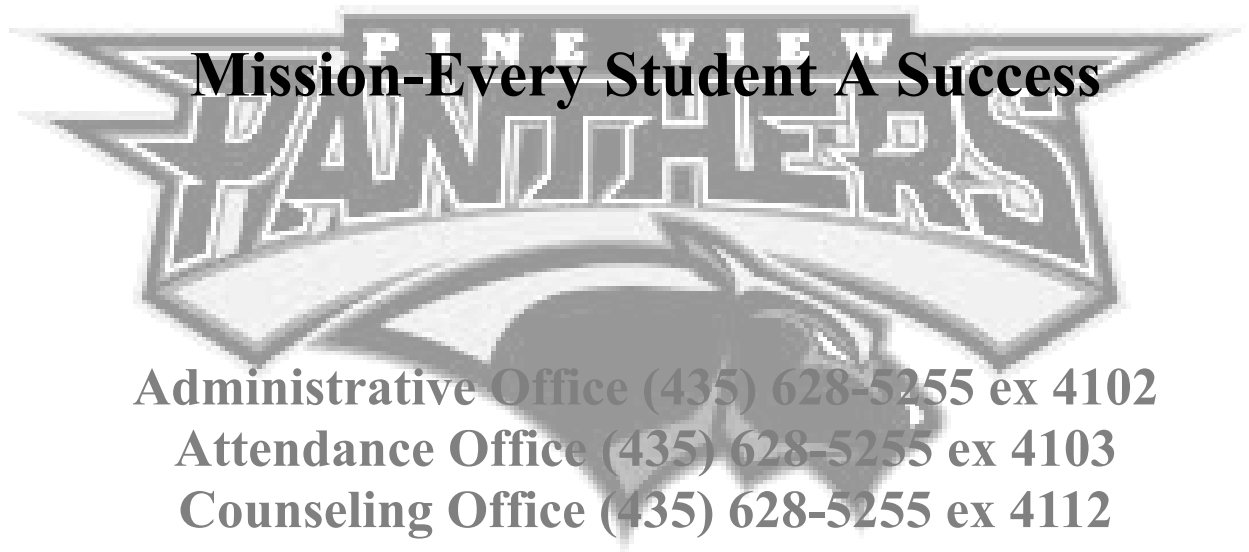


2023 – 2024

Faculty Handbook

“Triumphant through the years”



Administrative Office (435) 628-5255 ex 4102

Attendance Office (435) 628-5255 ex 4103

Counseling Office (435) 628-5255 ex 4112

www.pineview.org

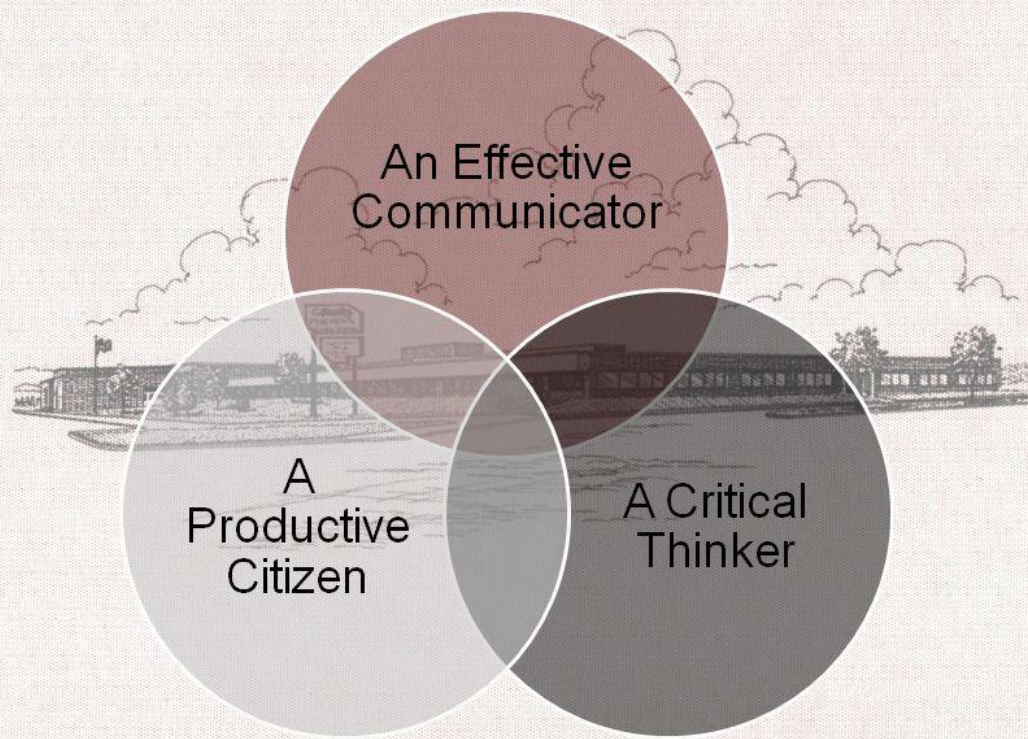
PINE VIEW HIGH SCHOOL

FACULTY HANDBOOK

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A Pine View Panther is:



2023-2024 PINE VIEW HIGH FACULTY & STAFF

- o ALDER, KRISTINE
- o ALVEY, ZACK
- o ANDERSON, TRACY
- o BATT, MINDY
- o BLACK, MCKENZIE
- o BOLTON, PAUL
- o BOYER, KJ
- o BRINAGH, CHRIS
- o CHRISTENSON, DOW
- o CHRISTIANSEN, ASHLEE
- o CONDIE, MITCHELL
- o CURTIS, CARYL
- o DECKER, JOSH
- o DEWITT, ADAM
- o EVES, DAYLEMARIE
- o EVES, RYAN
- o FAUMUI, GAIL
- o GILMORE, HEIDI
- o GOTCHER, DESIREE
- o GOEBEL, CHRIS
- o GREEN, RANDY
- o HARRIS, MARK
- o HOLT, DAVID
- o HOSNER, CARY
- o HOSNER, RAY
- o JOHNSTON, SAM
- o LARSEN, KAITLYN
- o LLOYD, JD
- o LLOYD, TIFFANY
- o LUCE, BEN
- o LYNCH, KAREN
- o McMURTREY, BRENDA
- o MOORE, DIANA
- o NELSON, COLBY
- o ORR, MATT
- o PAPA, HEATH
- o POULSEN, HOLLY
- o POVEDA, JOSE
- o PULLAN, KIM-MICHELLE
- o RAVITCH, VALERIE
- o REIMER, ROBERT
(Farmer, Britany)
- o SAM FONG, DUKE
- o SHAW, TODD
- o SNOW, KENDRIK
- o STANT, JESSICA
- o STEWART, THATIANE
- o SUNDIN, RAYMOND
- o THOMAS, KELLY
- o TOPALIAN, BAILEE
- o VIETS, LORI
- o WARNER, DEAN
- o YORK, FRANCISCA
- o YOUNG, LACEY
- o ZUFELT, TROY

ADMINISTRATION:

- o MEES, MIKE
- o CHRISTIANSEN, RYAN
- o HAWS, PAULA
- o KOESTER, LYNN - School Officer

COUNSELING:

- o PETERSON, TERESA
- o KENNEY, TAYLOR
- o SMITH, DRE - ETS
- o LOPEZ-ZUPEDA, BRITTANY - UCAC
- o JOHNSON, TRENT
- o MOODY, KERRY

SECRETARIES

- o GRIFFIN, LESA
- o THOMPSON, SABRINA
- o MATHIS, CAROLE
- o BLAKE, TONI
- o WOGKSCH, KARA
- o McDANIEL, BRITTNEY

AIR FORCE JR / ROTC PROGRAM

- o COL. BROWN, TOM
- o MSGT. CHRISTINA MORRIS
- o CHIEF COLE, TODD

CUSTODIANS:

- o STAFFORD, BROOKSBY / WHITE, KYLE
- o WHITE, DAWNA / LEON, HECTOR
- o CHRISTENSEN, JOSH / MITZI ROBINSON
- o BRICENO, JUAN / HURTADO, RICARDO
- o WYMER, KRYSTINA / BRINKERHOFF, SCOTTY

ASSISTED EDUCATION AIDES

- o PAXMAN, MEGAN / CLAY PATTEN
- o HATSIS, GLENNA / HANSEN, MELANIE
- o BECKER, KAMBREA / WHITESIDES, ABBIGAIL

MEDIA/TECHNOLOGY/AIDES

- o BLACK, LONIE - Cone Site Tech Support
- o MARKHAM, ALAN
- o GIFFORD, JENNY - Comp Lab Asst
- o MORTENSON, JACQUE - Comp Lab Asst
- o AMICO, PAT - Study Skills
- o SHAW, SHONDELL - Study Skills
- o AUGIRRE, ESTRELLA - Credit Recovery
- o ANDERSEN, VAUGHN - ELL Aide
- o () - Counseling At-Risk Para

LUNCH:

- o DAVIDSON, KRIS
- o HARDMAN, JEANELLE
- o IORGE, LINDA

HEAD COACHES (NOT IN THE BUILDING)

- o ROBINSON, AUTUM - Swimming
- o () - Baseball
- o WOODHOUSE, JARED - Boys Soccer
- o SHAW, SHONDELL - Cheer
- o MADRIGAL, CRIS - Boys Wrestling
- o JENSEN, DEREK - Girls Wrestling
- o GLOVER, DONALD - Softball
- o WEILAND, MATT - Boys Golf / Girls Golf
- o HARRIS, MARK - Athletic Trainer
- o WARNER, JOSHUA - Boys Volleyball
- o AMICO, PAT - Boys Basketball

Pine View High School 1st Semester Schedule 2023/24 (By Alphabet)

Educator	Rm#	A1	A2	A3	A4	A5	B6	B7	B8	B9	B10	0 Hour
Alder	213	Jewelry I	Jewelry I	Jewelry I	Drawing 1	Jewelry II	Drawing 1	Drawing 1	Painting 1	Drawing II		
Alvey	109	CE CS Prog 1/Obj Ori		D.G. Media	Comp Pro	Comp Sc. Prncpl	CE Web Dev.	Game Dev. II	D.G. Media		Game Dev	
Anderson	210	Fin. Lit.	Sec Math 2	Studies Skills	CE Fin. Lit	CE Fin. Lit	Fin Lit		Fin Lit		Fin. Lit.	
Batt	108						Int Des	Int Des.	Fash Des		Sport Des	
Black	Dance	Dance Comp	Dance 1		Yoga	Social Dance	Dance 2,3	Yoga		Yoga	Yoga	
Bolton	510				Woods 1	Woods 1	Woods 1	Woods 1	Woods 2	Woods 1	Woods 1	
Boyer	301	Psychology	World Civ	World Civ	Psychology	Psychology	World Civ	AP Psych	AP Psych	AP Psych		
Brinagh	Gym	Fit For Life	Body Toning		Fit For Life				Fit For Life	Fit For Life	Fit For Life	
Christenson	124	Sec Math 3	CE Math	Math Dec Mak	AP Stats		Sec Math 3	CE Math	Math Dec Mak	Electronics		
Christiansen	107		Food & Nut	Food & Nut	Food & Nut	Food & Nut		Behav Health	Family Rel	Child Dev	Child Dev	
Condie	207	Creative Writ		LA 10	LA 10	LA 10	Read 4 Pleasure	Journalism	LA 10	LA 10	LA 10	
Curtis	400		Med Forensics	Med Forensics	Intro Health Sci	Intro Health Sci	Emerg Med Resp		Med Anatomy	Med Anatomy	Intro Health Sci	
Decker	221	Span 1	Span 1		Span 3	Span 2	Span 2	Span 2	Span 1	Span 1		
Dewitt	206	LA 10	LA 10	LA 10 Hon		AP LA 11	LA10	LA 10	AP LA 11	LA 10 Hon	Stud Gov	
Eves,D	303	Health 2	Health 2	Health 2	Health 2	Health 2						
Eves. R	220			Span 3	Study Skills	Span 3	Span 4	Span 4	AP Span			
Faumui	215	Essential Ele	Essential Ele	Essential Ele	Essential Ele	Essential Ele	Essential Ele	Essential Ele	Essential Ele	Essential Ele	Essential Ele	
Gilmore	224		Sec Math 2	Sec Math 1	Sec Math 2 ext	Sec Math 3		Sec Math 2	Sec Math 1	Se Math 2 ext	Sec Math 3	
Goebel	302	US Hist 2	US Hist 2	US Hist 2	Sociology			US Hist 2	US Hist 2	US Hist 2	US Hist 2	
Gotcher	211	Learn Strat	Study Skills	LA 10		Study Skills		Study Skills	LA 10	LA 11	Life Skills	
Green	226	Sec Math 2	AP Calc	Sec Math 2		Sec Math 3 ex	Sec Math 2	AP Calc	Sec Math 2		Sec Math 3 ex	
Harris	105				Sports Med				Sports Med	Sports Med		
Holt	304	Current Issues	AP US Hist	AP US Hist	Current Issues		Study Skills CE/AP	Study Skills CE/AP	World Civ	Current Issue	World Civ	
Hosner C	120	Study Skills	LA 12	Study Skills		Study Skills	Learn Strat	LA 11	Learn Strat		Study Skills	
Hosner R	PE	Weights	Lifetime Act	Lifetime Act	Weights		Weights	Lifetime Act	Study Skills	Weights		Weights
Johnston	123	Study Skills	Sec Math 2	Study Skills		Life Skills	Life Skills	Sec Math 2	Study Skills			

Educator	Rm#	A1	A2	A3	A4	A5	B6	B7	B8	B9	B10	0 Hour
Larsen	108											
Lloyd JD	401	Biology	Biology	Biology		Biology	Biology		Biology	Biology	Biology	
Lloyd T	406	Physics	Physics	Geology	Physics			Astronomy	Astronomy	Physics	Physics	
Luce	204	CE Eng	LA 10	Creative Writ	LA 10			LA 10	CE Engl	LA 10	CE Engl	
Lynch	121	Study Skills	Learn Strat	Sec Math Sup		Learn Strat	Learn Strat	Learn Strat	Study Skills		Sed Math Sup	
Malin		Weld Tech Adv	Weld Tech Ent	Weld Tech Int	Weld Tech Ent	Weld Tech Ent						
McMurtrey	218	ESL Study Skills	ESL Study Skills		ESL Study Skills	ESL Study Skills	ESOL	ESL Study Skills	ESL Study Skills		ESL Study Skill	
Moore	117	CE Dig Phot	CE Dig Phot	Dig Graph Arts	Marketing 1	Marketing 1	CE MGMT	Marketing 1	Hosp and Tour		Accounting 1	
Neilson	225		Sec Math 3	Sec Math 2 ex	Sec Math 3	Sec Math 2 ex		CE Math 1030	Sec Math 2 ex	Sec Math 3	Sec Math 2 ex	
Orr	Port 3						Intro Law	Intro Law				
Papa	501		Ceramics 1	Ceramics 1	Ceramics 1	Ceramics 1	Ceramics 1	Ceramics 2	Ceramics 2	Ceramics 1	Sculpt 1	
Poulsen	303						Study Skills	Learn Strat LA		Study Skills	Learn Strat Sci	
Poveda	223		Math Dec Mak	Sec Math 2	Math Dec Mak	Sec Math 2	Sec Math 3	Sec Math 3	Sec Math 2		Sec Math 2	
Pullan	208	LA 11	LA 12	AP Lit		LA 11	AP Lit	LA 11		LA 12	LA 12	
Ravitch	Band 100	Jazz 3	Jazz					Percuss 3	Concert 3	Guitar 1	LA 11	
Reimer	Choir 103	Math Dec making	Theater Foun 4		Chorus 3 Treb	Chorus 3 CC				Trilogy	Intro Music Th	
Sam Fong	217	Sec Math 2	Sec Math 1	Math Dec Mak	Sec Math 2		Sec Math 2	Sec Math 1		Sec Math 2	Math Dec Mak	
Shaw	300	US Gov & Cit	Excel	US Gov & Cit	US Hist 2	US Hist 2	US Gov & Cit	US Gov & Cit	US Gov & Cit			
Snow	222	Germ 1	Germ 2	LA 12		LA 12	Germ 2	LA 12	LA 12	Germ 3		
Stant	403	CE Chem 1010	CE Chem 1010	CE Chem 1210	AP Bio CE Bio		CE Chem 1010	CE Chem 1010		AP Bio CE Bi	CE Chem 1010	
Stewart	218											
Sundin	405	Zoology		Chem	Chem	Chem	Bio	Bio	Chem		Botany	
Thomas	Black 102	Theater Tech 1		Film & Med	Film & Med	Study Skills	Theater Tech 2	Theater Foun 1		Art History	Theater Foun 3	
Topalian	4212		LA 11	LA 11	LA 11	LA 10	LA 11		LA 11	LA 11	LA 10	
Viets	219	French 1	French 1	French 3				French 1	French 2			
Warner	502	Economics		Graphic Des 1	Graph Des 1	Graph Des 1	Study Skills		Graph Des 1	CE DES 1610	CE DES 1100	
York	122	Anim Sci Adv	Animal Sci	Animal Sci		Vet Asst 1	Plant & Soil Sci	Plant & Soil Sci		Animal Sci	Animal Sci	

Educator	Rm#	A1	A2	A3	A4	A5	B6	B7	B8	B9	B10	0 Hour
Young	Band 100				Adv Orchestra	Guitar 1						
Zufelt	106	INtro to Auto	Intro to Auto	Intro to Auto			Intro to Auto	Intro to Auto	Intro to Auto	Auto Tech 1	Auto Tech 1	
JROTC												
Col Brown	JROTC	JROTC Management				Sci of Flight						
Chief Cole	JROTC		Drill					Drill				
MSgt Morris	JROTC											



2023-2024

Department Chairpersons (*italicized in bold type*) and Members

Career and Technical Ed. (CTE)

Moore, Dianna

Alvey, Zack

Batt, Mindy

Burton, Drew

Bolton, Paul

Larsen, Kaitlyn

Harris, Mark

Orr, Matt

York, Francisca

Malin, Patrick

Warner, Dean

Zufelt, Troy

Fine Arts

McKenzie, Black

Alder, Kristine

Papa, Heath

Ravitch, Valarie

Reimer, Robert

Thomas, Kelly

Young, Lacey

Foreign Language

Snow, Kendrick

Eves, Ryan

Decker, Josh

Stewart, Thatiane

Viets, Lori

Guidance/Counseling (Student Services)

Peterson, Teresa

Kenney, Taylor

Johnson, Trent

Moody, Kerry

Eves, Dayle Marie

Smith, Dre

-UCAC/UU

Healthy Lifestyles (Physical Ed.)

Hosner, Ray

Black, McKenzie

Brinagh, Chris

Eves, Dayle Marie

ROTC

Lt. Col. Brown

MSgt Morris

Chief Cole

ESL

McMurtrey, Brenda

Stewart, Thatiane

Library Media (Technology)

Markham, Alan – Librarian

Black, Lonie – Technician

Gifford, Jenny - Library

Mortensen, Jacque- Library

Language Arts/English

Dewitt, Adam

Condie, Mitchell

Pullan, Kim-Michelle

Luce, Ben

Topalian, Bailey

Mathematics

Green, Randy

Anderson, Tracy

Christenson, Dow

Gilmore, Heidi

Poveda, Jose

Neilson, Colby

SamFong, Duke

Science

Stant, Jessica

Lloyd, Tiffany

Curtis, Caryl

Lloyd, JD

Sundin, Ray

York, Francisca

Social Studies

Shaw, Todd

Boyer, KJ

Goebel, Chris

Holt, Dave

Special Education (Assisted Ed.)

Johnston, Sam

Faumui, Gail

Hosner, Cary

Lynch, Karen

Gotcher, Desiree

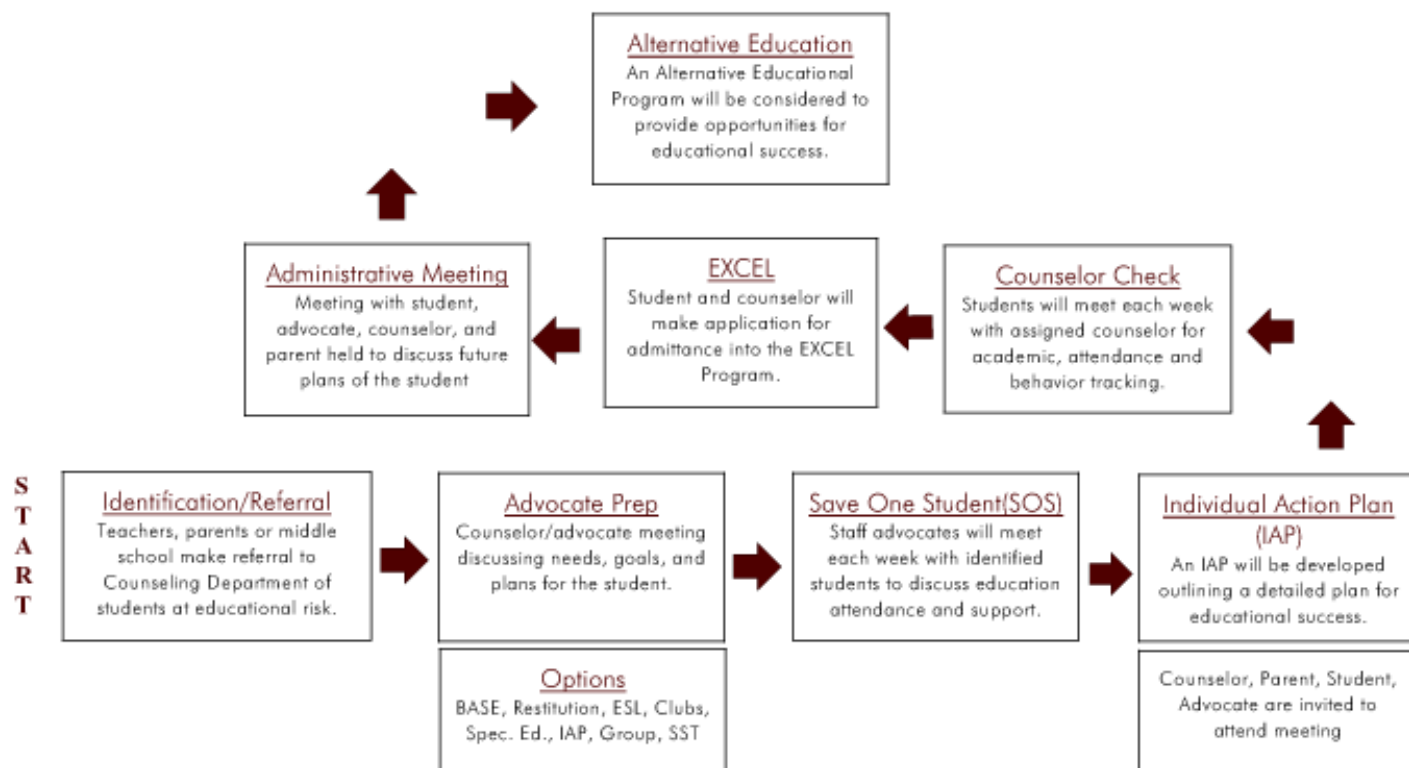
Study Skills

Amico, Patrick

Shaw, Shondell

Panther Intervention Pyramid

A Formalized Intervention Plan to Assist Struggling Students



*Some High-Risk students may receive services concurrently on several steps

**ESL students will follow intervention steps with assistance of ESL Coordinator and/or translator Pine View High School, 2010

Washington County School District 2023-2024 Calendar

Updated 3/29/2023

August 2023				
M	T	W	Th	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

September 2023				
M	T	W	Th	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

October 2023				
M	T	W	Th	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

November 2023				
M	T	W	Th	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

December 2023				
M	T	W	Th	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

January 2024				
M	T	W	Th	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

February 2024				
M	T	W	Th	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	

Aug 15 (T)	School Begins
Aug 15-18 (T-F)	Minimum Day for Kindergarten Students
Aug 25 & 28 (F-M)	Elementary Diagnostic Assessment - 1st-5th Grades (NO SCHOOL for Elementary)
Sept 4 (M)	Labor Day (No School)
Oct 12-13 (Th-F)	Fall Break (No School)
Oct 16 (M)	Legislative Teacher Prep Day (No School)
Nov 22 (W)	SEP/SEOP Comp Recess Day (No School)
Nov 23-24 (Th-F)	Thanksgiving Vacation (No School)
Nov 27 (M)	Legislative Teacher Prep Day (No School)
Dec 20 (W)	Minimum School Day
Dec 21 (Th) - Jan 1 (M)	Christmas Vacation/Winter Holiday (No School)
Jan 2 (T)	Teacher Prep Day (No School)
Jan 15 (M)	Martin Luther King, Jr. Day (No School)
Feb 16 (F)	Legislative Teacher Prep Day (No School)
Feb 19 (M)	President's Day (No School)
Mar 11-15 (M-F)	Spring Break (No School)
Mar 18 (M)	Teacher Prep Day (No School)
Mar 29 (F), Apr 1 (M)	Spring Recess (No School)
May 22 (W)	Minimum School Day - High School Graduation
May 23 (Th)	Last Day of School (High School Graduation - See time schedule below)

March 2024				
M	T	W	Th	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

April 2024				
M	T	W	Th	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

May 2024				
M	T	W	Th	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
28	29	30	31	

ELEMENTARY

Elementary Diagnostic Assessment: (Testing by Appointment)

Aug 25 & 28 (F-M) - **NO SCHOOL for Elementary**

Kindergarten Assessment: (Testing as scheduled by school)

Aug 15-18 (T-F) - **Minimum Day for Kindergarten**

May 17-23 (F-Th) - **NO SCHOOL for Kindergarten**

Elementary SEP Days: (SEP Appointments to be scheduled by the school)

Sept. 20-21 (W-Th) - Evening SEPs - Regular school schedule

Jan. 16-18 (T-Th) - **Minimum Day for elementary**

	School Times: Regular School Day	Early-out/Minimum Day	Last Day of School
Elementary	9:00 a.m. - 3:30 p.m.	9:00 a.m. - 12:00 p.m.	9:00 a.m. - 12:00 p.m.
Kindergarten	9:00 a.m. - 3:30 p.m.	9:00 a.m. - 12:00 p.m.	9:00 a.m. - 12:00 p.m.

Adjusted School Times: Panorama Elementary, Paradise Canyon Elementary, South Mesa Elementary, Sunset Elementary, and Coral Cliffs

	Regular School Day	Early-out/Minimum Day	Last Day of School
	8:25 a.m. - 2:35 p.m.	Visit school website or contact school for times.	Visit school website or contact school for times.

SECONDARY

Secondary School Quarters:

Q1 - Aug 15 (T) - Oct 11 (W) - 41 days	(Q1 Mid-terms - Sept 11-15)
Q2 - Oct 16 (M) - Dec 20 (W) - 45 days	(Q2 Mid-terms - Nov 13-17)
Q3 - Jan 3 (W) - March 8 (F) - 46 days	(Q3 Mid-terms - Feb 5-9)
Q4 - March 18 (M) - May 23 (Th) - 47 days	(Q4 Mid-terms - April 15-19)

Secondary SEP Days: Dates and times vary throughout the schools. Please check your school's website for SEP date, time, and scheduling information.

	School Times: Regular School Day	Early-out/Minimum Day	Last Day of School
Intermediate	7:45 a.m. - 2:00 p.m.	7:45 a.m. - 11:20 a.m.	7:45 a.m. - 11:00 a.m.
Middle	8:20 a.m. - 2:45 p.m.	8:20 a.m. - 12:45 p.m.	8:20 a.m. - 10:00 a.m.
High	8:15 a.m. - 2:45 p.m.	8:15 a.m. - 12:45 p.m.	8:15 a.m. - 10:00 a.m.

Elementary Trimesters

T1 - Aug 15-Nov 10 - 61 days

T2 - Nov 13-Feb 16 - 57 days

T3 - Feb 20-May 23 - 61 days

MINIMUM DAY SCHEDULE

School Times as follows:
Elementary 9:00 am-12:00 pm
Intermediate 7:45-11:20 am
Middle 8:20-12:45 pm
High School 8:15-12:45 pm

1st Day of School - Aug. 15
Last Day of School - May 23

Holiday/Break
NO SCHOOL

Teacher Prep Days
Aug. 8, Aug. 11, Jan. 2
NO SCHOOL

23-24 Legislative Teacher Prep
Oct. 16, Nov. 27, Feb. 16, Mar. 18
NO SCHOOL

Teacher Professional Dev. Day
Aug. 10 & 14
NO SCHOOL

Team Collaboration Day
Aug. 9
NO SCHOOL

SEP Comp Day
Nov. 22
NO SCHOOL

Elementary Diagnostic Testing
NO SCHOOL for Elementary
Aug. 25 & 28

Calendar approved by the
WCSD Board of Education
1/11/2022.

This calendar is proposed for 175 school days, 1 SEP/SEOP comp recess day, 3 teacher prep days, 4 additional legislated teacher prep days for 2023-2024 only, 2 professional development days and 1 team collaboration day.
(186 total contract days)

Teacher Calendar 2023/24

JULY							AUGUST							SEPTEMBER							OCTOBER												
SU	M	T	W	TH	F	SA	SU	M	T	W	TH	F	SA	SU	M	T	W	TH	F	SA	SU	M	T	W	TH	F	SA						
						1	30	31	1	2	3	4	5							1	2						1	2	3	4	5	6	7
2	3	4	5	6	7	8	6	7	8	Ten Prep	9	Team Build	10	11	12	3	4	5	6	7	8	9	8	9	10	11	12	13	14				
													186	185	184	183							168						148	147	146	145	144
9	10	11	12	13	14	15	13	14	15	16	17	18	19	10	11	12	13	14	15	16	15	16	17	18	19	20	21						
													182	181	180	179	178							163	162	161	160	159					
16	17	18	19	20	21	22	20	21	22	23	24	25	26	17	18	19	20	21	22	23	22	23	24	25	26	27	28						
													177	176	175	174	173							158	157	156	155	154					
23	24	25	26	27	28	29	27	28	29	30	31			24	25	26	27	28	29	30	29	30	31										
													172	171	170	169			153	152	151	150	149			130	129						

1
8
6

3/27/2023 7:12 186 Teacher Days 2023-2024 days

NOVEMBER							DECEMBER							JANUARY							FEBRUARY										
SU	M	T	W	TH	F	SA	SU	M	T	W	TH	F	SA	SU	M	T	W	TH	F	SA	SU	M	T	W	TH	F	SA				
			1	2	3	4							1	2	31	1	2	3	4	5	6				1	2	3				
			128	127	126								109			95	94	93	92					74	73						
5	6	7	8	9	10	11	3	4	5	6	7	8	9	7	8	9	10	11	12	13	4	5	6	7	8	9	10				
			125	124	123	122	121				108	107	106	105	104				91	90	89	88	87				72	71	70	69	68
12	13	14	15	16	17	18	10	11	12	13	14	15	16	14	15	16	17	18	19	20	11	12	13	14	15	16	17				
			120	119	118	117	116				103	102	101	100	99				86	85	84	83				67	66	65	64	63	
19	20	21	22	23	24	25	17	18	19	20	21	22	23	21	22	23	24	25	26	27	18	19	20	21	22	23	24				
			115	114	Thanksgiving	Break				98	97	96	Christmas	Vacation				82	81	80	79	78				62	61	60	59		
26	27	28	29	30			24	25	26	27	28	29	30	28	29	30	31				25	26	27	28	29						
			113	112	111	110										77	76	75							58	57	56	55			

MARCH							APRIL							MAY							JUNE									
SU	M	T	W	TH	F	SA	SU	M	T	W	TH	F	SA	SU	M	T	W	TH	F	SA	SU	M	T	W	TH	F	SA			
						1	31	1	2	3	4	5	6				1	2	3	4							1			
						54							Spring Break	38	37	36	35													
3	4	5	6	7	8	9	7	8	9	10	11	12	13	5	6	7	8	9	10	11	2	3	4	5	6	7	8			
			53	52	51	50	49				34	33	32	31	30				14	13	12	11	10							
10	11	12	13	14	15	16	14	15	16	17	18	19	20	12	13	14	15	16	17	18	9	10	11	12	13	14	15			
						Spring	Break				29	28	27	26	25				9	8	7	6	5							
17	18	19	20	21	22	23	21	22	23	24	25	26	27	19	20	21	22	23	24	25	16	17	18	19	20	21	22			
			48	47	46	45	44				24	23	22	21	20				4	3	2	1								
24	25	26	27	28	29	30	28	29	30					26	27	28	29	30	31		23	24	25	26	27	28	29			
			43	42	41	40	39				19	18							Memorial Day							30				

2023-2024 PVHS Calendar of Events

August, 2023

August 8-11,14—Professional Development (No School)
 August 15—School Begins/Soph Orientation (A Day)
 August 16—Opening Assembly (B-day)
 August 22- Back to School Night 6 pm
 August 22-23—Club Rush
 August 24- JROTC Parents Night 7 pm

September, 2023

September 4—No School (Labor Day)
 September 6—“Parade & Powder Puff”
 *September 7—Homecoming Assembly
 *September 8—Tailgate Party, Football vs Cedar 7 pm
 * September 9- Homecoming Dance
 September 29-30 4A Girls State Tennis

October, 2023

October 6-7- Shakespeare Festival (SUU)
 October 5-7---All-State Choir (SLC)
 October 8—4A Girls Soccer 1st Round (Home Sites)
 October 11-12 4A State Boys Golf
 October 10—4A Girls Soccer 2nd Round (Home Sites)
 October 12-13—No School (Fall Break)
 October 15- -Girls Soccer Quarter Finals (TBD)
 October 16--Teacher Prep Day (no students)
 October 17—2nd Quarter Begins
 October 20—4A Girls Soccer Semi-Finals (TBA)
 October 20—4A Football State Trny @ Home Sites
 October 21—4A Girls Soccer Finals (Rio Tinto Stadium)
 October 21—4A State Volleyball Tournament 1st Rnd (Home Sites)
 October 21—Sadie Hawkins Dance
 October 24-4A State Cross Country (regional athletic, SLC)
 October 25-26—4A State Volleyball Tournament (UVU)
 October 27- 4A Football 2nd Round (Home Sites)

November, 2023

November 8--Parent Teacher Conferences (3:30 pm to 6:30pm)
 November 10—4A Football Semi-Finals @ TBA
 November 17—4A Football Finals (TBA)
 November 15-20-- Fall musical
 November 22-24—No School (Thanksgiving Break)
 November 27-- Teacher Prep Day (no students)

December, 2023

December 1-3-- All State Dance
 December 5 – Jazz Band Concert
 December 12-- Choir Concert STG Tabernacle
 December 13-14—Winter Dance Concert
 December 19 –Band/Orchestra Concert
 December 21-- January 2—No School (Christmas Break)

January, 2024

January 2—Teacher Prep Day (no students)
 January 3—3rd Quarter Begins
 January 15—No School (MLK Day)
 January 18-20 --All state Orchestra and Band
 January 24-- Junior Prom Assembly (A)
 January 24-27—Honor Choir (DSU/WCSD)
 January 27—Junior Prom Dance
 January 31-Feb 1-- 4A Girls Divisional Wrestling (Host Schools)

February, 2024

February 2--3-- 4A Boys Divisional Wrestling (Host Schools)
 February 8-10 —Trilogy (NAU)
 February 12—Parent Teacher Conferences 3:30-6:30 pm
 February 14-15 -- 4A Girls State Wrestling (Utah Valley)
 February 16-17--4A State Swimming (BYU)
 February 16-17-- 4A Boys State Wrestling (Utah Valley)
 February 16—Teacher Prep Day (no students)
 February 19-- No School (Presidents Day)
 February 20—4A Girls Basketball 1st Round (Home Sites)
 February 21—4A Boys Basketball 1st Round (Home Sites)
 February 22—4A Girls Basketball 2nd Round (Home Sites)
 February 23—4A Boys Basketball 2nd Round (Home Sites)

February 26-- Choir Benefit Concert
 February 26-28--4A Boys/Girls State Basketball (Utah Valley)
 February 26-29-- Choir SUPAF (PVHS)
 February 28—Region Jazz (CCHS)

March, 2024

March 1-- JROTC Change of Command Ceremony
 March 2-- Preference Dance
 March 6-- MR PVHS Assembly
 March 6-- Region solo and Instrumental S&E (CCHS)
 March 8-- Last day of Quarter 3
 March 11-15-- No School (Spring break)
 March 18-- Teacher Prep Day (no students)
 March 19—4th Quarter Begins
 March 20-- Region Vocal PVHS
 March 22-23-- PV Invitational Track Meet
 March 25-- Region Theater (DHS)
 March 26-- Region Theater (HHS)
 March 27-- Region Band (DHHS)
 March 29-- April 1- Spring Recess

April, 2024

April 2-3-- JROTS Promotions
 April 10-- Region Choir (HHS)
 April 11-- State Theater
 April 11-- JROTC Academy Night
 April 11-- Senior Ball Assembly
 April 12-13-- State Theater
 April 13-- ACT test
 April 13-- Senior Ball Dance
 April 17-22-- Spring Play
 April 17-- Region Orchestra (SCHS)
 April 24-- Election Assembly
 April 24-- Senior mandatory meeting
 April 24-- Festivals Concert at Tabernacle
 April 25-- JROTC National Awards Night
 April 27-- State Solo and Ensemble

May, 2024

May 1-- Choir concert and Dinner
 May 2-- Jazz Band spring concert
 May 3-4-- 4A Baseball 1st Round (home sites)
 May 3- 4A-- Softball 1st Round (home sites)
 May 3-4-- 4A Softball 2nd Round (home sites)
 May 4 -- 4A State Tennis 1st round Tournament
 May 4-- Boys Volleyball 1st round (home sites)
 May 6-- Seniors Honors Evening
 May 7-- FFA Banquet
 May 8-9-- Girls State Golf Tournament
 May 9-- Panther Prowl Assembly
 May 9-10-- 4A Baseball 2nd Round (home sites)
 May 9-10-- Spring Dance Concert
 May 10-- 4A State Boys Soccer 1st round @ home sites
 May 10-11-- 4A Boys State Tennis Tournament @ Liberty Park
 May 10-11-- State Boys Volleyball Tournament (UVU)
 May 13-- Theater Awards
 May 13-16-- 4A Baseball State Tournament (TBA)
 May 14-- Band Spring concert and Awards
 May 14-- 4A State Boys Soccer 2nd round @ home sites
 May 15-- Choir Concert and Awards
 May-15-16-- 4A Softball State Tournament (TBA)
 May 16-18-- 4A Track and Field State Meet @ BYU
 May 16--4A State Boys Soccer State Quarter Finals (Home Sites)
 May 17-18-- 4A Baseball State Championship (UVU)
 May 17-18-- 4A Softball State Championship (TBA)
 May 21— 4A State Boys Soccer State Semis Finals (Zions Bank Stadium)
 May 23— 4A State Boys Soccer State State Finals (America First Field)
 May 23-- PVHS Graduation

BELL SCHEDULE 2023-2024

REGULAR SCHOOL DAY:

1 ST /6 TH	8:15 – 9:20
2 ND /7 TH	9:25 – 10:30
3 RD /8 TH	10:35 – 11:40
LUNCH	11:40 – 12:25
4 TH /9 TH	12:30 – 1:35
5 TH /10 TH	1:40 – 2:45

ASSEMBLY SCHEDULE

1 ST / 6 TH	8:15 – 9:07
ASSEMBLY	9:12 – 10:12
2 ND /7 TH	10:17 – 11:09
LUNCH	11:09 – 11:54
3 RD /8 TH	11:59 – 12:51
4 TH /9 TH	12:56 – 1:48
5 TH /10 TH	1:53 – 2:45

MINIMUM SCHOOL DAY:

1 ST /6 TH	8:15 -- 8:57
2 ND /7 TH	9:02 -- 9:44
3 RD /8 TH	9:49 -- 10:31
4 TH /9 TH	10:36 -- 11:18
5 TH /10 TH	11:23 – 12:05
LUNCH	12:05 – 12:30
Busses run at	12:30

P.M. ASSEMBLY SCHEDULE:

1 ST /6 TH	8:15 – 9:12
2 ND /7 TH	9:17 – 10:14
3 RD /8 TH	10:19 – 11:16
LUNCH	11:16 – 11:56
4 TH /9 TH	12:01 – 12:58
5 TH /10 TH	1:03 – 2:00
Pep Assembly	2:05 – 2:45

Friday Bell Schedule:

1st / 6th	8:15 - 8:59
2nd / 7th	9:04 - 9:48
3rd / 8th	9:53 - 10:37
4th / 9th	10:42 - 11:26
5th / 10th	11:31 - 12:15
Lunch	12:15-12:45
Buses run at	12:45

PINE VIEW HIGH SCHOOL ADVISER ASSIGNMENTS:

2023-2024

Student Government, Clubs, Committees, Groups, and Advisor(s)

Animal Ambassador's Club Advisor: Ms. York
Art club Advisor: Mrs. Alder
Assembly Adviser: Ms. Thomas
Cheerleader Adviser: Mrs. Shaw
Class Advisers: (11th-Juniors): Ms. Stant, Mrs. Gilmore
Class Advisers: (12th -Seniors): Mrs. Hasek, Mrs. Hosner
DECA Club Advisor: TBD
Drama Club Advisor: Ms. Thomas
Elections Committee Advisors: Mr. Dewitt, Mrs. Haws
Executive Council Advisers: Mr. Dewitt
FBLA Adviser: Mrs. Moore
FCCLA Club Adviser: Mrs. Bell-Comer
FFA Club Adviser: Mrs. York
Future Scientists of America Advisor: Mr. Christensen
Game Club: Mr. Hosner
Mosaic Club: Mrs. Peterson
Island Teens Against Tobacco: Ms. Curtis
Homecoming Committee Advisers:
Mr. Dewitt, Mrs. Haws
HOSA Club Adviser: Ms. Curtis

Journalism Adviser: TBD
Leo's Lions Club Adviser: Mr. Neilson
National Honor Society Adviser: TBD
Ballroom Club Adviser: Mrs. Black
Pitt Crew: Mrs. Black
Pine View Day Adviser: Mr. Dewitt
PTSA Committee: Mr. Mees
Spanish Club Adviser: Mr. Eves
Speech and Debate: Mrs. Anderson
Sterling Scholar Adviser: Mrs. Stant
GSA Club Adviser: Ms. Thomas
TSA: TBA
Washington County Youth Coalition: TBA
Graduation Committee/Coordinators:
Mike Mees, Ryan Christiansen, Matt Kreitzer, Officer Koester,
Ryan Eves, Paula Haws, Colby Neilson,
Teresa Peterson, Trent Johnson, Adam Dewitt,
Todd Shaw, Kerry Moody.

GUIDELINES FOR ADVISERS OF EXTRA & CO-CURRICULAR ORGANIZATIONS

Thank you for your help in advising a club, class or organization. The students benefit greatly from participating in these organizations. To assist you in your responsibilities the following key points are listed.

1. As the adviser, assume a leadership role. Offer support and direction at all meetings and activities. Most of all, help them to achieve their goals of the group.
2. Plan for and approve all special projects and please get it done early.
3. Please attend all group meetings. The group should **never** meet without your attendance.
4. You must approve, in writing, all actions that the group takes.
5. You are responsible for the financial matters of the group.
 - Keep a ledger of all transactions in your group
 - Deposit all money each day with the financial secretary
 - **Do not leave money in the classroom**
 - Club dues are not to exceed \$20.00 (Must comply with WCSD fee schedule guidelines)
 - Do not operate in the "red"
6. Keep written, dated agendas for each meeting that you have.
7. For insurance and planning purposes, Travel Requests forms must be submitted **30 DAYS** prior to any trip.
8. When scheduling activities, groups and advisers must complete the following:
 - Be sure that the activity complies with the WCSD policy guidelines for in-state field and activity trips (WCSD Policy #7020).
 - Complete a Request of Activity form (Kara Wogsch)
 - The adviser must review and sign the request
 - If necessary, chaperones must sign the request
 - Submit the request to the scheduling committee at least 30 days in advance (Scheduling committee meets each Thursday at 7:30 a.m.)

*** Note: If scheduling committee did not approve the activity, it will not be held.**

PVHS 2023-2024

Dance Dates and Faculty Assignments

Homecoming (September 19): Dewitt**, Zufelt, Eves, Snow, D. Eves, M. Wilson, Warner, Larsen, Viets, Thomas, Papa

Sadie Hawkins (October 21): Black, **Ravitch, Alder, Christenson, Markham, Juliana, Batt, Green, Alvey, Neilson

Junior Prom (January 27): Stant **, Gotcher, Goebel, Holt, Batt, Reimer, Bolton. Lynch, York, Johnston

Preference (March 2): S. Shaw**, T. Shaw**, Boyer, Condie, Topalian, Pullan, Sundin, Sam Fong, Luce, Faumui

Senior Ball (April 13): Hasek**, Gilmore**, Brinagh, R.Hosner, C. Hosner, JD Lloyd, T. Lloyd, Moore, Anderson, McMurtrey, Curtis

** Event Coordinator(s)

Assembly & Dance Schedule

Assemblies

(Faculty are expected to be in attendance/supervision at assemblies unless approved with Administration for not being able to attend)

Opening Assembly— August 16

Homecoming Assembly— September 7

Alvey World/ PV Talent Assembly— ?

Fine Arts Assembly (?)

Junior Prom Assembly— January 24

Mr. PVHS Assembly— March 6

Senior Ball Assembly—April 11

Exec Elections Assembly, Voting and Senior Meeting— April 24

Seniors Honors Evening—May 6

Panther Prowl Assembly --May 9

Spirit / Pep Assemblies

TBA

(State Tournament & Other Spirit Assemblies will be added as necessary)

~Testing & SEOP Dates~

SEOP Conferences

Tuesday, November 8 from 3:30-6:30 p.m.
Tuesday, February 12 from 3:30 - 6:30 p.m.

TBA

Cruzin Colleges 11th Grade (8:00 -10:30 a.m.)

FAFSA Completion Night

English: October (TBD), from 6:00-8:00 p.m.

To Be Announced

ASPIRE TEST (10th graders)
ASVAB Test – (Voluntary)

April - May (TBA)

End of Level Testing / CRT (TBA)

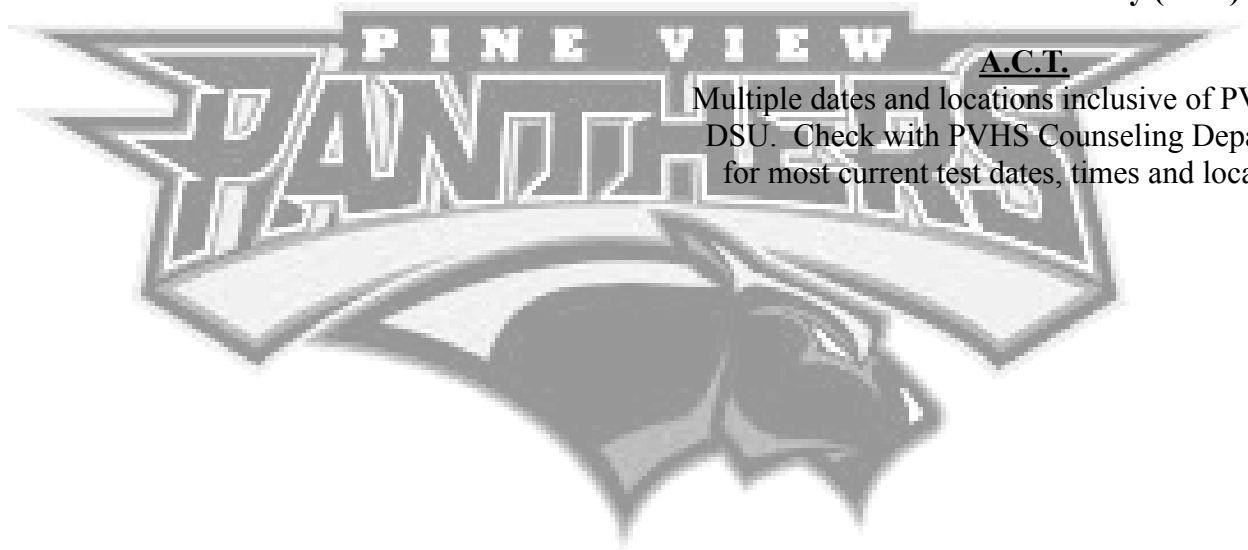
May

Advanced Placement Testing

ASVAB Test – Voluntary (TBA)

A.C.T.

Multiple dates and locations inclusive of PVHS and DSU. Check with PVHS Counseling Department for most current test dates, times and locations.



Additional General WCSD Policy / Information

Notice of Non-Discrimination (WCSD 1710)

“Washington County School District does not discriminate on the basis of race, color, national origin, sex, age or disability in admission or access to, or treatment or employment in its educational programs or activities”

Inquiries concerning Title VI, Title IX and Section 504 may be referred to:

Mr. Craig Hammer
Mr. Brad Christensen

Washington County School District
121 West Tabernacle
St. George, UT 84770
(435) 673-3553

or to the

Office of Civil Rights
U.S. Department of Education
1961 Stout Street
Denver, CO 80294

Leaving Campus

If you need to leave campus during the school day, even during your prep period, please sign out through the office. Students are never authorized to leave campus without being accompanied by authorized supervision and only when participating in an activity that has been pre-approved through the scheduling committee or school administrators.

Copy Machine

A high volume copy machine is available for you use in the media center. Please contact Library Media Coordinator/Librarian Matt Kreitzer concerning your copying needs. The office machine is for small volumes only. Please do not send students to use the copy machines.

Purchase Orders

(See [WCSD Policy 6000](#))

A Prior Approval Purchase Order Form must be completed before a Purchase Order will be used. You can obtain these forms from Carole Mathis in the front office. **All orders must be cleared through the principal before ordering.**

Videos and Full-Length Movies

(See [WCSD Policy 4240](#))

“2.1. Commercial videos, instructional videos, and full-length movies, or clips from the same, are not to be shown during regular school time for entertainment or reward purposes, but only for direct classroom instructional needs in accordance with the approved District curriculum and applicable copyright laws.

“2.2. When showing a video or movie, or clips from the same, which has a rating suggesting parental guidance or other restrictions, the school must obtain parental consent **prior** to its presentation.” Teachers are to take precautions to ensure that materials to be viewed align with content philosophy and instructional strategies of the Utah State Core curriculum. According to policy, should any copyright laws be violated the school would bear responsibility for paying any required fees.

Fund Raising

(See WCSD Policy 2020)

All fund raising must have written approval before you begin. Fund raising should be done with a specific purpose in mind. Disclosure of the purpose will be required prior to approval. A form for this purpose is available from Kara Wogksch.

No door to door fund raising!

Teacher Observations

(See [WCSD Policy 1432: Educator Evaluation](#))

Teachers will be evaluated by the school administration using the District Evaluation Tool. Mr. Mees will distribute the evaluation tool during the school year.

Daily Lesson Plans / Planned Course Statements / Disclosure Statements

(See [WCSD Policies 4000, 4010](#))

Daily Lesson Plans are required by WCSD policy. All lesson plans are to be directly related to the objectives as identified in your Planned Course Statement. These need to be made available to substitute teachers (prior to the start of the school day(s) in which the WCSD contracted teacher is to be absent) in the event that you are not in class.

Planned Course Statements contain the general standards and basic outline of your class. You must make a copy available to the principal to be filed for possible future use.

Disclosure Statements are required of each teacher for each subject they teach. This Disclosure Statement should contain teacher expectations for each student who attends class. Teachers are to make sure that each student is given a copy and that copy must be signed by the parent. Give a copy to the administration to be put in a file (or sent electronically). You should also keep a written record that each student/parent was given this information. If you have any questions regarding the content or organization of the Disclosure Statement, please talk directly with your Department Chairperson or a member of the PVHS administration.

Faculty/Employee Dress Code

(See [WCSD Policy 1470](#))

Employees at Pine View High School are expected to dress in accordance with the WCSD policy which states, in part: “2.1. Employees are expected to dress in good taste and to be well-groomed according to community standards for a professional employee. Cleanliness of self and attire, neatness, and attractive grooming are stressed and expected.” **Employees should dress in a way that encourages students to follow the WCSD student dress policy.**

Keys to School Building and Facilities

([WCSD 5120](#))

Section 63-9-21 of the Utah Code makes it illegal to duplicate keys to public buildings as follows: Making keys to buildings of state, political subdivisions or college and universities without permission is prohibited. No person shall knowingly make or cause to be made any key or structure or part thereof owned by the state, by any political subdivision thereof or by the board of regents or other governing body of any college or university which is supported wholly or in part by the state without the prior written consent of the state, political subdivision board of regents or other governing body. Violation - - Misdemeanor. Any person who violates this act shall be guilty of a misdemeanor (63-9-22) Washington County Schools District Policy Handbook

KEYS ARE NOT TO BE LOANED TO UNAUTHORIZED PEOPLE

Telephones

([WCSD 3700](#))

Telephones are for school use only and our convenience in the educating young people. No personal calls are to be charged to the school telephones. Students have a telephone in the hall near the front office for their needs. Your telephones are not for student use. Please don't release students during your class time to make telephone calls.

Student Eligibility Requirements

All students who participate in interscholastic activities must be eligible as set forth by the UHSAA. In order to participate a students must not have received more than one (1) failing grade the previous quarter. Washington County School District considers an Incomplete Grade (I) or No Grade (NG) an "F" until the grade is made up and the corrected grade is recorded. A class that counts as two periods will count as two "F's" (i.e., Woods, Auto Tech, College). All students must have obtained a minimum grade point average (GPA) of 2.0 or its equivalent in that same grading period to be eligible.

Chaperoning

([WCSD 3635](#))

Whether in your class, in the halls, on a bus or at an activity, chaperons are considered the professionals in charge of the event. You are responsible for each student under your supervision and direction. Students are never to be left alone. If a student is acting in an inappropriate manner, it is your responsibility to stop the behavior.

Required Hours

([WCSD 1200](#))

We are required by Washington County School District policy to be at the school ½ hour (7:45 a.m.) before the assigned school starting time and ½ hour (3:15 p.m.) after assigned school dismissal time. This policy will be enforced at Pine View High School.

Faculty Yearbook

Faculty members who desire to purchase a PVHS yearbook must pay the publication cost of the book. The publication cost will be determined and announced on an annual basis by the yearbook staff.

Monitor Computer Use

([WCSD 3700](#))

Teachers: Point of emphasis. Teachers are liable for students under their supervision regarding the use of the computer and the Internet. ***Monitor all students under your supervision when they are using computers and the Internet.*** Additionally, teachers may be held responsible for all activities taking place

on their computer system. This can be inclusive but not limited to material found on their computer system. All Washington County School District personnel are to utilize all available system security resources. This includes the consistent practice of logging on and logging off of the system as well as utilizing the security password system to its fullest extent.

FMLA, ADA and District Sick Leave **([WCSD 1332](#))**

The purpose of this policy is to outline an integrated approach for the efficient and effective management of sick leave in accordance with Federal and State leave mandates, employee interests, changing workplace dynamics, and administrative supervision. Leave eligibility, and requests will be considered and granted or denied in accordance with applicable leave laws, including the Family and Medical Leave Act (FMLA), Americans With Disabilities Act (ADA), State law and workers compensation statutes. The WCSD complies with District policies and all applicable State and Federal leave laws. Employees who inappropriately use leave and or are denied leave in accordance with Federal and State laws but nevertheless take leave will be disciplined according to district policy at the level up to termination. For additional questions regarding the WCSD leave policy refer to WCSD policy #1332.

Sexual Harassment **(WCSD 1420)**

Sexual harassment includes any gender-related unwelcome written or verbal slurs, vulgar jokes, derogatory statements or actions. Sexual harassment also includes unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature when: Such conduct has the purpose or effect of unreasonably interfering with an individual's work performance. Study this policy and understand that sexual harassment shall not be tolerated. Employee violations shall be subject to disciplinary action up to and including dismissal from employment and referral for criminal prosecution. Employees or students affected by sexual harassment shall be afforded avenues for filing complaints, which are free from bias, collusion, intimidation, or reprisal. It is the responsibility of all PVHS employees to report any and all issues regarding potential sexual harassment to the school administration.

SCHOOL FIGHT SONG

Pine View shall reign victorious
of this we have no fear.
Forever onward we will go
triumphant through the years.
Maroon defines our courage,
black strength and bravery.
The silver on our banner lights our path to victory!!

(Students, parents, alumni, and fans are to stand during the playing of the Pine View High School fight song.)

TRAINING




2022-2023 USOE/WCSD Laws and Policies to be reviewed and observed: All policies listed below must be covered through the Safe Schools On-Line Training program by 1/15/24. [Secondary training and policies.](#)

DISTRICT, FEDERAL AND STATE REGULATION AND POLICY SECONDARY EDUCATION

REQUIRED STAFF TRAINING 2023-2024

	Subject	Policy
	Online Safety	District Policy 3700 Technology Acceptable Use
	Student Mental Health	District Policy 2400 Student Illness or Injury at School
	HIPAA Overview	District Policy 2500 Nondiscrimination 3220 District Records: Restrictions DOE: Joint Guidance on the App. of FERPA/HIPAA
	Family Reunification	District Policy 3110, Emergency Procedures
	Health Emergencies: Diabetes Awareness	District Policy 2320 Medication Administration for Students
	Code of Conduct Human Trafficking	District Policy 2310 Human Trafficking 1730 Code of Conduct/Appropriate Behavior
	Sexual Misconduct: Staff to Student	District Policy 2116, Sexual Harassment
	Bullying: Recognition and Response	District Policy 3510 Bullying and Hazing 2110 Safe Schools
	Conflict Management: Staff to Staff	District Policy 1720 Employee Grievance Procedure
	Bloodborne Pathogen Prevention	District Policy 1500 Safety Compliance
X	Employee Accident Reporting	District Policy 1520 Employee Accident Reporting
	Employee Reporting of Arrests	District Policy 1101 Criminal Background Check and Reporting
NA	Playground Safety and Supervision	District Policy 1300 Duty-Free Lunch
	Family Medical Leave Act (FMLA)	District Policy 1332, FMLA, ADA, and Sick Leave. POSTER
	Code of Ethics	District Policy 1440 Code of Ethics
	Boundary Invasion	District Policy 1450 Discipline and Termination 2115 Student Non-Discrimination and Prevention of Harassment
	Youth Suicide: Awareness and Prevention	District Policy 2110, SafeSchools Policy & 2500 Student Privacy and Data Protection
	Concussion Awareness	District Policy 2360 Student Concussion and Head Injury
	Student Mental Health	District Policy 2400 Student Illness or Injury at School
	FERPA: Confidentiality of Records	District Policy 2500/3220/3260 and FERPA Handout (policy-notifications)
	Community Councils	District Policy 2810 and Administrative Guidance Title 1 Compliance
	Student Drug and Alcohol Abuse	District Policy 1400 Drug Free Workplace
	Defensive Driving	District Policy 7100 Rules and Regulations Regarding Pupil Transportation
	Diversity Awareness: Staff to Student	District Policy 1710 Nondiscrimination
	Special Education: Safety in the Classroom	District Policy 8000 Special Education
	Volunteers	District Policy 1105 School Volunteer
	Pay and Compensation	District Policy 1200 Pay and Compensation
	Evaluations	District Policy 1432 Educator Evaluations
	Employee Grievance Procedure	District Policy 3500 Parent Administrative Grievance Procedure
	Corporal Punishment	District Policy 2120, Corporal Punishment
	Inventory Management	See Brent Bills

KEY

-  These courses are assigned through the SafeSchools program this school year
-  These courses are not assigned, but are offered in the SafeSchools program. These must also be discussed and documented at some point this school year
-  Supervisors must discuss and document all non-assigned subjects with faculties and staffs at some point this school year
- NA** These courses are not applicable and do not need to be completed
- X** This will be covered by Michael Lee in a staff meeting at the beginning of the school year

STUDENT CONDUCT

PHILOSOPHY OF DISCIPLINE

Good discipline is a critical component in maintaining an environment conducive to learning. Students who are guilty of disciplinary infractions are often disruptive to the educational process. At Pine View High School, we work to maintain a safe and caring learning environment where students will maintain and further develop self-discipline so that the exercise of individual rights does not infringe upon the rights of others.

Discipline will be carried out in such a way as to preserve the dignity of individuals, however disciplinary infractions will not be overlooked.

ATTENDANCE POLICY

Philosophy:

Washington County School District and Pine View High School are committed to providing quality education for our students. Inasmuch as it is our purpose and mission for “*every student a success*,” the following attendance procedures are established for structure and to support our local and state school attendance policies. The intent is to help our students develop sound attendance practices and prepare them to be employable and responsible citizens.

- PVHS will focus on positive interventions for students having issues with excessive absences and/or tardies. Students who are marked truant from Class will be required to attend lunch detention or other appropriate administrative actions to remediate the truancy.
- Missing school may result in a student being ineligible to participate in any extracurricular activities and sports for the truancy
- Per WCSD [policy 2900](#), parents may excuse absences no more than one week after the absence.

Compulsory Attendance

Utah Code 53A-15-1501 Parental Rights in Education is specific in placing the responsibility of regular daily attendance on parents. As a school, we support a philosophy to assist parents in helping their child develop sound attendance practices. The procedures herein provide a means where all parties can work together for the educational benefit of students. Our goal is to involve parents and school staff in resolving attendance problems before resorting to and involving juvenile court. A checklist is maintained for each student who has attendance problems to document earnest and persistent efforts by the school. School staff will be using Powerschool to document attendance and any associated problems.

Students are responsible for the completion of any work missed due to absence, regardless of the reason for the absence (excused, unexcused, truant). Students with absences prior to the midterm week will be allowed to submit completed make-up work through the midterm grading period. Students with absences following the midterm week

will be allowed to submit completed make-up work through the end of the current grading period.

School Attendance Committee

The school attendance committee will consist of an administrator, counselor, attendance secretary, School Resource Officer, and other staff members as needed. The committee will meet as needed (based on the recorded habitual trancies or excessive absences), to consider steps to correct attendance problems for individual students. Committee members will also serve as part of the mediation process as agreed upon by parents.

Absences will be assigned the following marks on PowerSchool:

T- Tardy	E- Excused Absence	X- Unexcused Absence
S- Truant	M- Medical/Chronic Illness	F- Flu
H- Homebound	C- Court/Detention	A- School Related Activity
O- Office Excused		

PVHS Attendance Policy

Absences: All absences are per class not total absences and all absences are considered in the total, excused and unexcused.

- At 5 absences and failing grades, the first email sent to parents. Teacher contacts parents and student about the concern.
- At 7 absences and failing grades, a second email will be sent to parents by an administrator or counselor to discuss the concern and possible solutions.
- At 9 absences and failing grades, a third email is sent to parents, student/parents are required to meet with administration to discuss solutions/alternative placements.
- At 11+ absences students/parents may be required to meet with district student services director Karen Bess to determine court referral as per administration. Students may be referred to juvenile court or youth court for excessive attendance/truancies.
- At 11+ absences and with a failing grade, students will fail the class and be transferred to an online version of that class immediately to recover the credit, students will have to pay the \$50 fee for credit recovery.
 - If students recover the credit before the first day of the next quarter they may be reimbursed the \$50 fee as an incentive to quickly recover the credit. This will replace the credit for graduation not the F on the transcript.
 - If the student does not recover the credit by the first day of the next quarter they will be enrolled in a Basic Academic Skills class in place of an elective until they recover the credit for classes required for graduation.
- Appropriate administrative action for truancies which may consist of 2 consecutive days lunch detention per truancy or other consequence as deemed appropriate by the administration.

Tardies: A student is considered tardy if he/she is not in the classroom when the tardy bell rings. Total tardies, per class, will result in the following:

- 3 + Teacher emails/calls home to discuss the tardy problem
- 5+ Admin email/calls home to discuss tardy problems (warn of consequences).
- 7+ Parent/Admin meeting/appropriate administrative action (i.e. lunch detention) assigned for every tardy after this point.
- 10+ In school suspension or other intervention as per administration.

Parents and legal guardians are permitted, by Washington County School District policy, to excuse tardies for **first** and **fifth** periods **only**. Parents are expected to call the school attendance secretary at 435-628-5255 to excuse their child's absence from class within two school days following the absence or tardy. We encourage parents/guardians to pick up a PVHS Educational/Family Leave Form from the attendance secretary if the student will be absent for more than three days. Parents/Guardians will be asked to meet with PVHS Administration to resolve significant attendance issues.

LEAVING SCHOOL DURING THE SCHOOL DAY

Students must sign out at the attendance office before leaving campus for any reason (except lunch). Phone calls from parents are acceptable for check out. Should a student miss school the day of an activity for illness, he or she may not participate in that evening's activities- including games and fine arts performances. A truancy will render a student ineligible for that week.

EXCUSING STUDENTS FROM SCHOOL

Students may be excused from school prior to or on the same day as the absence. If the student has not been excused within this time frame by a parent or guardian, the unexcused absence becomes permanent. For convenience, parents may reach the school 24 hours a day, 7 days a week, by calling: **674-1637** or by dialing **628-5255, ext. 103**.

ATTENDANCE APPEAL PROCESS

1. Students who receive an NG and feel there were mitigating circumstances that should be considered are invited to complete an **Attendance Appeal Form**.
2. Dissatisfaction with the committee's decision may be appealed to the Washington County School Board through the Superintendent.
3. **Appeals will be considered on the next available work day following the end of a quarter.**

~Policy for Disciplinary Actions Due to Behavior~

EXPECTED STUDENT CONDUCT

Students are expected to behave in a manner that will be a credit to themselves and to Pine View High School. Whether at school, or at school sponsored activities, students should be appropriate in dress, language and behavior. Students are expected to be polite to other students and staff members and not do anything that may place the safety of another in jeopardy. Also of concern is the care of the building. Students are expected to behave in a manner that will keep the school looking nice. When a student has demonstrated an inappropriate behavior, the following steps will be taken in order to attempt to correct the inappropriate behavior and provide the student with the best, most effective education possible.

WCSD Safe Schools [Policy 2110](#)

The Board of Education of the Washington County School District recognizes that every student in the schools should have the opportunity to learn in an environment that is safe, conducive to the learning process, and free from unnecessary disruption.

The safety and wellbeing of students at Pine View High School is paramount. Students who feel welcome and safe will better achieve academically and be more apt to develop an ownership in and a sense of belonging to our school.

To foster such an environment the following policy has been adopted and is based on the following principles: Each student is expected to follow accepted rules of conduct.

1. Each student is expected to show respect for other people and obey persons in authority at the school.
2. The policy applies to students while in the classroom, on school grounds, on school vehicles, and in school-related activities or events.

Suspension is not the deprivation of a right to learning but is the temporary denial of social interaction through school contact and the removal of the person from the classroom setting because of real and present disruptive effect of his/her presence, or a reasonable assumption that his/her presence will be disruptive or a threat to the well-being or safety of himself/herself and or other students or staff. Suspension may carry with it conditions which must be met to remove the suspension. Such conditions may be a joint responsibility or school personnel, the student and parents, or the sole responsibility of any one party. Suspension is for no more than 10 school days per incident.

Expulsion is defined as the removal from school for any period longer than 10 consecutive days but not more than one school year.

A STUDENT MAY BE SUSPENDED OR EXPELLED FROM SCHOOL FOR ANY OF THE FOLLOWING REASONS:

1. Frequent or flagrant willful disobedience, defiance of proper authority or disruptive behavior, including the use of foul, profane, vulgar or abusive language.
2. Willful destruction or defacing of school property.
3. Behavior or threatened behavior that poses an immediate and significant threat to the welfare, safety, or morals of other students or school personnel or to the operation of the school, including bullying, emotional, physical or sexual harassment.
4. Possession or use of pornographic material on school property. (H.B. 100- 4-30-07)

5. Possession, control, or use of an alcoholic beverage as defined in Section 32A-1-105 of the Utah Code.
6. Possession, control, or use of tobacco;
7. Behavior that threatens harm or does harm to the school or school property, to a person associated with the school, or property associated with any such person, regardless of where it occurs.
8. Because of identification and association with gangs, the following will not be permitted on school campuses or at school activities: bandanas or any article of clothing bearing gang symbols, names, initials, insignia, or anything else that signals gang affiliation.
9. When a school official determines that time is needed to establish further facts of an act or series of acts of disobedience and misconduct disruptive to the learning process which may lead to suspension or expulsion from school.

A STUDENT SHALL BE SUSPENDED OR EXPELLED FROM SCHOOL FOR ANY OF THE FOLLOWING REASONS:

1. Any serious violation affecting another student or staff member, or any serious violation occurring during school hours, including lunch/break time, in a school building, in or on school property, or in conjunction with any school activity, including:
 - a. Possession, control, or actual or threatened use of a real weapon, explosive, or noxious or flammable material;
 - b. The actual or threatened use of a lookalike weapon with intent to intimidate another person or to disrupt normal school activities;
 - c. The sale, control, or distribution of a drug or controlled substance as defined in Section 58-37-2;
 - d. The sale, control, or distribution of an imitation controlled substance as defined in Section 58-37b-2;
 - e. The sale, control, or distribution of drug paraphernalia as defined in Section 58-37a-3.
2. The commission of an act involving the use of force or threatened force which if committed by an adult would be a felony or class A misdemeanor.
3. A student who commits a violation of section 1A above involving a real or look alike, weapon, explosive, or flammable material shall be expelled from school for a period of not less than one year, unless the Superintendent determines, on a case-by-case basis, that a lesser penalty would be more appropriate.

A student may be required to attend a mentoring life skills course taught at PVHS as part of a consequence for behavior or academic violations. A student may be denied admission to school on the basis of having been expelled from that or any other school during the preceding 12 months. A suspension or expulsion under this policy is not subject to the age limitations under Subsection 53A-11-102(1).

DRESS CODE

WCSD Policy: <https://procedure.washk12.org/policy/2000/2200>

WCSD Dress and Grooming Guidelines:

https://docs.google.com/document/d/1yL_NrOyYyIlLkR_ggxmRulzDlxZbhvvrnNPc37W1ur4/edit?usp=sharing

Students who attend the schools of Washington County School District are expected to come to school dressed and groomed appropriately for a learning environment and show respect for

others by supporting the following dress and grooming standards. These standards are intended to insure that every school in the Washington County School District will be a safe place for each student to learn, free from physical or moral threats and free from intimidation by others, to include gangs and gang appearance.

Dress and Grooming standards:

- The attire (apparel) and grooming of all students should be neat, clean and safe.
- Students have the responsibility to avoid apparel that causes a distraction or disruption, interrupting school decorum and adversely affecting the educational process.
- Students must also avoid apparel that is offensive, represents a risk, or threatens student safety.
- Printed apparel is acceptable only if it is in good taste. Any apparel displaying profanity, suggestive slogans, pictures or graphics, or promoting substances illegal for consumption by a minor, will not be allowed.
- Clothes that are mutilated or immodest are not appropriate school wear. Dresses, shorts, skirts, shirts, and blouses should be modest in length(*) and not revealing. (Tank tops, tube tops and garments that reveal undergarments may be considered revealing). (*) For a more concise and functional understanding of the term “Modest” as interpreted for purposes of the PVHS dress code regarding skirts, dress length, shorts, holes in clothing, etc., A safe “rule of thumb” would be to keep such items to a length of no more than 4" above the top of the knee.
- Hats are not to be worn in school buildings during regular school hours. Any apparel approved for school wear should be worn in accompaniment with appropriate undergarments.
- Footwear must be worn and should be safe and hygienic. Shoes, boots and sandals are considered suitable footwear.
- Clothing attachments or accessories which could be considered weapons are not allowed.
- Students have a responsibility to cooperate fully with clothing standards required for special classes (such as shop, home economics, laboratories, physical education) and special school activities.
- Students have the responsibility to avoid grooming that causes a distraction or disruption, interrupting school decorum and adversely affecting the educational process. Students must also avoid grooming that is offensive, represents a risk, or threatens student safety.
- Extremes in body piercings (any piercing(s) utilizing visible adornment outside of a small, simple metal or clear plastic post, and / or traditionally pierced ears) such as gauges larger than a number 2 pencil width or, any other visible body, tongue, or facial piercing, or adornment will be considered extreme. Hair styles and hair colors may additionally be considered a distraction or disruption.
- Gang behavior, apparel or grooming is not appropriate at school (Reference Safe Schools [Policy 2110](#)).

As gang grooming styles and clothing continually evolve and change, the following prohibited items that have commonly denoted gang membership or affiliation are only representative of prohibited clothing. Additional grooming styles and apparel may be considered gang-affiliated, as identified in consultation with school officials and law enforcement authorities. Bandannas or any article of clothing or accessory bearing gang symbols, names, initials, insignia, or style of dress that indicates gang affiliation (ex: over length belts and long looping chains, etc.,) will not be allowed. See additional information regarding gangs and gang related attire in the gang section of this handbook.

Consequences for violation of the Student Dress and Grooming Policy:

If a student’s clothing is found to be in violation of the dress code the following steps may be taken:

- First Offense- Alternative clothing may be issued, or the student may be asked to change.
- Second Offense- Alternative clothing may be issued. Parents are to be notified.
- Third Offense- Considered insubordinate and disciplinary action may be taken, including suspension from school.

Again, the purpose of the Dress Code is that student dress or grooming not distract from or disrupt the learning environment. Students are expected to dress appropriately for school and learning as well as for safety to the student.

DRUGS, ALCOHOL AND TOBACCO

A high school is a public, tax supported institution and is obligated to maintain and uphold the laws of the community and state by which it is created and supported. The Utah State School Law specifically states that it is illegal for high school students to have alcohol or tobacco in their possession. While it is true some high school students do use alcohol or tobacco with full knowledge and/or consent of their parents, this in no way relinquishes the school of its responsibility. School policy concerning these agents is as follows:

1. A student possessing tobacco in the school building or on the school grounds will be asked to surrender this material to school personnel and will be referred to the Fifth District Juvenile Court. The student will also be suspended from school for a period of not less than one day. Parents will be notified of any such action.

2. The use or possession of alcohol and drugs seriously affects a person's behavior and will not be tolerated. If a student is found in possession of alcohol or drugs or any over the counter product on school grounds, or during school hours, or if a student comes to school under the influence, he/she will be suspended from school, referred to juvenile court and recommended for expulsion for one calendar year. Parents will be immediately notified. **We have a zero tolerance policy where drugs and alcohol are concerned.**

PROFANITY

The use of vulgar or profane language at school or a school sponsored activity is in violation of state law. The law requires that students guilty of this offense be suspended from school. The law allows for violators to be expelled for up to one calendar year. Flagrant or hostile use of profanity will result in immediate suspension and recommendation for expulsion.

HAZING

The District strictly prohibits students from engaging individually or collectively in any form of hazing or related initiation activity on school property, or in conjunction with any school activity, or involving any person associated with the school, regardless of where it occurs. Any student who participates in hazing or a related initiation activity, or conspires to engage in such will face immediate disciplinary action. Disciplinary action may include suspension, expulsion, exclusion and loss of participation in extracurricular activities. In addition students who participate in hazing may be referred to appropriate law enforcement authorities and may face prosecution.

GANGS

The standard in the Washington County School District is that every school will be a safe place for each student to learn. Each school will have a positive learning environment free of intimidation or harm from gangs or anything related with gang-type appearance, dress, behavior, attitude or activity. Because of identification and association with gangs, the following will not be permitted on the school campuses or at school activities: bandannas or any article of clothing bearing gang symbols, names, initials, insignia, or anything else that signals gang affiliation. Those who violate will be subject to discipline in accordance with the policies of the school and school district.

HARASSMENT

Harassment in any form will not be tolerated. It is the intent of Pine View High School to provide an environment for students which is free of harassment and discrimination whether based on sex, age, marital status, race, religion, color, national origin, pregnancy or parenthood. While it is not possible to describe all forms of harassment or discriminatory conduct, such conduct shall include jokes, slurs, innuendoes, epithets, threats, unwelcome advances, unwelcome touching, request for sexual favors, and other verbal or physical conduct such as sexual or racially related

comments. It should be noted that shirts which contain obscene messages are considered forms of harassment. Students who feel they have been or are being harassed in any way have the right and are encouraged to report the problem immediately to the Principal, Assistant Principal, or Counselor.

The Principal or designated administrator/supervisor will conduct a preliminary investigation when he/she receives an oral or written complaint, observes, or has reason to suspect harassment. A Disciplinary action for such behavior will include suspension and may include expulsion. Additional information is available on-line at: http://www2.washk12.org/policy/1000/1420_sexual_harass.htm

EMPLOYEE GRIEVANCE PROCEDURE

The purpose of this grievance policy is to provide a procedure by which employees and others may present for administrative resolution, disputes regarding interpretation or application of District policies and procedures. Questions regarding Employee Grievance Procedure Policies and Procedures should be directed to section 1720 of the Washington County School District Policy. This information can also be accessed online at:

http://www4.washk12.org/district/policy_search/showres.cgi?terms=GRIEVANCE&type=all&case=&file=/district_policy/1000/1720_grievance_procedure.htm

PARENT ADMINISTRATIVE GRIEVANCE PROCEDURE

The purpose of a grievance procedure is to provide a means by which parents may present for administrative resolution, unresolved questions, dissatisfactions, or disputes regarding interpretation or application of District Policies and procedures.

Informal Procedure:

Step 1: If the complaint involves a teacher, the parent or guardian (hereinafter referred to as “the parent”) is encouraged to first discuss the concern with the teacher with the objective of resolving the matter. Proceedings shall be informal.

Step 2: If the parent is uncomfortable discussing the complaint with the teacher, and the matter remains unresolved after meeting with the teacher, or if the complaint doesn’t concern a teacher, the parent shall discuss the complaint with the school administration with the objective of resolving the matter. Proceedings shall be informal and, to the extent possible, confidential.

Step 3: If following the discussion with the administration the matter continues unresolved, the parent may put in writing the unresolved grievance and appeal again to the administration within ten business days from the date of the discussion. The administration shall then respond in writing within ten business days and schedule a conference with the parent to resolve the matter.

Formal Procedure: If the grievance is yet unresolved following the informal procedure, the parent may appeal to the appropriate district assistant superintendent of secondary education within five business days after disposition under the informal procedures.

present for administrative resolution, unresolved questions, dissatisfactions, or disputes regarding interpretation or application of District Policies and Procedures. Questions regarding Grievance Procedure Policies and Procedures should be directed to section 3500 of the Washington County School District Policy.

This information can also be accessed online at: <https://procedure.washk12.org/policy/3000/3500>

