health and safety of a School District employee or student; or
- involves physically obstructing a School District employee's or student's freedom to move; and
- is done for the purpose of initiation or admission into, affiliation with, holding office in, or as a condition for, membership or acceptance, or continued membership or acceptance, in any school or school sponsored team, organization, program, or event; or
- if the person committing the act against a School District employee or student knew that the School District employee or student is a member of, or candidate for, membership with a school, or school sponsored team, organization, program, or event to which the person committing the act belongs to or participates in.
- The conduct described above constitutes hazing, regardless of whether the person against whom the conduct is committed directed, consented to, or acquiesced in, the conduct.
- "Cyberbullying" means the use of email, instant messaging, chat rooms, cell phones, or other forms of information technology to deliberately harass, threaten, or intimidate someone for the purpose of placing a School District employee or student in fear of physical harm or harm to personal property.

To report violations:

- Call: 435-634-1967
- Click on "Report a Problem" on our website (scwarrior.net)

Each reported complaint shall include: (1) name of complaining party; (2) name of offender (if known); (3) date and location of incident(s); (4) a statement describing the incident(s), including names of witnesses. Each reported violation of the prohibitions noted previously shall be promptly investigated by a school administrator or an individual designated by a school administrator. Formal disciplinary action is prohibited based solely on an anonymous report of bullying, hazing, or retaliation.

Consequences or penalties may include but are not limited to: • Student suspension or removal from a school-sponsored team or activity including school sponsored transportation. • Student suspension or expulsion from school or lesser disciplinary action. • Employee suspension or termination for cause or lesser disciplinary action. • Employee reassignment.

Discipline actions must also include, as appropriate: • Procedures for protecting the victim and other involved individual from being subjected to further bullying or retaliation for reporting the bullying or hazing. • Prompt reporting to law enforcement of all acts that constitute suspected criminal activity. • Prompt reporting to the Office of Civil Rights (OCR) of all acts that may be violations of civil rights. • Procedures for providing due process rights under Section 53A-8-102

See the complete WCSD Bullying and Hazing Policy 3510 : <https://procedure.washk12.org/policy/3000/3510>

**LOCKERS:** Lockers are issued to students for storage of school books and school equipment.

1. Students are responsible for keeping their lockers neat and clean both inside and out. They must not write on, scratch, carve, dent or in any way deface or mutilate their lockers or anyone else's locker. Students who violate these regulations will lose locker privileges and will be required to make payment sufficient to cover damages.

2. School officials reserve the right to search any or all lockers. Illegal items found in lockers may be confiscated, and students to whom the lockers are assigned may be prosecuted.

3. The school is not responsible for stolen items. Students are to use only the locker that has been assigned to them. If it is necessary to bring expensive items to school, check them in at the main office so that they can be secured appropriately. **LOCKER ROOMS**  
The locker rooms are available to students involved in extra-curricular activities as well as those involved in physical education classes. They are to be used as dressing/shower rooms only and during the appropriate times. Students found in the locker room during class time may be marked truant, cited and/or suspended.

### **MEDIA CENTER**

The Media Center is open from 7:30am to 3:30pm each school day. If students have library fines, their internet and computer privileges will be suspended until fines are cleared. Students must be accompanied by their teacher or have teacher permission to be in the Media Center during regular class periods. Disruptive or other inappropriate behavior may result in restriction from the Media Center or Writing Lab.

### **PARKING**

Students are permitted to drive to school providing the privilege is not abused and providing all regulations are respected. Students who want to use the parking facilities of the school must agree to abide by the following driving regulations:

1. Students are to park in the designated student parking areas. Parking is not permitted in the following areas:
  - a. Bus zones which are designated with striped, green paint.
  - b. Handicapped parking spaces (will be enforced by local law enforcement).

- c. Reserved areas: faculty, custodian, kitchen, visitor, staff, or areas painted RED.
2. Reserved SENIOR Parking will be in the North Parking Lot. The north parking lot is reserved for senior parking only. Spots may be purchased from the Student Council.
  3. Students are expected to park within the lines provided in the parking lot.
  4. Students are not to remain in their cars after they are parked.
  5. Students who park illegally or in a reserved parking area will be ticketed and FINED \$10.00.
  6. SNOW CANYON HIGH SCHOOL WILL EXERCISE THE RIGHT TO DENY PARKING PRIVILEGES IF REGULATIONS ARE CONTINUALLY IGNORED BY A STUDENT.

### **PE CLASSES**

All students in a physical education class will be required to wear appropriate clothing under the direction of their teacher and PE department expectations outlined in classroom disclosure statements.

### **PORNOGRAPHY**

Any student accessing pornography through an electronic device or in possession of pornographic material is subject to a written citation and suspension or expulsion.

### **PUBLIC DISPLAY OF AFFECTION**

Public display of affection detracts from the educational atmosphere of the school and is not allowed. Hand holding and brief hugs are the only acceptable displays of affection allowed in the school or on the campus.

### **SKATEBOARDING/ROLLER BLADING**

Students shall not Rollerblade, Roller-skate, or Skateboard on school grounds at any time, whether during or after school hours. School grounds shall include all school buildings, parking lots, and paths leading to school building entrances. Students who use these methods to get to school MUST carry them while on school grounds, and shall promptly store such equipment.

### **TECHNOLOGY**

See the Technology Acceptable Use Policy (3700) in the handbook below

**TEXTBOOKS** Students are responsible for the proper care and return of their textbooks. Students will be required to pay replacement costs for any lost or damaged books. If a book is damaged upon receipt, the Media Center should be immediately contacted to verify damage prior to possession; otherwise the student may be expected to pay for the damage when it is later returned.

### **TRESPASS NOTICE/SUSPENSION**

A student may receive a trespass notice or be suspended by school officials. This means that they are not allowed on campus during the specific time frame given by the school official. Violation of this policy may result in a trespassing citation by local law enforcement.

## Student Government Election Requirements

Being involved with student government is a great way to develop friendships and leadership skills that will last a life time.

To be eligible to run for a class office in student government you must have:

- 3.25 GPA – Ninth grade to present
- No academic “F” or “I” on transcript from 10-11 grades and no more than one (total) from 9<sup>th</sup> grade
- Candidates for sophomore class officer may have no academic “F” or “I” on middle school transcript.
- Commitment to the entire year at Snow Canyon High School—no early graduation, no concurrent courses taken off-campus during the day, no work release.
- 80% approval rating by second and third quarter teachers.

You must demonstrate good citizenship in school and the community, as you will be representing Snow Canyon High School in what you do here and away from school. Any concerns regarding your citizenship or behavior noted on your teacher evaluations will be evaluated by the Standards Committee. Your eligibility will be determined by achieving at least an 80% approval rating from your teachers and receiving approval from the Standards Committee.

## Cheerleading Tryout Requirements

To be eligible to try out for, or participate on, the Snow Canyon High School Cheerleading Squad:

- You must be entering the 10th, 11th, or 12th grade.
- You may not have *less* than a 3.0 GPA **per quarter** for the 2<sup>nd</sup> and 3<sup>rd</sup> quarter prior to try outs.
- You will not be eligible if you have any "F" grades for the past school year.
- You must be a good student and role model, determined by your teacher recommendations.
- Tryouts are held in March or April. You must attend the week-long tryout clinic and perform the required group and individual cheers and dances at a final tryout with impartial judges.
- You will need to maintain your GPA at a minimum 3.0 level with no "F" grades in order to remain in good standing once you are chosen as a member of the squad.

For additional information regarding Cheer, a copy of the SCHS Cheerleading Constitution is available upon request from the cheer advisor.

## School Sponsored Clubs

ORGANIZATION OF NEW CLUBS: Students at Snow Canyon High School are encouraged to be involved in school sponsored clubs and activities. The organization of new clubs is encouraged, providing their goals and objectives are not in conflict with school board policy, or local, state, and federal law. In order for students to charter a new club at SCHS, they must follow District Policy 3640. This policy can be found at the following link:

[http://www4.washk12.org/district/district\\_policy/3000/3640\\_Student\\_Clubs.html](http://www4.washk12.org/district/district_policy/3000/3640_Student_Clubs.html)

The application and charter for new clubs (WCSD form 1120) can be found here:

[http://www4.washk12.org/district/district\\_forms/Forms-PDF/1120\\_application\\_for\\_student\\_clubs.pdf](http://www4.washk12.org/district/district_forms/Forms-PDF/1120_application_for_student_clubs.pdf)

The fees for school clubs shall not exceed \$15.00 as per district policy 3400: Section 3.7.13.

Pursuant to District Policy 3400 Section 3.2.2: Clubs must renew their applications on an annual basis.



## Extracurricular Activities

### RULES FOR PARTICIPATING IN UHSAA SANCTIONED EXTRACURRICULAR ACTIVITIES:

All Students who participate in interscholastic activities must be eligible as set forth by the UHSAA. In order to participate a student must not have received more than one (1) failing grade the previous quarter. Incompletes and "NG's" are considered "F's" until made up and a corrected grade is given by the teacher. Students must have a minimum of a 2.0 GPA the previous quarter to be eligible to participate. In addition, all students must adhere and abide by the extracurricular activity policy.

### Snow Canyon High School Extracurricular Activity Policy

**Requirement:** Attend all classes on game day unless previously approved by school administration. Including Seminary. No Truancies during the season.

**Consequence:** No Dressing for or participation in that day's activity or if truant, the next scheduled activity.

**Requirement:** Achieve a minimum GPA of 2.0 with no more than one "F", "I", "NC" or "NG" the quarter preceding participation. Any changes must be completed within seven calendar days after the end of the quarter.

**Consequence:** Not eligible to participate in competitions during that quarter.

**Requirement:** Participation fees must be paid before the first competition.

**Consequence:** No competitions until fees are paid.

**Requirement:** Physical, insurance, and permission forms returned to the coach before the first competition.

**Consequence:** No competitions until the forms are in.

**Requirement:** No violations of drug, alcohol, and tobacco laws or use of any substance deemed harmful by law (violation includes knowledge of from eyewitnesses as well as any citations or charges brought forth). Other violations of the law and actions detrimental to good citizenship will be dealt with on an individual basis either by the administration or the individual coach/advisor.

### **Consequence:**

1. First offense: Suspension from two consecutive games, meets, matches, competitions or performances at the same level of play (and any intervening levels as well). Practice may be continued following a personal assessment of the student by a licensed substance abuse intervention or treatment program and/or participation in a district, governing board of a charter or private school approved intervention program.

2. Second offense: A six-week suspension from games, meets, matches, competitions or performances. Student participation in an assessment by a licensed substance abuse intervention or treatment program with prescribed follow-up is required. Practice may continue only after the assessment has been completed and positive participation in the prescribed follow-up is occurring. 2020-21 UHSAA HANDBOOK BY-LAWS 59

3. Third offense: An eighteen-week suspension from all games, meets, matches, competitions, performances and practices. Reinstatement of eligibility at the end of the eighteen-week suspension is predicated upon successful completion of a formal assessment, intervention and treatment program. In all of the foregoing offenses, local school and/or district requirements which deal with discipline, suspension, corrective measures, parent/guardian involvement, rehabilitation and so forth, must be met.

**Requirement:** No participation in bullying/hazing.

**Consequence:** Full extent of the law and consequences as they may relate to item 5.

**Requirement:** Assume responsibility for all damaged or lost equipment, regardless of fee waiver.

**Consequence:** Must pay for replacement of damaged or lost equipment.

**Requirement:** Respectful use of locker room, training room, weight room or other school facilities.

**Consequence:** Loss of privilege to use facilities.

**Requirement:** Show of good sportsmanship by parents, players, and other spectators.

**Consequence:** May be banned from attendance to extracurricular activities.

Problems or concerns that parents and students may have that arise during the season should be addressed first with the coach or advisor during normal school hours (but not on game day). If the issue isn't resolved, an appointment to meet with the administration can be made. The student is required to attend the meeting with their parents.

Individual activity groups may have additional requirements that exceed these standards. They can be found in the specific activity disclosure form for that activity. Additionally, students are subject to all policies of the Washington County School District and the Utah High School Activities Association ([www.uhsaa.org](http://www.uhsaa.org))

**PARTICIPATION FEES:**

A participation fee of \$85.00 for all UHSAA sanctioned activities will be assessed. All other expected costs will be listed in the specific activity disclosure form that will be available at tryouts.

**Assembly Behavior Expectations**

Assemblies are for the entire student body and should be attended out of respect for those performing and for the time and effort of those organizing the activities. Students should move quickly to the auditorium or gymnasium. Quiet, respectful attention is expected of all students. Disruptive students will be asked to leave and report to the office. Students who leave the building during an assembly without permission will be considered truant. There will be a study hall in the library for those students who choose not to go to the assembly and do not want to be marked truant.

**AUDITORIUM ASSEMBLY EXPECTATIONS:**

The main purposes of school assemblies held in the auditorium are: (1) to inform, entertain, and/or motivate students, (2) to promote school spirit, and (3) to showcase student talent and recognize student achievements. In addition, an assembly should also be a learning experience for students to learn and appreciate proper audience decorum.

Assemblies held in the auditorium always require that students display the utmost respect and courtesy to any individual or group of individuals who are performing or speaking. It is expected that this include the following:

**Seating Expectations:**

Students are expected to be on time for the assembly. Assemblies will start promptly at 8:15 A.M. Students should move toward the middle of the rows to take a seat as soon as they enter the auditorium. All students must be in a seat. Students may not stand in the back of the auditorium unless there is clearly no seating available. Once students are in the auditorium and the assembly has begun, students will not be permitted to leave until the assembly is over. No food or drink is permitted in the auditorium.

**Behavior Expectations:**

“Catcalling” or other type of inappropriate yelling out at speakers or performers is unacceptable. Students should be respectful and refrain from talking with others when someone is speaking or performing. Students must behave appropriately and not act in any manner that they may distract, interfere, disrupt, or otherwise display disrespect toward those on stage. Students are expected to get to their next class on time.

**Expectations of Speakers and Performers:**

Students, who are performing, are expected to dress modestly and appropriately for the occasion. Dialogue must be appropriate and not include sexual innuendoes, bathroom humor, or any negative or hurtful comment directed at any student, teacher, etc. It is expected that those participating in the assembly will be prepared and their performances will be positive, uplifting in nature, and in good taste.

## **PEP ASSEMBLY EXPECTATIONS:**

The main purposes of pep assemblies are: (1) to recognize student participation and achievement, (2) to generate school spirit, and (3) to provide a fun, light, and uplifting experience away from the daily rigors of the classroom. The cheerleaders are responsible for all aspects of the assemblies. They spend many hours in preparation for each assembly and deserve respect and cooperation from the entire student body.

### **Seating and Attendance Expectations:**

All students should attend the assembly and be directed and escorted by their teacher to the assembly location. Students must sit in the assigned seating area according to their grade.

### **Behavioral Expectations:**

Students must be quiet when someone is speaking on the microphone so that the person speaking can be heard throughout the gymnasium.

Students must not yell out derogatory or disruptive comments.

Students should stand for the school song...it is a simple gesture of respect.

## **CONSEQUENCES FOR POOR BEHAVIOR**

### **Individual Inappropriate Behavior:**

Students will be removed from the assembly for poor behavior. Any student or group of students who behaves in such a manner which makes it necessary to be removed may lose the privilege to attend future assemblies and their parents will be contacted.

### **Inappropriate Behavior from Most of the Audience:**

Assembly may be cancelled and students will return to class immediately.

## **WCSD STUDENT AND PARENT RIGHTS FERPA NOTIFICATION**

The Family Educational Rights and Privacy Act (FERPA) and District Policy 3260 afford parents and students over 18 years of age ("eligible students") certain rights with respect to the student's education records. These rights are:

1) The right to inspect and review the student's education records within 45 days of the day the School receives a request for access. Parents or eligible students should submit to the School principal or assistant principal a written request that identifies the record(s) they wish to inspect. The School official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.

2) The right to request the amendment of the student's education records that the parent or eligible student believes is inaccurate or misleading. Parents or eligible students may ask the School to amend a record that they believe is inaccurate or misleading. Such requests should be in writing and addressed to the school principal or assistant principal. It must clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading. If the School decides not to amend the record as requested by the parent or eligible student, the School will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

3) The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent. The following information may be disclosed without consent:

a) Directory Information: The following information is designated as student Directory Information:

Student's name, address (to include internet address), phone number, date of birth, grade level, extracurricular participation, awards or honors, photograph, video or digital images, height and weight (if a member of an athletic team), previous school attended, dates of attendance, and parent's name. "Directory Information" may be disclosed without prior written consent. The District will also routinely disclose names, addresses, and telephone numbers to military recruiters.

Parents or eligible students will have two weeks from the beginning of the school year or date a student enrolls to advise the school district, in writing, of any and all items they refuse to permit the district to designate as directory information for the balance of the school year.

b) School Officials: School officials with legitimate educational interests may also have access to records. A school official is a person

employed by the School as an administrator, supervisor, instructor, or support staff member such as a bus driver (including health or medical staff and law enforcement unit personnel); a person serving on the School Board; a person or company with whom the School has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

c) Other Schools: The School may disclose education records without consent to officials of another school district in which a student seeks or intends to enroll.

4) The right to file a complaint with the U.S. Department of Education concerning alleged failures by the School to comply with the requirements of FERPA. The name and address of the Office that administers

FERPA are:

Family Policy Compliance Office

U.S. Department of Education

400 Maryland Avenue, SW

Washington, DC 20202-4605

### **Technology Acceptable Use Policy (3700) (Revised 10-11-11)**

#### 1. Purpose

The purpose of this policy is to ensure appropriate, responsible, ethical and legal access and use of computers, the Internet, and other electronic or communication devices by District students, patrons, and employees. The Technology Acceptable Use Policy addresses two distinct concepts of technology use. The first regards the use of computers and the Internet, and the second addresses interfering and electronic communication devices.

#### 2. Policy

##### 2.1. Computers and the Internet

It is the policy of the Washington County School District to permit students, patrons, and employees to have computer and Internet access under approved regulations and guidelines, to include those listed in the Children's Internet Protection Act, State Law, and policies adopted by Board of Education. In general, the user's responsibilities require responsible, decent, ethical, polite, efficient, and legal use of computer and network resources. Students, patrons, and employees must not access obscene, pornographic, or material that is deemed to be harmful to minors. District and school personnel will instruct students and staff on acceptable use of computers and Internet resources and proper network etiquette. All students, patrons, and employees are granted access to the Internet, but all access to the Internet through district resources is subject to the terms of the Technology Acceptable Use Agreement and District policy.

##### 2.2. Interfering and electronic communication devices

While in some instances the possession and use of electronic communication devices or other devices or objects by a student at a school may be appropriate, often the possession and use of such devices or objects by students at school can have the effect of distracting, disrupting, and intimidating others in the school setting and leading to opportunities for academic dishonesty and other disruptions of the educational process. The purpose of this component of the policy is to vest with school administrators the authority to enforce reasonable rules relating to student use of such objects or devices in the public schools.

#### 3. Procedure

##### 3.1. Definitions:

3.1.1. Acceptable Use: Computer and Internet use must be consistent with the education objectives of the District. The use must also be consistent with the terms of this agreement.

3.1.2. Prohibited Use: Any use that violates federal or State laws and/or District policy.

3.1.3. Interfering Device: This includes any device or object which does not constitute a weapon or explosive but may, if used or engaged, interfere with the educational process for either the student possessing or using the object or for other students. By example, such objects include any electronic communication device (defined below), a camera, lasers, laser pens or pointers, radios, portable CD players, or other electronic equipment or devices.

3.1.4. Electronic communication device: This includes telephones, camera telephones, two-way radios or video broadcasting devices, pagers, and any other device that allows a person to record and/or transmit on either a real time or delayed basis, sound, video or still images, text, or other information.

3.1.5. Camera: This includes any device for taking still or motion pictures, whether in a digital or other format.

3.2. Prohibited Uses: The following uses of the District's computers, including its network and Internet access are prohibited for:

3.2.1. using an account other than your own and any attempt to gain unauthorized access to accounts on the network.

3.2.2. attempting to obtain access to restricted sites, servers, files, databases, etc. Attempts to gain unauthorized access to other systems (e.g. "hacking").

3.2.3. student use of games, Internet games, chat rooms, and instant messaging not specifically assigned or authorized for use by a teacher or an administrator. Employees and patrons must not use games, Internet games, chat rooms, and instant messaging that is not directly related to curriculum development, instruction, or work assignment.

3.2.4. using computers, the Internet or network for any illegal activity. This includes, but is not limited to: copyrighted material, threatening or obscene material or material protected by trade secrets. This prohibition includes the violation of any federal, State or local law.

3.2.5. providing personal addresses, phone numbers, and other private information whether that information belongs to the user or any other individual unless it is related to the core curriculum or specifically authorized for release. Additionally, all employees are subject to and must comply with State and federal privacy laws and regulations. The unauthorized disclosure of private or protected information may result in disciplinary action and referral for criminal prosecution.

3.2.6. using the Internet for commercial purposes, financial gain, personal business, product advertisement, use for religious or political lobbying (including student body elections students or representation elections for employees, Reference District Policy 1600)

3.2.7. attempting vandalism defined as any attempt to harm or destroy data of another user, another agency or network that is connected to the Internet. Vandalism includes, but is not limited to, the uploading, downloading, or creation of computer viruses. It also includes attempts to gain unauthorized access to a network that is connected to the Internet.

3.2.8. degrading or disrupting network equipment, software, or system performance.

3.2.9. wasting finite network resources.

3.2.10. invading the privacy of individuals or disclosing confidential information about other individuals.

3.2.11. posting personal communications without the original author's consent.

3.2.12. posting anonymous messages.

3.2.13. accessing, downloading, storing or printing files or messages that are profane, obscene, or that use language that offends or tends to degrade others.

3.2.14. harassing others and using abusive or obscene language on the network. The network may not be used to harass, annoy, or otherwise offend other people.

3.2.15. using material which may be deemed to violate any District policy or student code of conduct.

3.2.16. downloading music or video files or any other files that will infringe on copyright laws or is not directly related to a school or position assignment.

3.2.17. communicating threats of violence.

3.2.18. using the network for plagiarism. Plagiarism is taking ideas or writing from another person and offering them as your word. Credit must always be given to the person who created the information or idea.

### 3.3. Privileges and Discipline:

Internet use is a privilege, not a right, and inappropriate use will result in a loss of network privileges, disciplinary action, and/or referral to legal authorities. The system administrators will close an account when necessary. An administrator or faculty member may request the system administrator to deny, revoke, or suspend specific user access and/or user accounts. District employees, to include teachers, staff, and administrators, may face disciplinary action up to and including termination. Authorized District employees have the right to intercept or read a user's e-mail, to review any material, and to edit or remove any material which they believe may be unlawful, obscene, defamatory, abusive or otherwise objectionable. If the District intends to impose any discipline upon a student other than revoking privileges for the remainder of the school year, the student will be afforded appropriate or adequate due process. Career and Provisional Employees will be disciplined according to District Policy 1450. Temporary employees or other patrons may be denied computer access or have their employment terminated.

### 3.4. Privacy Information:

Nothing is private on the District-owned network. If a user accesses a particular site on the Internet, it is likely that someone knows the connections that the user is making, knows about the computer the user is using and what the user looked at while on the system. Frequently these sites maintain records which can be subpoenaed to identify what the user has been viewing and downloading on the Internet. In addition, the District reserves the right to monitor whatever a user does on the network and to make sure the network functions properly. A user has no expectation of privacy as to his or her communications or the uses made of the Internet.

### 3.5. Network Etiquette:

Users are expected to abide by the generally accepted rules of network etiquette. These include but are not limited to the following:

be polite.

do not be abusive in your messages to others. use appropriate language.

do not swear, use vulgarities or any other language inappropriate in a school setting.

### 3.6. Security:

3.6.1. Security is a high priority on computer networks. If a security problem is identified, the user must notify the system administrator immediately. Do not demonstrate the problem to other users. Users may not use the Internet to discuss or disseminate information regarding security problems or how to gain unauthorized access to sites, servers, files, etc.

3.6.2. Any passwords issued to users/parents/guardians must not be shared with or disclosed to other users without specific authorization from the administrator. Passwords should be changed frequently. If students/parents divulge passwords to anyone not authorized by school policy, the school/district cannot guarantee the protection of confidential student information.

3.6.3. Do not leave a workstation without logging out of the network or "locking down" the workstation.

3.6.4. You must report any of the following to a building administrator: if you receive or obtain information to which you are not entitled; if you know of any inappropriate use of the network by others; and if you believe the filtering software is not filtering a site or sites that should be filtered under this agreement.

### 3.7. Disclaimer:

3.7.1. The District makes no guarantee of the completeness or accuracy of any information provided on the network. It makes no promise or warranty to maintain or update its network or the information contained or made available to the public, its employees, and students. The District may suspend or discontinue these services at anytime. The user assumes the risk of verifying any materials used or relied on.

3.7.2. The District disclaims any express or implied warranty in providing its computer system and any materials, information, graphics, or processes contained therein. It makes no warranty, express or implied, nor assumes any responsibility regarding the use of its network or its contents for its accuracy, completeness, currency, its use of any general or particular purpose, or that such items or use of such items would not violate or infringe on the rights of others. Access to its network is provided on a strictly "as is basis."

3.7.3. The District's network resources may contain hypertext or other links to Internet or computer sites not owned or controlled by the District that may be of interest. The District cannot supervise or control the content of these other sites. Any information, endorsements of products or services, materials or personal opinions appearing on such external sites are not controlled, sponsored or approved by the District.

3.7.4. The District specifically disavows legal responsibility for what a user may find on another site or for personal opinions of individuals posted on any site, whether or not operated by the District.

3.7.5. A user assumes the risk of use or reliance on any information obtained through the network.

3.7.6. The District will not be responsible for any damages a user suffers while on the system, including loss of data resulting from delays, non-deliveries, or service interruptions caused by negligence, errors, or omissions.

### 3.8. Access and/or Accounts Requirements

All users are responsible for reading and agreeing to follow all guidelines outlined in the Acceptable Use Agreement (AUA). Employees may be granted an account for their term of employment subject to the terms, limitations, and conditions outlined in this policy.

### 3.9. Interfering and Communication Devices

Except as set forth below, a student may possess, but may not operate or engage, any interfering device during school hours or at school functions, unless specifically authorized in advance by the school personnel in charge of the class or activity.

3.9.1. It is District policy that students and others in the District will not be subject to video or audio capture, recording or transmission of their words or images by any student at a school without express prior notice and explicit consent for the capture, recording or transmission of such words or images.

3.9.2. During any time when a student is scheduled to be in class or involved in a regular school activity, it is a violation of policy for the student to have in his or her possession an electronic communication device or camera which is in the "on" position and ready to receive, send, capture, or record any communication, visual image, sound, text message or other information.

3.9.3. Electronic communication devices and cameras must not be possessed, activated, or utilized at any time by any person, to include a student, teacher, staff employee, patron, or any other individual, in any school situation where a reasonable expectation of personal privacy exists. These locations and circumstances include but are not limited to locker rooms, shower rooms, restrooms, and any other areas where students or others may change or be in any stage or degree of disrobing or changing clothes.

3.9.4. The principal or administrator of the school is hereby given authority to make determinations as to other specific locations and situations where possession of electronic communication devices and cameras is absolutely prohibited.

3.9.5. At no time may any electronic communication device or camera be utilized by any student in any way which gives the impression to others of being threatened, humiliated, harassed, embarrassed, or intimidated.

### 3.10. Sanctions Confiscation of Device

Any electronic device found on District property is subject to search and confiscation. Pornographic or indecent material will be reported for possible criminal prosecution in accordance with the UCA 76-10-1235 and/or other applicable District, state and federal regulations. For each observed violation of this policy, it shall be the duty of the school teacher or administrator observing the violation to immediately confiscate the interfering device. Employee or patron violations will be immediately reported to the appropriate school or District administrator. Furthermore, the school or District may take additional disciplinary action as described in other District policies. The confiscated device shall be forwarded to the administrative office together with the name of the person from whom the device was confiscated. The school office should make arrangements to notify the parent/guardian of the student from whom the device was confiscated and arrange for the parent or guardian to pick up that device at the school office.

3.11. Employee Disciplinary Actions shall be in accordance with applicable laws, regulations and District policies.

### 3.12. Student Disciplinary Actions:

3.12.1. Any use of an electronic communication device or camera to record sounds or images or otherwise capture material in an unauthorized setting or at an unauthorized time shall subject the user of the device to increased discipline based on the circumstances and whether the student has been involved in prior violations of this policy and/or other District Policies.

3.12.2. The use of any interfering device or any electronic communications device or camera to threaten, intimidate, or embarrass another or to capture and transmit test information or any other information in a manner constituting fraud, theft, or academic

dishonesty may result in an immediate suspension of not less than three days nor more than ten days.

3.12.3. The use of any interfering device in a manner which may be physically harmful to another person, such as shining a laser in the eyes of another student, may result in an immediate suspension of not less than three days nor more than 10 days. When a student repeatedly engages in such behavior, the punishment may be increased as is appropriate. Authority: 53A-3-402(15) 53A-11-901 et seq. Utah Code Annotated

### **Non-Discrimination Policy (1710)**

Purpose: To ensure equal opportunity in the Washington County School District.

It is the policy of the Washington County School District Board of Education to not discriminate on the basis of race, color, national origin, religion, age, sex, or any other non-merit factor in its educational programs, activities, or employment practices as required by Section 504 of the Rehabilitation Act of 1973, Title VII of the Civil Rights Act of 1964, Title IX of the Educational Amendments of 1972, Age Discrimination in Employment Act of 1974, and the Americans with Disabilities Act of 1990. Equal opportunity is a priority of the Washington County Board of Education. The Washington County School District is also committed to provide co-educational course programs including physical education and other athletic opportunities for both sexes as required by Title IX of the Educational Amendment of 1972. Persons alleging educational program discrimination or other related violation of civil rights may file a complaint with the District Civil Rights Coordinator for Educational Programs at the following address:

District Civil Rights Coordinator for Educational Programs  
LuAnne Forrest, Ed.D.  
121 West Tabernacle Street  
St. George, UT 84770  
Phone: (435) 673-3553 Ext. 237

The complete policy may be found at the following link:  
<http://www.washk12.org/policywiki/index.php?page=1710-non-discrimination>

### **School Bus Policy**

State law does not allow unauthorized individuals to be on the school bus. Students who will be riding a bus will receive a temporary bus pass when they register. When a permanent activity card is issued, a permanent school bus pass will be attached. Eligible students can apply for a bus pass at the school or Transportation Office at 855 East Brigham Rd, St.

George, Utah. Transportation's hours are 8:00 A.M. to 5:00 P.M. The office can be reached by phone at 652-4721

To determine if you are eligible for bus transportation visit the District Web page at <http://wash.k12.ut.us> (Boundaries and runs).

The site provides the bus # and time schedule of runs. Put in the student's address and grade and the bus information will be given. Students will be expected to ride to and from school on their regularly assigned bus. Bus passes do not carry over to the next year. Due to concerns for the safety of students, bus passes will not be authorized over the phone for ANY reason. We will accept faxed bus passes for emergency situations only. Birthday parties, music lessons, visiting friends, scouts, shared homework assignments and other similar activities are not eligible for bus passes. *Bus Rules*

Bus transportation is a privilege granted by the school district at considerable expense. If a student misbehaves on the bus, the driver will file an official complaint. The student will be warned, be given an assigned seat or have their bus transportation privilege suspended. The same rules concerning dress code and electronic devices apply on the bus.

Students are expected to follow their bus driver's instructions and treat their bus drivers with the same respect as their teachers. Some specific rules for bus behavior are as follows:

1. Observe the same conduct as in the classroom.
2. Be courteous, use no profane language.
3. Do not eat or drink on the bus.
4. Keep the bus clean.
5. Do not be destructive.
6. Stay in your seat.

### **Prevention of Sexual Harassment**

Excerpts from WCSD Policy 1420:

Sexual harassment includes any gender-related unwelcome written or verbal slurs, vulgar jokes, derogatory statements or actions.

Sexual harassment also includes unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature when the harassment is so severe, pervasive, and objectively offensive that it can be said to deprive the victims of access to the educational opportunities or benefits provided by the school and such harassment takes place in a context subject to the School District's control.

Student Complaint Procedures: If a student believes he/she is subject to harassment, the student should first consider telling the

person that they do not like what is happening, that they consider it a violation of the School District policy on harassment, and that they want it stopped. In many cases, a clear statement that the student wants something stopped will be enough to take care of the situation. Students are not required, however, to confront the person in this way. The student has the right and is encouraged to report the problem immediately to the principal, counselor, or assistant principal at their school. Students should not feel embarrassed, intimidated, or reluctant to file a valid harassment report. Any teacher, counselor, administrator receiving a report of harassment from a student must report the incident to the school principal or designated administrator or supervisor. The principal or designated administrator/supervisor has the responsibility to conduct a preliminary investigation when he/she receives an oral or written complaint, observes, or has reason to suspect sexual harassment. Students or staff may request a District-level investigation by submitting the written complaint to the appropriate, Assistant Superintendent, Superintendent, or Human Resource Director. The complainant and the accused have the right to be represented by a person of their choice, at their own expense, during sexual harassment investigations and hearings. Complainants also have the right to register sexual harassment complaints with the U.S. Department of Education's Office for Civil Rights or the Utah Anti-Discrimination Division/EEOC. Nothing in this policy shall be construed to limit the right of the complainant to file a lawsuit.

**Retaliation Prohibition:** Any act of reprisal against any person who opposes sexually harassing behavior, or who has filed a complaint, is prohibited and therefore subject to disciplinary action. Likewise, reprisal against any person who has testified, assisted, or participated in any manner in an investigation, proceeding, or hearing of a sexual harassment complaint is prohibited and therefore subject to disciplinary action.

**False Complaints:** False, malicious, or frivolous complaints of harassment will result in corrective or disciplinary action taken against the accuser.

The complete policy is available online at:

<http://www.washk12.org/policywiki/index.php?page=1420-sexual-harassment>

## **Fee Waiver Information**

### *STUDENTS & PARENTS*

If you are eligible based on income verification, receive AFDC (currently qualified for financial assistance or food stamps) or (SSI) Supplemental Security Income (only for blind or disabled children), or if you are in the custody of a Utah State or local governmental agency or foster care, you probably qualify for fee waivers (meaning that you will not be required to pay the fees). You may also be eligible for fee waivers if your family is having serious financial difficulties. You may be required to perform community service in return for the waiver of fees other than textbook fees. Your principal or counselor can give you more information about community service options.

If fee waivers are sought for activities where students are required to participate in fund-raisers, all students will be expected to participate in group fund-raisers to the same extent for fees to be waived. If you are required to apply for fee waivers by your school district, you will be asked, consistent with local board policies and/or guidelines and school district timelines, to provide documentation of your fee waiver eligibility.

If you qualify, ALL fees must be waived, including fees for registration, books, classes, sports, clubs, drill teams, trips, uniforms, activity cards, lockers, extracurricular activities, team summer camps, etc. If fines or other charges for damaged or lost school property have not been resolved, official copies of report cards and transcripts may be withheld.

For a Fee Waiver Application: Contact the Finance Office or download one at:

[http://www.schools.utah.gov/LAW/School\\_Fee\\_Forms.htm](http://www.schools.utah.gov/LAW/School_Fee_Forms.htm)

To find out more you may contact:

Your school at: 435.634.1967 Ext. 105 (Finance Office) Your

district at: 435.673.3553 or one of the following: Utah Legal

Services, Inc.

254 West 400 South, 2nd Floor

Salt Lake City, Utah 84101

328-8891 or 1-800-662-4245

Utah Issues Information Program, Inc.

330 West 500 South

Salt Lake City, Utah 84101 521-

2035 or 1-800-331-5627

Utah State Office of Education 250

East 500 South

P.O. Box 144200

Salt Lake City, Utah 84114-4200

801-538-7830

USOE 4/17/06



### **Criminal Trespass Enforcement Policy (5220)**

1. Purpose: The purpose of this policy is to provide local law enforcement the authority to enforce compliance with UCA code 53A-3-503 and 53A-3-504.

2. Policy:

2.1. Unauthorized use of Washington County School District property is prohibited.

2.2. It is the policy of the Washington County School Board that local law enforcement has the authority and will enforce all trespass and loitering laws on Washington County School District property.

2.3. It is the policy of Washington County School District that all traffic and parking laws will be enforced by local law enforcement on Washington County School District property.

It is the policy of Washington County School District that all persons and vehicles entering school property are subject to search.

### **Parent Grievance Procedure Policy (3500)**

The purpose of this grievance procedure is to provide a means by which parents may present for administrative resolution, unresolved questions, dissatisfactions, or disputes regarding interpretation or application of district policies and procedures.

The complete procedure may be found at:

<http://www.washk12.org/policywiki/index.php?page=3500-parent-administrative-grievance-procedure>

### **PPRA Notice and Consent/Opt-Out for Specific Activities**

The Protection of Pupil Rights Amendment (PPRA), 20 U.S.C. § 1232h, requires the Washington County School District to notify you and obtain consent or allow you to opt your child out of participating in certain school activities. These activities include a student survey, analysis, or evaluation that concerns one or more of the following eight areas (“protected information surveys”):

1. Political affiliations or beliefs of the student or student’s parent;
2. Mental or psychological problems of the student or student’s family;
3. Sex behavior or attitudes;
4. Illegal, anti-social, self-incriminating, or demeaning behavior;
5. Critical appraisals of others with whom respondents have close family relationships;
6. Legally recognized privileged relationships, such as with lawyers, doctors, or ministers;
7. Religious practices, affiliations, or beliefs of the student or parents; or
8. Income, other than as required by law to determine program eligibility.

This requirement also applies to the collection, disclosure or use of student information for marketing purposes (“marketing surveys”), and certain physical exams and screenings.

Currently the only activity requiring parental notice and consent or opt-out for the upcoming school year is the *SHARP SURVEY*. For surveys and activities scheduled after the school year starts, the Washington County School District will provide parents, within a reasonable period of time prior to the administration of the surveys and activities, notification of the surveys and activities and provide an opportunity to opt their child out, as well as an opportunity to review the surveys. (Please note that this notice and consent/opt-out transfers from parents to any student who is 18 years old or an emancipated minor under State law.)

# SCHS Student Handbook Acknowledgement Form

The Snow Canyon High School Student Handbook can be found on the school home page [www.scwarrior.net](http://www.scwarrior.net) in the drop-down menu under the STUDENTS link.

By signing below, I acknowledge that I have read, understand and agree to abide by the contents of the handbook which includes the rules and regulations regarding student behavior and other school district policies. I agree that I will follow these rules and I understand that if I violate the rules, I can be disciplined with the consequences as outlined in the handbook.

\_\_\_\_\_

Student Name (Please Print)

\_\_\_\_\_

Student Signature

\_\_\_\_\_

Date

By signing below, I certify that I have received and reviewed the handbook with my student.

\_\_\_\_\_

Parent/Guardian Signature

\_\_\_\_\_

Date