

# **2022 – 2023**

# **Faculty Handbook**

“Triumphant through the years”

**Mission-Strive for excellence in all we do**

**Administrative Office (435) 628-5255 ex 4102**

**Attendance Office (435) 628-5255 ex 4103**

**Counseling Office (435) 628-5255 ex 4112**

**[www.pineview.org](http://www.pineview.org)**

# PINE VIEW HIGH SCHOOL

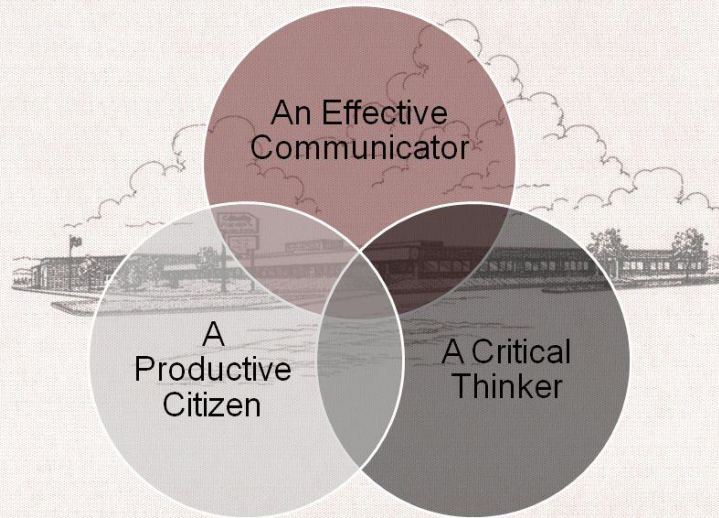
## FACULTY HANDBOOK

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## A Pine View Panther is:



**PINE VIEW HIGH FACULTY & STAFF**  
**2022-2023**

**Teaching Staff:**

Alder, Kristine  
Alvey, Zack  
Anderson, Tracy  
Batt, Mindy  
Black, Mckenzie  
Bolton, Paul  
Boyer, KJ  
Brinagh, Chris  
Burton, Drew  
Christenson, Dow  
Comer, Diane  
Condie, Mitchell  
Curtis, Caryl  
Dewitt, Adam  
Eves, Ryan  
Faumui, Gail  
Gilmore, Heidi  
Goebel, Chris  
Gotcher, Desiree  
Green, Randy  
Harris, Mark  
Hasek, Beth  
Holt, David  
Hosner, Cary  
Hosner, Ray  
Johnston, Sam  
Juliana, Cheryl  
Lister, Darren  
Lloyd, JD  
Luce, Ben  
Markham, Alan  
McMurtrey, Brenda  
Moore, Dianna  
Neilson, Colby  
Orr, Matt  
Papa, Heath  
Pullan, Kim-Michelle  
Ravitch, Valarie  
Reimer, Robert  
Sam Fong, Duke  
Sant, Ashley  
Shaw, Todd

**Teaching Staff (continued):**

Shields, Rick  
Snow, Kendrik  
Stant, Jessica  
Stewart, Thatiane  
Sundin, Raymond  
Thomas, Kelly  
Topalian, Bailey  
Viets, Lori  
Wanlass, Justin  
Warner, Dean  
Wilson, Mark  
Wilson, Steve  
York, Francisca  
Young, Lacey  
Zufelt, Troy

**Administration:**

Mees, Mike  
Gifford, Brett  
Christiansen, Ryan  
Koester, Lynn— SRO

**Counseling:**

Kenney, Taylor  
Peterson, Teresa  
Johnson, Trent  
Moody, Kerry  
Smith, Dre  
-UCAC/UU

**ROTC:**

Colonel Brown  
Chief Cole, Todd  
TBD

**Assisted Ed. Aides:**

Brooksby, Chelsea  
Hatsis, Glenna  
Patten, Clay  
Paxman, Megan

**Secretaries:**

Blake, Toni  
Eves, Daylemarie  
Griffin, Lesa  
Harper, Brandy  
Mathis, Carole  
Wogksch, Kara

**Custodians:**

Stafford, Brooksby (Head Cstdn)  
Christensen, Josh  
Briceno, Juan  
Hurtado, Ricardo  
Hector  
White, Dawna / White, Kyle  
Wymer, Krystina


**Media/technology/aides:**

Black, Lonie – Tech  
Bennett, Heather-ELL Aide  
Grant, Lorene – Library  
Houser, Trisha-Library  
Kreitzer, Matt – Librarian  
Hayes, Patricia– Stdy Skills  
Shaw, Shondell – Stdy Skills  
Ward, Billie – Credit Rcvry  
– Credit Rcvry

**Head Coaches (not in the building):**

Christenson, Dow- Tennis (G/B)  
-Robinson, Autumn Swimming  
Glover, Donald - Softball  
Shaw, Shondell - Cheer  
Sam Fong, Duke- Volleyball  
MacLellan, Glen - Baseball  
Ryan Duckworth - Soccer (B)  
Weiland, Matt – Golf (G/B)  
Jensen, Derek-Wrestling (G)  
Madrigal, Chris- Wrestling (B)

**Pine View High School 1st Semester Schedule 2022-2023 (By Alphabet)**

Educator	Rm#	A1	A2	A3	A4	A5	B6	B7	B8	B9	B10	0 Hour
Alder	213	Jewelry I	Jewelry I	Jewelry I		Jewelry II	Drawing	Drawing		Drawing II	AP Studio Art	
Alvey	109	CE Web Dev.		D.G. Media	Comp Sc. Pmcpl	Comp Sc. Pmcpl	CE Web Dev.	Game Dev.	D.G. Media		Game Dev	
Anderson	210	Fin. Lit.	Decision Making	Decision Making	Fin. Lit.	CE Fin. Lit		Decision Making	CE Fin. Lit.	Decision Mak	Fin. Lit.	
Batt	108	Int. Design I					Fashion Design	Human Dev.				
Bell-Corner	107	Adult Roles	Foods I	Foods I	Foods II		Child Dev.		Sport Design	Foods I	Foods I	
Black	 Dance	Dance Co	Dance I		Yoga	Social Dance	Dance 2/3	Dance I		Yoga	Yoga	
Bolton	510				Wood wk	Wood wk	Wood wk	Woods II	Woods II	Wood wk	Wood wk	
Boyer	301	Psych	Psych	Wld. Civ.	Wld. Civ.	Wld. Civ.	AP Psych	Wld. Civ.	Psych	AP Psych		
Brinagh	Gym	Fit. 4 life	Body Toning	Body Toning	Fit 4 life			Online Fit 4 life	Fit. 4 life	Fit. 4 life	Fit. 4 Life	
Brown	116	Management				ROTC Aviation					ROTC Aviation	
Burton	105	Sports Marketing	Sports Marketing	Sp. Marketing	Marketing	Marketing	Leadership Prin.	Marketing		Cust. Service	Cust. Service	
Christenson	124	Sec Hon III		Sec Hon III	AP Stats	Basic Elect	Sec. Hon. III	Sec III	Sec. Hon III	Basic Elect		
Cole	113		Drill					Drill				
Condie	205	Creative Writing	LA 10	LA 10		Co LA 10	Reading for Pleasure	LA 10	LA 10	Journalism	Co LA 10	
Curtis	400		Med. Forensic	Med. Forensic	Health Sci	Health Sci	EMR		M.A.P.	M.A.P.	CE Med. Term	
Dewitt	207	AP Lit 12		AP Lit 12	LA 11 Hon.	LA 11 Hon.	AP Lit. 12	LA 10 Hon.	AP Lit. 12	LA 11 Hon.	Student Gov.	
Eves	220	Spanish III	Spanish III	Spanish III	Spanish III		Spanish II	AP Spanish	Spanish II	Spanish II		
Faumui	215	Comp Base	Comp Base	Comp Base	Jobs	Comp Base	Comp Base	Comp Base	Comp Base	Jobs	Comp Base	
Gilmore	224	Sec III		Sec. I	Sec II	Sec II	Sec III		Sec. I	Sec. II	Sec. II	
Goebel	302	Sociology		U.S. His	U.S. His	U.S. His		U.S.His	U.S. His	U.S. His	U.S. His	
Golcher	211	LS LA Lab	Study Skills	Co-LA 10		Co LA 10		Study Skills	Co-LA 10	Co Biology	Co LA 10	
Green	226	Sec II	AP Calc	Sec II		Sec III Hon.	Sec II	AP Calc	Sec II		Sec Hon III	
Harris	Port 3				Sports Med				Sports Med.	Sports Med.		
Hasek	221	Spanish I		Spanish IV			Spanish I	Spanish I				
Holt	304	Cur. Issues	AP U.S. His	AP U.S. His	A.P. U.S. His		AP US Lab	AP US Lab	AP US Lab	Cur. Issues	Cur. Issues	
Hosner C	120	S. Skills Edg.	Co LA 12	Study Skills		Study Skills	LS LA 11		LS LA 10	Co LA 11	S. Skills Edg.	
Hosner R	PE	Adv. Wts	Ind. Life	Ind. Life	Weights		Weights	Ind. Life	Weights	Weights		Adv. Wts
Johnston	123	Study Skills	Co Sec. II	Math Lab		S. Skills Edg.	S. Skills Edg.	Co Sec. II	Study Skills	Testing		
Juliana	223	Sec. II Honors	CE Math 1010	Sec. II		Sec. II	Sec. II Honors	CE Math 1010	Sec. II		Sec. II	

Educator	Rm#	A1	A2	A3	A4	A5	B6	B7	B8	B9	B10	0 Hour
Lister	Port 4/ 202	Comp Syst	Comp Syst	Comp Prog.	Robotics I	Gaming Dev.	Utah Online		Robotics I	Engineering I	CAD	
Lloyd JD	401		Biology	Biology	Biology	Biology	Genetics		Biology	Biology	Biology	
Lloyd T.	408	Physics	Physics	Geology	Geology	Geology		Astronomy	Astronomy	Physics	Physics	
Luce	204	CE 2200	LA 10	CE 1010	LA 10		Creative Writing	LA 10		LA 10	CE 1010	
Markham	121	Co Sec. II	Math Lab 1	Co Per. Fin.		Math Lab	Co Sec. II	Math Lab I		Study Skills	Study Skills	
McMurtrey	218	ESL L3	ESL L4		ESL L3	ESL L3	ESL L1	ESL		ESL L2	Study Skills	
Moore	117	Dig. Photo	Accounting	Yearbook	Dig. Photo	Video I	CE 2640	CE 2640		Video I	Accounting	
Neilson	225		Sec. II	Sec Hon II	Sec. III	CE 1030		Sec. II	Sec Hon II	Sec. III	Sec. III	
Orr	Port 3						Intro Law Enf	Intro Law Enf				
Papa	501	Ceramics	Ceramics	Ceramics		Ceramics	Ceramics	Ceramics	Ceramics II	Ceramics II	Sculpture	
Pullan	208	LA 12	LA 12		LA 12	LA 11	LA 11	LA 11	LA 11	LA 11	LA 11	
Ravitch	Band 100		Music Theory	Jazz Band				Percussion	Concert Band			
Reimer	Choir 103				Triumph	Con. Choir	Theater Tech			Trilogy	CE 1010	Chorus III
TBD	114	ROTC	ROTC			ROTC	Pilot Ground	ROTC			ROTC	
Sant	303	Health	Health	Health	Health	Health						
Sam Fong	217	Sec. II	Sec. II	Sec. III	Sec. II		Sec. II	Sec. II	Sec III	Sec. II		
Shaw	300	U.S. Hist.	U.S. Hist.	U.S. Gov.	U.S. Gov.		U.S. Hist.	U.S. Gov.	U.S. Gov.	Excel		
Shields	513	Welding Tech	Welding Tech	Welding Adv.	Welding Tech	Welding Tech						
Snow	222	German I	German I		German III	LA 12	German II	LA 12	LA 12		LA 12	
Stant	403	CE Chemistry	CE Chemistry	CE 1210	AP Biology		CE Chemistry	CE Chemistry		AP Biology	CE Chemistry	
Sundin	405	Zoology		Chemistry	Chemistry	Chemistry	Biology		Biology	Biology	Botany	
Thomas	Black 102	Stage Craft/Tech		Film Appr.	Film Appr.	Study Hall	Theater Tech 2	Theater 1		Art History	Theater III	
Topalian	212	LA 10	LA 11	LA 10		LA 11	LA 10		LA 10	LA 11	LA 11	
Viets	219	French I	French I	French III			Wld. Civ.	French I	French II			
Warlass	407/503	Carpentry	Carpentry		Carpentry	Carpentry	Carpentry	Carpentry		Carpentry	Carpentry	
Warner	502	Graphics II		Intro graphics	Drawing	Intro Graphics	Intro Graphics	Intro Business	Painting I		CE Design	
Wilson M.	210	LA 10		LA 11	LA 10	LA 10	LA 10		LA 11	LA 10	LA 10	
Wilson S.	503	Carpentry	Carpentry		Carpentry	Carpentry	Carpentry	Carpentry		Carpentry	Carpentry	
York	122	Adv. Animal Science		Animal Science	Animal Science	Vet Assistant	Plant & Soil	Plant & Soil	Animal Science	Animal Sci	Animal Science	
Zufelt	106	Intro Aut	Intro Auto	Intro Auto	Sm. Vehicle		Intro Auto	Intro Auto	Intro Auto	Sm. Vehicle		

2022-2023

## Department Chairpersons (*italicized in bold type*) and Members

*Lt. Col. Brown*

### **Career and Technical Ed. (CTE)**

*Moore, Dianna*

*Alvey, Zack*

Batt, Mindy

Burton, Drew

Bolton, Paul

Comer, Diane

Harris, Mark

Orr, Matt

York, Francisca

Shields, Rick

Warner, Dean

Wanlass, Justin

Wilson, Steve

Zufelt, Troy

### **Fine Arts**

*McKenzie, Black*

*Alder, Kristine*

Papa, Heath

Ravitch, Valarie

Reimer, Robert

Thomas, Kelly

Young, Lacey

### **Foreign Language**

*Snow, Kendrik*

Eves, Ryan

Hasek, Beth

Stewart, Thatiane

Viets, Lori

### **Guidance/Counseling (Student Services)**

*Peterson, Teresa*

Kenney, Taylor

Johnson, Trent

Moody, Kerry

Eves, Dayle Marie

Smith, Dre

-UCAC/UU

### **Healthy Lifestyles (Physical Ed.)**

*Hosner, Ray*

Black, McKenzie

Brinagh, Chris

Sant, Ashley

### **ROTC**

TBD

Chief Cole

### **ESL**

*McMurtrey, Brenda*

Stewart, Thatiane

### **Library Media (Technology)**

*Kreitzer, Matt* – Librarian

Black, Lonie – Technician

Grant, Lorene - Library

Houser, Trisha- Library

### **Language Arts/English**

*Dewitt, Adam*

Condie, Mitchell

Pullan, Kim-Michelle

Wilson, Mark

Luce, Ben

Topalian, Bailey

### **Mathematics**

*Green, Randy*

Anderson, Tracy

Christenson, Dow

Gilmore, Heidi

Juliana, Cheryl

Neilson, Colby

SamFong, Duke

### **Science**

*Stant, Jessica*

Lloyd, Tiffany

Curtis, Caryl

Lloyd, JD

Sundin, Ray

York, Francisca

### **Social Studies**

*Shaw, Todd*

Boyer, KJ

Goebel, Chris

Holt, Dave

### **Special Education (Assisted Ed.)**

*Johnston, Sam*

Faumui, Gail

Hosner, Cary

Markham, Alan

Gotcher, Desiree

### **Study Skills**

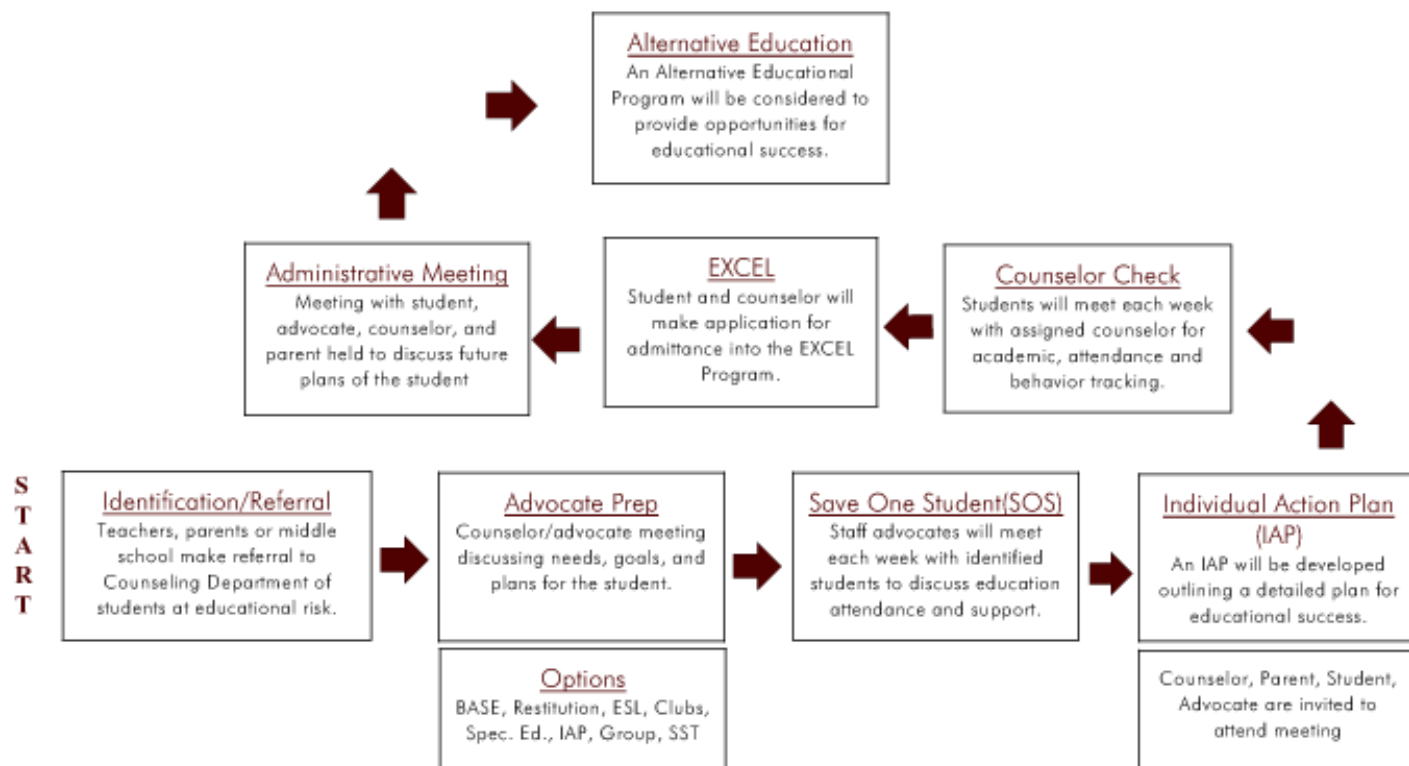
Hayes, Patricia

Shaw, Shondell



# Panther Intervention Pyramid

A Formalized Intervention Plan to Assist Struggling Students



\*Some High-Risk students may receive services concurrently on several steps

\*\*ESL students will follow intervention steps with assistance of ESL Coordinator and/or translator Pine View High School, 2010



# 2022-2023 Calendar

August 2022				
M	T	W	Th	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

September 2022				
M	T	W	Th	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

October 2022				
M	T	W	Th	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

November 2022				
M	T	W	Th	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

December 2022				
M	T	W	Th	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

January 2023				
M	T	W	Th	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

February 2023				
M	T	W	Th	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24

Aug 11 (Th)	School Begins
Aug 11-12 (Th-F) &	Kindergarten Assessment - (No School for Kindergarten Students)
Aug 15-18 (M-F)	Kindergarten Assessment - (No School for Kindergarten Students)
Aug 15-19 (M-F)	Elementary Diagnostic Assessment - 1st-5th Grades (Minimum Day for Elem)
Aug 19 (F)	Kindergarten Open House (No School for Kindergarten Students)
Sept 5 (M)	Labor Day (No School)
Oct 13-14 (Th-F)	Fall Break (No School)
Oct 17 (M)	Teacher Prep Day (No School)
Oct 28 (F)	Collaborative Team Day (No School)
Nov 23 (W)	SEP/SEOP Comp Recess Day (No School)
Nov 24-25 (W-F)	Thanksgiving Vacation (No School)
Nov 28 (M)	Teacher Prep Day (No School)
Dec 21 (W)	Minimum School Day
Dec 22 (Th) - Jan 3 (T)	Christmas Vacation/Winter Holiday (No School)
Jan 4 (W)	Teacher Prep Day (No School)
Jan 16 (M)	Martin Luther King, Jr. Day (No School)
Feb 17 (F)	Teacher Prep Day (No School)
Feb 20 (M)	President's Day (No School)
Mar 13-17 (M-F)	Spring Break (No School)
Mar 20 (M)	Teacher Prep Day (No School)
Apr 7 (F), Apr 10 (M)	Spring Recess (No School)
May 24 (W)	Minimum School Day - High School Graduation
May 25 (Th)	Last Day of School (Minimum Day - High School Graduation)

March 2023				
M	T	W	Th	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

April 2023				
M	T	W	Th	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

May 2023				
M	T	W	Th	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

## ELEMENTARY

### Elementary Diagnostic Assessment: (Testing by Appointment)

Aug 15-19 (M-F) - Minimum Day for Elementary 9:00 a.m. to 12:00 p.m.

### Kindergarten Assessment: (Testing by Appointment)

Aug 11-12 (Th-F), 15-18 (M-Th) - NO SCHOOL for Kindergarten

May 19-25 (F-Th) - NO SCHOOL for Kindergarten

**Elementary/Kindergarten SEP Days:** Dates and times vary throughout the schools. Please check your school's website for SEP date, time, and scheduling information.

School Times:	Regular School Day	Early-out/Minimum Day	Last Day of School
Elementary	9:00 a.m. - 3:30 p.m.	9:00 a.m. - 12:00 p.m.	9:00 a.m. - 12:00 p.m.
AM Kindergarten	9:00 a.m. - 11:50 a.m.	9:00 a.m. - 10:10 a.m.	
PM Kindergarten	12:40 p.m. - 3:30 p.m.	10:50 a.m. - 12:00 p.m.	

### Walking School Times: (Panorama, Paradise Canyon, South Mesa, Sunset)

Visit school website or contact school for times.

## SECONDARY

### Secondary School Quarters:

Q1 - Aug 11 (Th) - Oct 12 (W) - 44 days	(Q1 Mid-terms - Sept 12-16)
Q2 - Oct 18 (T) - Dec 21 (W) - 42 days	(Q2 Mid-terms - Nov 14-18)
Q3 - Jan 5 (Th) - March 10 (F) - 44 days	(Q3 Mid-terms - Feb 6-10)
Q4 - March 21 (T) - May 25 (Th) - 46 days	(Q4 Mid-terms - April 17-21)

**Secondary SEP Days:** Dates and times vary throughout the schools. Please check your school's website for SEP date, time, and scheduling information.

School Times:	Regular School Day	Early-out/Minimum Day	Last Day of School
Intermediate	7:45 a.m. - 2:00 p.m.	7:45 a.m. - 11:20 a.m.	7:45 a.m. - 11:00 a.m.
Middle	8:20 a.m. - 2:45 p.m.	8:20 a.m. - 12:45 p.m.	8:20 a.m. - 10:00 a.m.

## Elementary Trimesters

T1 - Aug 11-Nov 11 - 62 days

T2 - Nov 14-Feb 17 - 56 days

T3 - Feb 21-May 25 - 61 days

### MINIMUM DAY SCHEDULE

School Times as follows:

Elementary 9:00 am-12:00 pm  
AM Kinder 9:00 -10:10 am  
PM Kinder 10:50 am-12:00 pm  
Intermediate 7:45-11:20 am  
Middle 8:20-12:45 pm  
High School 8:15-12:45 pm

1st Day of School  
Last Day of School

Holiday/Break  
NO SCHOOL

Teacher Prep Days  
NO SCHOOL

Collaborative Team Day  
NO SCHOOL

SEP Comp Day  
NO SCHOOL

JULY							AUGUST							SEPTEMBER							OCTOBER						
SU	M	T	W	TH	F	SA	SU	M	T	W	TH	F	SA	SU	M	T	W	TH	F	SA	SU	M	T	W	TH	F	SA
					1	2		1	2	3	4	5	6					1B	2A	3							1
3	4	5	6	7	8	9	7	8	9	10	11A/B	12A/B	13	4	5	6B	7A	8B	9A**	10	2	3A	4B	5A	6B	7A	8
								Prof. Dev.	Prof. Dev.	Teacher Prep	Final Day				Labor Day												
10	11	12	13	14	15	16	14	15A	16B	17A	18B	19A	20	11	12B	13A	14B	15A	16B	17	9	10B	11A	12B	13	14	15
17	18	19	20	21	22	23	21	22B	23A	24B	25A	26B**	27	18	19A	20B	21A	22B	23A**	24	16	17	18A	19B	20A	21B	22
																						Teacher Prep					
24	25	26	27	28	29	30	28	29A	30B	31A				25	26B	27A	28B	29A	30B		23	24A	25B	26A	27B	28	29
31																					30	31A					Teacher Team

\*\* PLC Singleton Collaboration

Revised 5.13.2022

## A/B Calendar

Q1 Midterms: Sept. 12 - 16

Q3 Midterms: Feb. 6-10

S1: A/B 2, A 42, B 42

Q2 Midterms: Nov. 14 - 18

Q4 Midterms: Apr. 17-21

S2: A 45, B 44

# 2022-2023

NOVEMBER							DECEMBER							JANUARY							FEBRUARY						
SU	M	T	W	TH	F	SA	SU	M	T	W	TH	F	SA	SU	M	T	W	TH	F	SA	SU	M	T	W	TH	F	SA
		1B	2A	3B	4A	5					1B	2A	3	1	2	3	4	5A	6B	7				1A	2B	3A	4
6	7B	8A	9B	10A	11B**	12	4	5B	6A	7B	8A	9B**	10	8	9A	10B	11A	12B	13A**	14	5	6B	7A	8B	9A	10B**	11
13	14A	15B	16A	17B	18A	19	11	12A	13B	14A	15B	16A	17	15	16	17B	18A	19B	20A	21	12	13A	14B	15A	16B	17	18
20	21B	22A	23	24	25	26	18	19B	20A	21B	22	23	24	22	23B	24A	25B	26A	27B***	28	19	20	21A	22B	23A	24B**	25
27	28	29B	30A				25	26	27	28	29	30	31	29	30A	31B					26	27A	28B				

MARCH							APRIL							MAY							JUNE						
SU	M	T	W	TH	F	SA	SU	M	T	W	TH	F	SA	SU	M	T	W	TH	F	SA	SU	M	T	W	TH	F	SA
			1A	2B	3A	4							1		1B	2A	3B	4A	5B	6					1	2	3
5	6B	7A	8B	9A	10B**	11	2	3B	4A	5B	6A	7	8	7	8A	9B	10A	11B	12A**	13	4	5	6	7	8	9	10
12	13	14	15	16	17	18	9	10	11B	12A	13B	14A**	15	14	15B	16A	17B	18A	19B	20	11	12	13	14	15	16	17
19	20	21A	22B	23A	24B**	25	16	17B	18A	19B	20A	21B	22	21	22A	23B	24A	25B	26	27	18	19	20	21	22	23	24
26	27A	28B	29A	30B	31A		23	24A	25B	26A	27B	28A**	29	28	29	30	31				25	26	27	28	29	30	

## 2022-2023 PVHS Calendar of Events

### August, 2022

August 8-10—Professional Development (No School)  
August 11—School Begins/Soph Orientation (A Day)  
August 12—Opening Assembly (B-day)  
August 17- Back to School Night 6 pm  
August 17- JROTC Parents Night 7 pm  
August 23-24—Club Rush

### September, 2022

September 5—No School (Labor Day)  
September 14—“Parade & Powder Puff”  
\*September 15—Homecoming Assembly (“B”)  
\*September 16—Tailgate Party, Football vs Cedar 7 pm  
\* September 17- Homecoming Dance

### October, 2022

October 1- 4A Region Girls Tennis (Tonaquint)  
October 1- Shakespeare Festival (SUU)  
October 6-9—All-State Choir (SLC)  
October 7-8 4A Girls State Tennis (Liberty Park)  
October 8—4A Girls Soccer 1<sup>st</sup> Round (Home Sites)  
October 12-13- 4A State Boys Golf (Sky Mtn)  
October 12—4A Girls Soccer 2<sup>nd</sup> Round (Home Sites)  
October 13-14—No School (Fall Break)  
October 17-Teacher Prep Day (no students)  
October 18—2<sup>nd</sup> Quarter Begins  
October 20—4A Girls Soccer Semi-Finals (TBA)  
October 21—4A Girls Soccer Finals (Rio Tinto Stadium)  
October 22—4A State Volleyball Tournament 1<sup>st</sup> Rnd (Home Sites)  
October 21—4A Football State Trny @ Home Sites  
October 22—Sadie Hawkins Dance  
October 25-4A State Cross Country (regional athletic, SLC)  
October 28- Collaborative Team day (no students)  
October 28-29—4A State Volleyball Tournament (UVU)  
October 28 or 29- 4A Football 2<sup>nd</sup> Round (Home Sites)

### November, 2022

November 1-Parent Teacher Conferences (3:30 pm to 6:30pm)  
November 4 or 5 —4A Football Semi-Finals @ TBA  
November 11—4A Football Finals (TBA)  
November 16-21- fall musical  
November 22—Alvey World / PV Voice (A Day)(TBD)  
November 23-25—No School (Thanksgiving Break)  
November 28- Teacher Prep Day (no students)

### December, 2022

December 1-3-All State Dance  
December 8-9—Winter Dance Concert  
December 13 —Band/Orchestra Concert  
December 14- Choir Concert STG Tabernacle  
December 15 — Jazz Band Concert  
December 22-January 4—No School (Christmas Break)

### January, 2023

January 4—Teacher Prep Day (no students)  
January 5—3<sup>rd</sup> Quarter Begins  
January 12-14—Honor Choir (DSU/WCSD)  
January 16—No School (MLK Day)  
January 19-21- All state Orchestra and Band  
January 26- Junior Prom Assembly (A)  
January 28—Junior Prom Dance

### February, 2023

February 7—Parent Teacher Conferences 3:30-6:30 pm  
February 6- Choir Benefit Concert  
February 9-11 —Trilogy (NAU)  
February 10-11-- 4A Divisional Wrestling (Host Schools)

February 10-11--4A State Swimming (BYU)  
February 17 – 18 4A State Wrestling (Sevier Valley Center)  
February 17—Teacher Prep Day (no students)  
February 20- No School (Presidents Day)  
February 21—4A Boys Basketball 1<sup>st</sup> Round (Home Sites)  
February 21—4A Girls Basketball 1<sup>st</sup> Round (Home Sites)  
February 23-25-4A Boys/Girls State Basketball (USU)  
February 27-28- Choir SUPAF (PVHS)

### March, 2023

March 1—Region Jazz (CCHS)  
March 1-2 Choir SUPAF (PVHS)  
March 3- JROTC Change of Command Ceremony  
March 4- Preference Dance  
March 8- MR PVHS Assembly (B)  
March 8- Region Vocal S&E (PVHS)  
March 13-17- No School (Spring break)  
March 20- Teacher Prep Day (no students)  
March 21—4<sup>th</sup> Quarter Begins  
March (TBA) ACT Test  
March 22- Region Instrumental S&E PVHS  
March 24-25- PV Invitational Track Meet  
March 29- Spring Play Begins  
March 30- Region Band (HHS)

### April, 2023

April 4- JROTC Service Academy Night  
April 5— Region Choir (CHS)  
April 7,10—No School (Spring Recess)  
April 19- Choir Festivals Concert (STG Tabernacle)  
April 19—Region Orchestra (DHS)  
April 20- Senior Ball Assembly (A)  
April 22—Senior Ball Dance  
April 27—Elections Assembly, voting, Sr. Meeting (B)  
April 27- JROTC National Awards Night  
April 28- 4A State Boys Soccer 1<sup>st</sup> round @ home sites  
April 28-29-State Solo & Ensemble Festival

### May, 2023

May 1—Principals Dinner 6 pm  
May 3- Trilogy Concert and Dinner  
May 3- 4A State Boys Soccer 2<sup>nd</sup> round @ home sites  
May 5-6- State Band  
May 8- Senior Honors Evening 6 pm  
May 9- 4A Baseball 1<sup>st</sup> Round (home sites)  
May 9- 4A Softball 1<sup>st</sup> and 2<sup>nd</sup> Round (home sites)  
May 11-12 Dance Company Spring Concert  
May 12-13- 4A Region Tennis Tournament @ Tonaquint  
May 7-4A Boys State Soccer Tournament Quarterfinals (Home sites)  
May 12-13- 4A Baseball State Super Regionals (Home sites)  
May 12- 4A Boys State Soccer Semi Finals (TBA)  
May 12- 4A Baseball 2<sup>nd</sup> round @ home sites  
May 12-13- State Choir  
May 13—4A State Boys Soccer State Finals @Rio Tinto  
May 16-20-4A Baseball State Tournament (TBA)  
May-16-22-4A Softball State Tournament (TBA)  
May 19-20 4A Boys State Tennis Tournament @ Liberty Park  
May 16- Theater Awards  
May 17- Spring Choir Concert  
May 18- Band Concert  
May 19- Jazz Band Concert  
May 19- 21 4A Track and Field State Meet @ BYU  
May 19-20- State Orchestra (TBA)

## BELL SCHEDULE 2022-2023

### REGULAR SCHOOL DAY:

1 <sup>ST</sup> /6 <sup>TH</sup>	8:15 – 9:20
2 <sup>ND</sup> /7 <sup>TH</sup>	9:25 – 10:30
3 <sup>RD</sup> /8 <sup>TH</sup>	10:35 – 11:40
<b>LUNCH</b>	11:40 – 12:25
4 <sup>TH</sup> /9 <sup>TH</sup>	12:30 – 1:35
5 <sup>TH</sup> /10 <sup>TH</sup>	1:40 – 2:45

### ASSEMBLY SCHEDULE

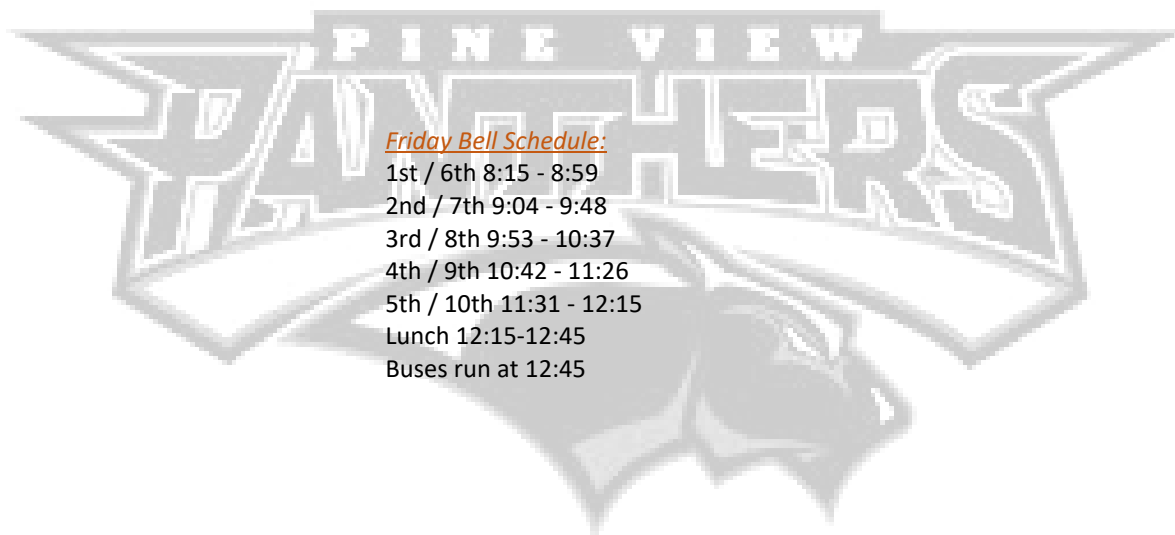
1 <sup>ST</sup> / 6 <sup>TH</sup>	8:15 – 9:07
ASSEMBLY	9:12 – 10:12
2 <sup>ND</sup> /7 <sup>TH</sup>	10:17 – 11:09
<b>LUNCH</b>	11:09 – 11:54
3 <sup>RD</sup> /8 <sup>TH</sup>	11:59 – 12:51
4 <sup>TH</sup> /9 <sup>TH</sup>	12:56 – 1:48
5 <sup>TH</sup> /10 <sup>TH</sup>	1:53 – 2:45

### MINIMUM SCHOOL DAY:

1 <sup>ST</sup> /6 <sup>TH</sup>	8:15 -- 8:57
2 <sup>ND</sup> /7 <sup>TH</sup>	9:02 -- 9:44
3 <sup>RD</sup> /8 <sup>TH</sup>	9:49 -- 10:31
4 <sup>TH</sup> /9 <sup>TH</sup>	10:36 -- 11:18
5 <sup>TH</sup> /10 <sup>TH</sup>	11:23 – 12:05
<b>LUNCH</b>	12:05 – 12:30
<b>Busses run at</b>	<b>12:30</b>

### P.M. ASSEMBLY SCHEDULE:

1 <sup>ST</sup> /6 <sup>TH</sup>	8:15 – 9:12
2 <sup>ND</sup> /7 <sup>TH</sup>	9:17 – 10:14
3 <sup>RD</sup> /8 <sup>TH</sup>	10:19 – 11:16
<b>LUNCH</b>	11:16 – 11:56
4 <sup>TH</sup> /9 <sup>TH</sup>	12:01 – 12:58
5 <sup>TH</sup> /10 <sup>TH</sup>	1:03 – 2:00
<b>Pep Assembly</b>	2:05 – 2:45



### Friday Bell Schedule:

1st / 6th 8:15 - 8:59  
 2nd / 7th 9:04 - 9:48  
 3rd / 8th 9:53 - 10:37  
 4th / 9th 10:42 - 11:26  
 5th / 10th 11:31 - 12:15  
 Lunch 12:15-12:45  
 Buses run at 12:45

## PINE VIEW HIGH SCHOOL ADVISER ASSIGNMENTS:

2022-2023

### Student Government, Clubs, Committees, Groups, and Advisor(s)

<b>Animal Ambassador's Club Advisor:</b> Ms. York	<b>HOSA Club Advisor:</b> Ms. Curtis
<b>Art club Advisor:</b> Mrs. Alder	<b>Journalism Adviser:</b> TBD
<b>Assembly Adviser:</b> Ms. Thomas	<b>Leo's Lions Club Adviser:</b> Mr. Neilson
<b>Cheerleader Adviser:</b> Mrs. Shaw	<b>National Honor Society Adviser:</b> Mr. Lloyd
<b>Class Advisers: (11<sup>th</sup>-Juniors):</b> Ms. Stant, Mrs. Gilmore	<b>Ballroom Club Adviser:</b> Mrs. Black
<b>Class Advisers: (12<sup>th</sup> -Seniors):</b> Mrs. Hasek, Mrs. Hosner	<b>Pitt Crew:</b> Mrs. Black
<b>DECA Club Adviser:</b> Mr. Burton	<b>Pine View Day Adviser:</b> Mr. Dewitt
<b>Drama Club Adviser:</b> Ms. Thomas	<b>PTSA Committee:</b> Mr. Mees
<b>Elections Committee Advisors:</b> Mr. Dewitt, Mr. Christiansen	<b>Spanish Club Adviser:</b> Mr. Eves
<b>Executive Council Advisers:</b> Mr. Dewitt	<b>Speech and Debate:</b> Mrs. Anderson
<b>FBLA Adviser:</b> Mrs. Moore	<b>Sterling Scholar Adviser:</b> Mrs. Stant
<b>FCCLA Club Adviser:</b> Mrs. Bell-Comer	<b>GSA Club Adviser:</b> Ms. Thomas
<b>FFA Club Adviser:</b> Mrs. York	<b>TSA:</b> TBA
<b>Future Scientists of America Advisor:</b> Mr. Christensen	<b>Washington County Youth Coalition:</b> TBA
<b>Game Club:</b> Mr. Hosner	<b>Graduation Committee/Coordinators:</b>
<b>Mosaic Club:</b> Mrs. Peterson	Mike Mees, Brett Gifford, Matt Kreitzer, Officer Koester,
<b>Island Teens Against Tobacco:</b> Ms. Curtis	Ryan Eves, Ryan Christiansen, Colby Neilson,
<b>Homecoming Committee Advisers:</b>	Teresa Peterson, Trent Johnson, Adam Dewitt,
Mr. Dewitt, Mr. Christiansen	Todd Shaw, Kerry Moody.

### GUIDELINES FOR ADVISERS OF EXTRA & CO-CURRICULAR ORGANIZATIONS

Thank you for your help in advising a club, class or organization. The students benefit greatly from participating in these organizations. To assist you in your responsibilities the following key points are listed.

1. As the adviser, assume a leadership role. Offer support and direction at all meetings and activities. Most of all, help them to achieve their goals of the group.
2. Plan for and approve all special projects and please get it done early.
3. Please attend all group meetings. The group should **never** meet without your attendance.
4. You must approve, in writing, all actions that the group takes.
5. You are responsible for the financial matters of the group.
  - Keep a ledger of all transactions in your group
  - Deposit all money each day with the financial secretary
  - **Do not leave money in the classroom**
  - Club dues are not to exceed \$20.00 (Must comply with WCSD fee schedule guidelines)
  - Do not operate in the "red"
6. Keep written, dated agendas for each meeting that you have.
7. For insurance and planning purposes, Travel Requests forms must be submitted **30 DAYS** prior to any trip.
8. When scheduling activities, groups and advisers must complete the following:
  - Be sure that the activity complies with the WCSD policy guidelines for in-state field and activity trips (WCSD Policy #7020).
  - Complete a Request of Activity form (Kara Wogksch)
  - The adviser must review and sign the request
  - If necessary, chaperones must sign the request
  - Submit the request to the scheduling committee at least 30 days in advance (Scheduling committee meets each Thursday at 7:30 a.m.)

**\* Note: If scheduling committee did not approve the activity, it will not be held.**

## PVHS 2022-2023

### Dance Dates and Faculty Assignments

**Homecoming** (September 17, 2022): Dewitt\*\*, Zufelt, Eves, Snow, Anderson, M. Wilson, Burton, Warner.

**Sadie Hawkins** (October 22, 2022): Black, \*\*Ravitch, Alder, Christenson, Markham, Juliana, Batt, Green.

**Winter Formal** (December TBA): Dewitt\*\*, Papa, Alvey, York, Thomas, Johnston, Curtis, Faumui, Lister.

**Junior Prom** (January 28, 2023): Stant \*\*, Gotcher, Goebel, Holt, Batt, Wanless, S. Wilson, Reimer, Bolton.

**Preference** (March 4, 2023): S. Shaw\*\*, T. Shaw\*\*, Boyer, Condie, Topalian, Pullan, Sundin.

**Senior Ball** (April 22, 2023): Hasek\*\*, Gilmore\*\*, Brinagh, R.Hosner, C. Hosner, JD Lloyd, T. Lloyd, Moore, Bell-Comer.

**Tightwad** (TBA near end of school year): Dewitt\*\*Viets, Luce, Neilson, McMurtrey, Sant, Sam Fong, Shields

\*\* Event Coordinator(s)

### Assembly & Dance Schedule

#### *Assemblies*

(Faculty are expected to be in attendance/supervision at assemblies unless approved with Administration for not being able to attend)

Opening Assembly— August 12 (B)

Homecoming Assembly— September 15 (A)

Alvey World/ PV Talent Assembly— November 22 (A)(tentatively)

Fine Arts Assembly (?)

Junior Prom Assembly— January 26 (A)

Mr. PVHS Assembly— March 8 (B)

Senior Ball Assembly—April 20 (A)

Exec Elections Assembly, Voting and Senior Meeting— April 27 (B)

Awards Assembly—(?)

#### *Spirit / Pep Assemblies*

TBA

(State Tournament & Other Spirit Assemblies will be added as necessary)



## **~Testing & SEOP Dates~**

### **2022-2023**

#### **SEOP Conferences**

Tuesday, November 1 from 3:30-6:30 p.m.

Tuesday, February 7 from 3:30 - 6:30 p.m.

#### **To Be Announced**

**ASPIRE TEST** (10<sup>th</sup> graders)

**ASVAB Test** – (Voluntary)

#### **TBA**

**Cruzin Colleges** 11<sup>th</sup> Grade (8:00 -10:30 a.m.)

#### **April - May (TBA)**

**End of Level Testing / CRT** (TBA)

#### **FAFSA Completion Night**

English: October 29, from 6:00-8:00 p.m.

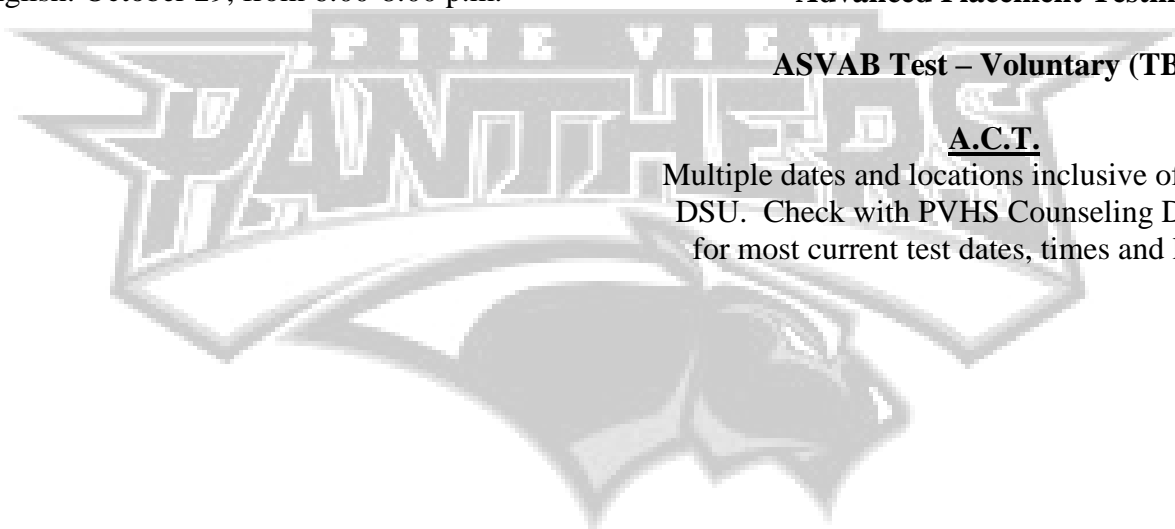
#### **May 4-15**

**Advanced Placement Testing**

**ASVAB Test – Voluntary (TBA)**

#### **A.C.T.**

Multiple dates and locations inclusive of PVHS and DSU. Check with PVHS Counseling Department for most current test dates, times and locations.



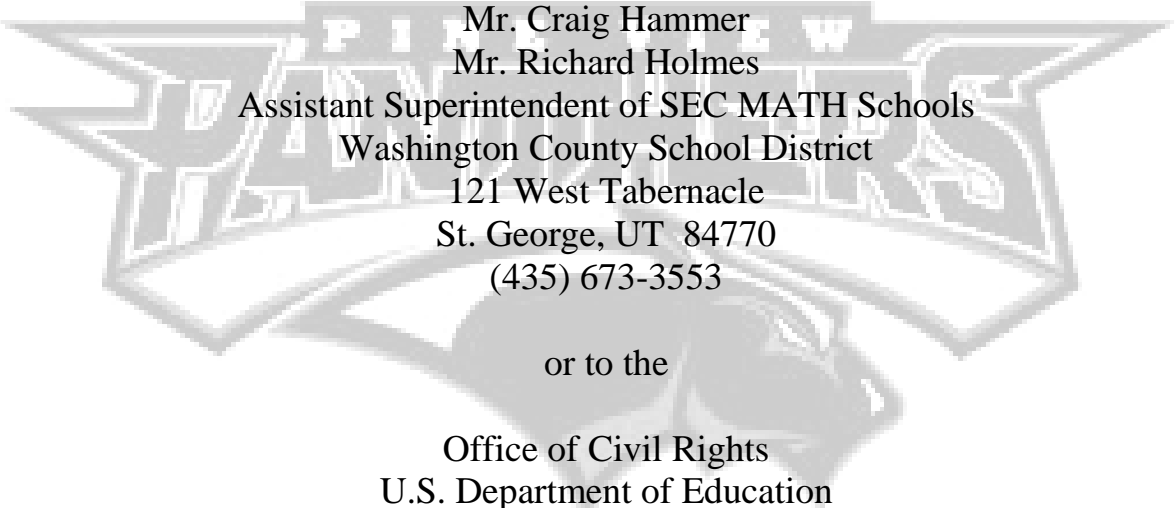


# Additional General WCSD Policy / Information

## **Notice of Non-Discrimination** (WCSD 1710)

“Washington County School District does not discriminate on the basis of race, color, national origin, sex, age or disability in admission or access to, or treatment or employment in its educational programs or activities”

Inquiries concerning Title VI, Title IX and Section 504 may be referred to:



Mr. Craig Hammer  
Mr. Richard Holmes  
Assistant Superintendent of SEC MATH Schools  
Washington County School District  
121 West Tabernacle  
St. George, UT 84770  
(435) 673-3553

or to the

Office of Civil Rights  
U.S. Department of Education  
1961 Stout Street  
Denver, CO 80294

## **Leaving Campus**

If you need to leave campus during the school day, even during your prep period, please sign out through the office. Students are never authorized to leave campus without being accompanied by authorized supervision and only when participating in an activity that has been pre-approved through the scheduling committee or school administrators.

## **Copy Machine**

A high volume copy machine is available for you use in the media center. Please contact Library Media Coordinator/Librarian Matt Kreitzer concerning your copying needs. The office machine is for small volumes only. Please do not send students to use the copy machines.

## **Purchase Orders**

(See [WCSD Policy 6000](#))

A Prior Approval Purchase Order Form must be completed before a Purchase Order will be used. You can obtain these forms from Carole Mathis in the front office. **All orders must be cleared through the principal before ordering.**

## **Videos and Full-Length Movies**

(See [WCSD Policy 4240](#))

“2.1. Commercial videos, instructional videos, and full-length movies, or clips from the same, are not to be shown during regular school time for entertainment or reward purposes, but only for direct classroom instructional needs in accordance with the approved District curriculum and applicable copyright laws.

“2.2. When showing a video or movie, or clips from the same, which has a rating suggesting parental guidance or other restrictions, the school must obtain parental consent **prior** to its presentation.”

Teachers are to take precautions to ensure that materials to be viewed align with content philosophy and instructional strategies of the Utah State Core curriculum. According to policy, should any copyright laws be violated the school would bear responsibility for paying any required fees.

## **Fund Raising**

(See WCSD Policy 2020)

All fund raising must have written approval before you begin. Fund raising should be done with a specific purpose in mind. Disclosure of the purpose will be required prior to approval. A form for this purpose is available from Kara Wogksch.

**No door to door fund raising!**

## **Teacher Observations**

(See [WCSD Policy 1432: Educator Evaluation](#))

Teachers will be evaluated by the school administration using the District Evaluation Tool. Mr. Mees will distribute the evaluation tool during the school year.

## **Daily Lesson Plans / Planned Course Statements / Disclosure Statements**

(See [WCSD Policies 4000, 4010](#))

**Daily Lesson Plans are required** by WCSD policy. All lesson plans are to be directly related to the objectives as identified in your Planned Course Statement. These need to be made available to substitute teachers (prior to the start of the school day(s) in which the WCSD contracted teacher is to be absent) in the event that you are not in class.

**Planned Course Statements** contain the general standards and basic outline of your class. You must make a copy available to the principal to be filed for possible future use.

**Disclosure Statements** are required of each teacher for each subject they teach. This Disclosure Statement should contain teacher expectations for each student who attends class. Teachers are to make sure that each student is given a copy and that copy must be signed by the parent. Give a copy to the administration to be put in a file (or sent electronically). You should also keep a written record that each student/parent was given this information. If you have any questions regarding the content or organization of the Disclosure Statement, please talk directly with your Department Chairperson or a member of the PVHS administration.

## **Faculty/Employee Dress Code**

(See [WCSD Policy 1470](#))

Employees at Pine View High School are expected to dress in accordance with the WCSD policy which states, in part: “2.1. Employees are expected to dress in good taste and to be well-groomed according to community standards for a professional employee. Cleanliness of self and attire, neatness, and attractive grooming are stressed and expected.” **Employees should dress in a way that encourages students to follow the WCSD student dress policy.**

## **Keys to School Building and Facilities**

([WCSD 5120](#))

Section 63-9-21 of the Utah Code makes it illegal to duplicate keys to public buildings as follows: Making keys to buildings of state, political subdivisions or college and universities without permission is prohibited. No person shall knowingly make or cause to be made any key or structure or part thereof owned by the state, by any political subdivision thereof or by the board of regents or other governing body of any college or university which is supported wholly or in part by the state without the prior written consent of the state, political subdivision board of regents or other governing body. Violation - - Misdemeanor. Any person who violates this act shall be guilty of a misdemeanor (63-9-22) Washington County Schools District Policy Handbook

## **KEYS ARE NOT TO BE LOANED TO UNAUTHORIZED PEOPLE**

### **Telephones**

[\(WCSD 3700\)](#)

Telephones are for school use only and our convenience in the educating young people. No personal calls are to be charged to the school telephones. Students have a telephone in the hall near the front office for their needs. Your telephones are not for student use. Please don't release students during your class time to make telephone calls.

### **Student Eligibility Requirements**

All students who participate in interscholastic activities must be eligible as set forth by the UHSAA. In order to participate a students must not have received more than one (1) failing grade the previous quarter. Washington County School District considers an Incomplete Grade (I) or No Grade (NG) an "F" until the grade is made up and the corrected grade is recorded. A class that counts as two periods will count as two "F's" (i.e., Woods, Auto Tech, College). All students must have obtained a minimum grade point average (GPA) of 2.0 or its equivalent in that same grading period to be eligible.

### **Chaperoning**

[\(WCSD 3635\)](#)

Whether in your class, in the halls, on a bus or at an activity, chaperons are considered the professionals in charge of the event. You are responsible for each student under your supervision and direction. Students are never to be left alone. If a student is acting in an inappropriate manner, it is your responsibility to stop the behavior.

### **Required Hours**

[\(WCSD 1200\)](#)

We are required by Washington County School District policy to be at the school ½ hour (7:45 a.m.) before the assigned school starting time and ½ hour (3:15 p.m.) after assigned school dismissal time. This policy will be enforced at Pine View High School.

### **Faculty Yearbook**

Faculty members who desire to purchase a PVHS yearbook must pay the publication cost of the book. The publication cost will be determined and announced on an annual basis by the yearbook staff.

### **Monitor Computer Use**

[\(WCSD 3700\)](#)

Teachers: Point of emphasis. Teachers are liable for students under their supervision regarding the use of the computer and the Internet. ***Monitor all students under your supervision when they are using computers and the Internet.*** Additionally, teachers may be held responsible for all activities taking place

on their computer system. This can be inclusive but not limited to material found on their computer system. All Washington County School District personnel are to utilize all available system security resources. This includes the consistent practice of logging on and logging off of the system as well as utilizing the security password system to its fullest extent.

### **FMLA, ADA and District Sick Leave** ([WCSD 1332](#))

The purpose of this policy is to outline an integrated approach for the efficient and effective management of sick leave in accordance with Federal and State leave mandates, employee interests, changing workplace dynamics, and administrative supervision. Leave eligibility, and requests will be considered and granted or denied in accordance with applicable leave laws, including the Family and Medical Leave Act (FMLA), Americans With Disabilities Act (ADA), State law and workers compensation statutes. The WCSD complies with District policies and all applicable State and Federal leave laws. Employees who inappropriately use leave and or are denied leave in accordance with Federal and State laws but nevertheless take leave will be disciplined according to district policy at the level up to termination. For additional questions regarding the WCSD leave policy refer to WCSD policy #1332.

### **Sexual Harassment** (WCSD 1420)

Sexual harassment includes any gender-related unwelcome written or verbal slurs, vulgar jokes, derogatory statements or actions. Sexual harassment also includes unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature when: Such conduct has the purpose or effect of unreasonably interfering with an individual's work performance. Study this policy and understand that sexual harassment shall not be tolerated. Employee violations shall be subject to disciplinary action up to and including dismissal from employment and referral for criminal prosecution. Employees or students affected by sexual harassment shall be afforded avenues for filing complaints, which are free from bias, collusion, intimidation, or reprisal. It is the responsibility of all PVHS employees to report any and all issues regarding potential sexual harassment to the school administration.

### **SCHOOL FIGHT SONG**

Pine View shall reign victorious  
of this we have no fear.  
Forever onward we will go  
triumphant through the years.  
Maroon defines our courage,  
black strength and bravery.  
The silver on our banner lights our path to victory!!

(Students, parents, alumni, and fans are to stand during the playing of the Pine View High School fight song.)

## TRAINING

**2022-2023 USOE/WCSD Laws and Policies to be reviewed and observed:** All policies listed below must be covered through the Safe Schools On-Line Training program by 1/15/23, [Secondary training and policies](#).

### DISTRICT, FEDERAL AND STATE REGULATION AND POLICY SECONDARY

REQUIRED STAFF TRAINING 2022-2023

	Subject	Policy
	Student Drug and Alcohol Abuse	District Policy 1400 Drug Free Workplace
	Diversity Awareness: Staff to Student	District Policy 1710 Nondiscrimination
	Sexual Misconduct: Staff to Student	District Policy 2116, Sexual Harassment
	Medication Administration Basics	District Policy 2320 Medication Administration for Students
	Crisis Response and Recovery	District Policy 3110 Emergency Preparedness
	Stress Management	District Policy 3350 Wellness Policy
	Bullying: Recognition and Response	District Policy 3510 Bullying and Hazing and 2110 Safe Schools
	Distracted Driving	District Policy 7000, Transportation Management
	Emergency Procedures	District Policy 3110, Emergency Procedures
NA	Playground Safety and Supervision	District Policy 1300 Duty-Free Lunch
	Family Medical Leave Act (FMLA)	District Policy 1332, FMLA, ADA, and Sick Leave.   POSTER
	Code of Ethics	District Policy 1440 Code of Ethics
	Boundary Invasion	District Policy 1450 Discipline and Termination & 2115 Student Non-Discrimination and Prevention of Harassment
	Youth Suicide: Awareness and Prevention	District Policy 2110, SafeSchools Policy & 2500 Student Privacy and Data Protection
	Concussion Awareness	District Policy 2360 Student Concussion and Head Injury
	Student Mental Health	District Policy 2400 Student Illness or Injury at School
	FERPA: Confidentiality of Records	District Policy 2500/3220/3260 and FERPA Handout (policy-notifications)
	Community Councils	District Policy 2810 and Administrative Guidance   Title 1 Compliance
	Technology and Acceptable Use	District Policy 3700 Technology Acceptable Use
	Defensive Driving	District Policy 7100 Rules and Regulations Regarding Pupil Transportation
	Special Education: Safety in the Classroom	District Policy 8000 Special Education
	Employee Reporting of Arrests	District Policy 1101 Criminal Background Check and Reporting
	Volunteers	District Policy 1105 School Volunteer
	Pay and Compensation	District Policy 1200 Pay and Compensation
	Evaluations	District Policy 1432 Educator Evaluations
	Employee Accident Reporting	District Policy 1520 Employee Accident Reporting
	Employee Grievance Procedure	District Policy 1720 Employee Grievance Procedure and 3500 Parent Administrative Grievance Procedure
	Corporal Punishment	District Policy 2120, Corporal Punishment
	Inventory Management	See Brent Bills

#### KEY

- ☒ These courses are assigned through the SafeSchools program this school year
- ☐ These courses are not assigned, but are offered in the SafeSchools program. These must also be discussed and documented at some point this school year
- ☐ Supervisors must discuss and document all non-assigned subjects with faculties and staffs at some point this school year
- NA** These courses are not applicable and do not need to be completed
- x** This will be covered by Michael Lee in a staff meeting at the beginning of the school year

# STUDENT CONDUCT

## PHILOSOPHY OF DISCIPLINE

Good discipline is a critical component in maintaining an environment conducive to learning. Students who are guilty of disciplinary infractions are often disruptive to the educational process. At Pine View High School, we work to maintain a safe and caring learning environment where students will maintain and further develop self-discipline so that the exercise of individual rights does not infringe upon the rights of others.

Discipline will be carried out in such a way as to preserve the dignity of individuals, however disciplinary infractions will not be overlooked.

## ATTENDANCE POLICY

### Philosophy:

Washington County School District and Pine View High School are committed to providing quality education for our students. Inasmuch as it is our purpose and mission for “*every student a success*,” the following attendance procedures are established for structure and to support our local and state school attendance policies. The intent is to help our students develop sound attendance practices and prepare them to be employable and responsible citizens.

- PVHS will focus on positive interventions for students having issues with excessive absences and/or tardies. Students who are marked truant from Class will be required to attend lunch detention or other appropriate administrative actions to remediate the truancy.
- Missing school may result in a student being ineligible to participate in any extracurricular activities and sports for the truancy
- Per WCSD [policy 2900](#), parents may excuse absences no more than one week after the absence.

### Compulsory Attendance

Utah Code 53A-15-1501 Parental Rights in Education is specific in placing the responsibility of regular daily attendance on parents. As a school, we support a philosophy to assist parents in helping their child develop sound attendance practices. The procedures herein provide a means where all parties can work together for the educational benefit of students. Our goal is to involve parents and school staff in resolving attendance problems before resorting to and involving juvenile court. A checklist is maintained for each student who has attendance problems to document earnest and persistent efforts by the school. School staff will be using Powerschool to document attendance and any associated problems.

Students are responsible for the completion of any work missed due to absence, regardless of the reason for the absence (excused, unexcused, truant). Students with absences prior to the midterm week will be allowed to submit completed make-up work through the midterm grading period. Students with absences following the midterm week



will be allowed to submit completed make-up work through the end of the current grading period.

### **School Attendance Committee**

The school attendance committee will consist of an administrator, counselor, attendance secretary, School Resource Officer, and other staff members as needed. The committee will meet as needed (based on the recorded habitual trancies or excessive absences), to consider steps to correct attendance problems for individual students. Committee members will also serve as part of the mediation process as agreed upon by parents.

### **Absences will be assigned the following marks on PowerSchool:**

T- Tardy	E- Excused Absence	X- Unexcused Absence
S- Truant	M- Medical/Chronic Illness	F- Flu
H- Homebound	C- Court/Detention	A- School Related Activity
O- Office Excused		

### **PVHS Attendance Policy**

**Absences:** All absences are per class not total absences and all absences are considered in the total, excused and unexcused.

- At 5 absences and failing grades, the first email sent to parents. Teacher contacts parents and student about the concern.
- At 7 absences and failing grades, a second email will be sent to parents by an administrator or counselor to discuss the concern and possible solutions.
- At 9 absences and failing grades, a third email is sent to parents, student/parents are required to meet with administration to discuss solutions/alternative placements.
- At 11+ absences students/parents may be required to meet with district student services director Karen Bess to determine court referral as per administration. Students may be referred to juvenile court or youth court for excessive attendance/truancies.
- At 11+ absences and with a failing grade, students will fail the class and be transferred to an online version of that class immediately to recover the credit, students will have to pay the \$50 fee for credit recovery.
  - If students recover the credit before the first day of the next quarter they may be reimbursed the \$50 fee as an incentive to quickly recover the credit. This will replace the credit for graduation not the F on the transcript.
  - If the student does not recover the credit by the first day of the next quarter they will be enrolled in a Basic Academic Skills class in place of an elective until they recover the credit for classes required for graduation.
- Appropriate administrative action for truancies which may consist of 2 consecutive days lunch detention per truancy or other consequence as deemed appropriate by the administration.

**Tardies:** A student is considered tardy if he/she is not in the classroom when the tardy bell rings. Total tardies, per class, will result in the following:

- 3 + Teacher emails/calls home to discuss the tardy problem
- 5+ Admin email/calls home to discuss tardy problems (warn of consequences).
- 7+ Parent/Admin meeting/appropriate administrative action (i.e. lunch detention) assigned for every tardy after this point.
- 10+ In school suspension or other intervention as per administration.

Parents and legal guardians are permitted, by Washington County School District policy, to excuse tardies for **first** and **fifth** periods **only**. Parents are expected to call the school attendance secretary at 435-628-5255 to excuse their child's absence from class within two school days following the absence or tardy. We encourage parents/guardians to pick up a PVHS Educational/Family Leave Form from the attendance secretary if the student will be absent for more than three days. Parents/Guardians will be asked to meet with PVHS Administration to resolve significant attendance issues.

#### **LEAVING SCHOOL DURING THE SCHOOL DAY**

**Students must sign out at the attendance office before leaving campus for any reason (except lunch).** Phone calls from parents are acceptable for check out. Should a student miss school the day of an activity for illness, he or she may not participate in that evening's activities- including games and fine arts performances. A truancy will render a student ineligible for that week.

#### **EXCUSING STUDENTS FROM SCHOOL**

Students may be excused from school prior to or on the same day as the absence. If the student has not been excused within this time frame by a parent or guardian, the unexcused absence becomes permanent. For convenience, parents may reach the school 24 hours a day, 7 days a week, by calling: **674-1637** or by dialing **628-5255, ext. 103**.

#### **ATTENDANCE APPEAL PROCESS**

1. Students who receive an NG and feel there were mitigating circumstances that should be considered are invited to complete an **Attendance Appeal Form**.
2. Dissatisfaction with the committee's decision may be appealed to the Washington County School Board through the Superintendent.
3. **Appeals will be considered on the next available work day following the end of a quarter.**

# ~Policy for Disciplinary Actions Due to Behavior~

## EXPECTED STUDENT CONDUCT

Students are expected to behave in a manner that will be a credit to themselves and to Pine View High School. Whether at school, or at school sponsored activities, students should be appropriate in dress, language and behavior. Students are expected to be polite to other students and staff members and not do anything that may place the safety of another in jeopardy. Also of concern is the care of the building. Students are expected to behave in a manner that will keep the school looking nice. When a student has demonstrated an inappropriate behavior, the following steps will be taken in order to attempt to correct the inappropriate behavior and provide the student with the best, most effective education possible.

### WCSD Safe Schools [Policy 2110](#)

The Board of Education of the Washington County School District recognizes that every student in the schools should have the opportunity to learn in an environment that is safe, conducive to the learning process, and free from unnecessary disruption.

The safety and wellbeing of students at Pine View High School is paramount. Students who feel welcome and safe will better achieve academically and be more apt to develop an ownership in and a sense of belonging to our school.

To foster such an environment the following policy has been adopted and is based on the following principles: Each student is expected to follow accepted rules of conduct.

1. Each student is expected to show respect for other people and obey persons in authority at the school.
2. The policy applies to students while in the classroom, on school grounds, on school vehicles, and in school-related activities or events.

**Suspension** is not the deprivation of a right to learning but is the temporary denial of social interaction through school contact and the removal of the person from the classroom setting because of real and present disruptive effect of his/her presence, or a reasonable assumption that his/her presence will be disruptive or a threat to the well-being or safety of himself/herself and or other students or staff. Suspension may carry with it conditions which must be met to remove the suspension. Such conditions may be a joint responsibility or school personnel, the student and parents, or the sole responsibility of any one party. Suspension is for no more than 10 school days per incident.

**Expulsion** is defined as the removal from school for any period longer than 10 consecutive days but not more than one school year.

### **A STUDENT MAY BE SUSPENDED OR EXPELLED FROM SCHOOL FOR ANY OF THE FOLLOWING REASONS:**

1. Frequent or flagrant willful disobedience, defiance of proper authority or disruptive behavior, including the use of foul, profane, vulgar or abusive language.
2. Willful destruction or defacing of school property.
3. Behavior or threatened behavior that poses an immediate and significant threat to the welfare, safety, or morals of other students or school personnel or to the operation of the school, including bullying, emotional, physical or sexual harassment.
4. Possession or use of pornographic material on school property. (H.B. 100- 4-30-07)

5. Possession, control, or use of an alcoholic beverage as defined in Section 32A-1-105 of the Utah Code.
6. Possession, control, or use of tobacco;
7. Behavior that threatens harm or does harm to the school or school property, to a person associated with the school, or property associated with any such person, regardless of where it occurs.
8. Because of identification and association with gangs, the following will not be permitted on school campuses or at school activities: bandanas or any article of clothing bearing gang symbols, names, initials, insignia, or anything else that signals gang affiliation.
9. When a school official determines that time is needed to establish further facts of an act or series of acts of disobedience and misconduct disruptive to the learning process which may lead to suspension or expulsion from school.

**A STUDENT SHALL BE SUSPENDED OR EXPELLED FROM SCHOOL FOR ANY OF THE FOLLOWING REASONS:**

1. Any serious violation affecting another student or staff member, or any serious violation occurring during school hours, including lunch/break time, in a school building, in or on school property, or in conjunction with any school activity, including:
  - a. Possession, control, or actual or threatened use of a real weapon, explosive, or noxious or flammable material;
  - b. The actual or threatened use of a lookalike weapon with intent to intimidate another person or to disrupt normal school activities;
  - c. The sale, control, or distribution of a drug or controlled substance as defined in Section 58-37-2;
  - d. The sale, control, or distribution of an imitation controlled substance as defined in Section 58-37b-2;
  - e. The sale, control, or distribution of drug paraphernalia as defined in Section 58-37a-3.
2. The commission of an act involving the use of force or threatened force which if committed by an adult would be a felony or class A misdemeanor.
3. A student who commits a violation of section 1A above involving a real or look alike, weapon, explosive, or flammable material shall be expelled from school for a period of not less than one year, unless the Superintendent determines, on a case-by-case basis, that a lesser penalty would be more appropriate.

A student may be required to attend a mentoring life skills course taught at PVHS as part of a consequence for behavior or academic violations. A student may be denied admission to school on the basis of having been expelled from that or any other school during the preceding 12 months. A suspension or expulsion under this policy is not subject to the age limitations under Subsection 53A-11-102(1).

**DRESS CODE**

WCSD Policy: <https://procedure.washk12.org/policy/2000/2200>

WCSD Dress and Grooming Guidelines:

[https://docs.google.com/document/d/1yL\\_NrOyYyIIkR\\_ggxmRulzDlxZbhvvrnNPc37W1ur4/edit?usp=sharing](https://docs.google.com/document/d/1yL_NrOyYyIIkR_ggxmRulzDlxZbhvvrnNPc37W1ur4/edit?usp=sharing)

Students who attend the schools of Washington County School District are expected to come to school dressed and groomed appropriately for a learning environment and show respect for

others by supporting the following dress and grooming standards. These standards are intended to insure that every school in the Washington County School District will be a safe place for each student to learn, free from physical or moral threats and free from intimidation by others, to include gangs and gang appearance.

**Dress and Grooming standards:**

- The attire (apparel) and grooming of all students should be neat, clean and safe.
- Students have the responsibility to avoid apparel that causes a distraction or disruption, interrupting school decorum and adversely affecting the educational process.
- Students must also avoid apparel that is offensive, represents a risk, or threatens student safety.
- Printed apparel is acceptable only if it is in good taste. Any apparel displaying profanity, suggestive slogans, pictures or graphics, or promoting substances illegal for consumption by a minor, will not be allowed.
- Clothes that are mutilated or immodest are not appropriate school wear. Dresses, shorts, skirts, shirts, and blouses should be modest in length(\*) and not revealing. (Tank tops, tube tops and garments that reveal undergarments may be considered revealing). (\*) For a more concise and functional understanding of the term “Modest” as interpreted for purposes of the PVHS dress code regarding skirts, dress length, shorts, holes in clothing, etc., A safe “rule of thumb” would be to keep such items to a length of no more than 4" above the top of the knee.
- Hats are not to be worn in school buildings during regular school hours. Any apparel approved for school wear should be worn in accompaniment with appropriate undergarments.
- Footwear must be worn and should be safe and hygienic. Shoes, boots and sandals are considered suitable footwear.
- Clothing attachments or accessories which could be considered weapons are not allowed.
- Students have a responsibility to cooperate fully with clothing standards required for special classes (such as shop, home economics, laboratories, physical education) and special school activities.
- Students have the responsibility to avoid grooming that causes a distraction or disruption, interrupting school decorum and adversely affecting the educational process. Students must also avoid grooming that is offensive, represents a risk, or threatens student safety.
- Extremes in body piercings (any piercing(s) utilizing visible adornment outside of a small, simple metal or clear plastic post, and / or traditionally pierced ears) such as gauges larger than a number 2 pencil width or, any other visible body, tongue, or facial piercing, or adornment will be considered extreme. Hair styles and hair colors may additionally be considered a distraction or disruption.
- Gang behavior, apparel or grooming is not appropriate at school (Reference Safe Schools [Policy 2110](#)).

As gang grooming styles and clothing continually evolve and change, the following prohibited items that have commonly denoted gang membership or affiliation are only representative of prohibited clothing. Additional grooming styles and apparel may be considered gang-affiliated, as identified in consultation with school officials and law enforcement authorities. Bandannas or any article of clothing or accessory bearing gang symbols, names, initials, insignia, or style of dress that indicates gang affiliation (ex: over length belts and long looping chains, etc.,) will not be allowed. See additional information regarding gangs and gang related attire in the gang section of this handbook.

**Consequences for violation of the Student Dress and Grooming Policy:**

If a student’s clothing is found to be in violation of the dress code the following steps may be taken:



- First Offense- Alternative clothing may be issued, or the student may be asked to change.
- Second Offense- Alternative clothing may be issued. Parents are to be notified.
- Third Offense- Considered insubordinate and disciplinary action may be taken, including suspension from school.

Again, the purpose of the Dress Code is that student dress or grooming not distract from or disrupt the learning environment. Students are expected to dress appropriately for school and learning as well as for safety to the student.

## **DRUGS, ALCOHOL AND TOBACCO**

A high school is a public, tax supported institution and is obligated to maintain and uphold the laws of the community and state by which it is created and supported. The Utah State School Law specifically states that it is illegal for high school students to have alcohol or tobacco in their possession. While it is true some high school students do use alcohol or tobacco with full knowledge and/or consent of their parents, this in no way relinquishes the school of its responsibility. School policy concerning these agents is as follows:

1. A student possessing tobacco in the school building or on the school grounds will be asked to surrender this material to school personnel and will be referred to the Fifth District Juvenile Court. The student will also be suspended from school for a period of not less than one day. Parents will be notified of any such action.

2. The use or possession of alcohol and drugs seriously affects a person's behavior and will not be tolerated. If a student is found in possession of alcohol or drugs or any over the counter product on school grounds, or during school hours, or if a student comes to school under the influence, he/she will be suspended from school, referred to juvenile court and recommended for expulsion for one calendar year. Parents will be immediately notified. **We have a zero tolerance policy where drugs and alcohol are concerned.**

## **PROFANITY**

The use of vulgar or profane language at school or a school sponsored activity is in violation of state law. The law requires that students guilty of this offense be suspended from school. The law allows for violators to be expelled for up to one calendar year. Flagrant or hostile use of profanity will result in immediate suspension and recommendation for expulsion.

## **HAZING**

The District strictly prohibits students from engaging individually or collectively in any form of hazing or related initiation activity on school property, or in conjunction with any school activity, or involving any person associated with the school, regardless of where it occurs. Any student who participates in hazing or a related initiation activity, or conspires to engage in such will face immediate disciplinary action. Disciplinary action may include suspension, expulsion, exclusion and loss of participation in extracurricular activities. In addition students who participate in hazing may be referred to appropriate law enforcement authorities and may face prosecution.

## **GANGS**

The standard in the Washington County School District is that every school will be a safe place for each student to learn. Each school will have a positive learning environment free of intimidation or harm from gangs or anything related with gang-type appearance, dress, behavior, attitude or activity. Because of identification and association with gangs, the following will not be permitted on the school campuses or at school activities: bandannas or any article of clothing bearing gang symbols, names, initials, insignia, or anything else that signals gang affiliation. Those who violate will be subject to discipline in accordance with the policies of the school and school district.

## **HARASSMENT**

Harassment in any form will not be tolerated. It is the intent of Pine View High School to provide an environment for students which is free of harassment and discrimination whether based on sex, age, marital status, race, religion, color, national origin, pregnancy or parenthood. While it is not possible to describe all forms of harassment or discriminatory conduct, such conduct shall include jokes, slurs, innuendoes, epithets, threats, unwelcome advances, unwelcome touching, request for sexual favors, and other verbal or physical conduct such as sexual or racially related

comments. It should be noted that shirts which contain obscene messages are considered forms of harassment. Students who feel they have been or are being harassed in any way have the right and are encouraged to report the problem immediately to the Principal, Assistant Principal, or Counselor.

The Principal or designated administrator/supervisor will conduct a preliminary investigation when he/she receives an oral or written complaint, observes, or has reason to suspect harassment. A Disciplinary action for such behavior will include suspension and may include expulsion. Additional information is available on-line at: [http://www2.washk12.org/policy/1000/1420\\_sexual\\_harass.htm](http://www2.washk12.org/policy/1000/1420_sexual_harass.htm)

## **EMPLOYEE GRIEVANCE PROCEDURE**

The purpose of this grievance policy is to provide a procedure by which employees and others may present for administrative resolution, disputes regarding interpretation or application of District policies and procedures. Questions regarding Employee Grievance Procedure Policies and Procedures should be directed to section 1720 of the Washington County School District Policy. This information can also be accessed online at:

[http://www4.washk12.org/district/policy\\_search/showres.cgi?terms=GRIEVANCE&type=all&case=&file=/district\\_policy/1000/1720\\_grievance\\_procedure.htm](http://www4.washk12.org/district/policy_search/showres.cgi?terms=GRIEVANCE&type=all&case=&file=/district_policy/1000/1720_grievance_procedure.htm)

## **PARENT ADMINISTRATIVE GRIEVANCE PROCEDURE**

The purpose of a grievance procedure is to provide a means by which parents may present for administrative resolution, unresolved questions, dissatisfactions, or disputes regarding interpretation or application of District Policies and procedures.

### **Informal Procedure:**

**Step 1:** If the complaint involves a teacher, the parent or guardian (hereinafter referred to as “the parent”) is encouraged to first discuss the concern with the teacher with the objective of resolving the matter. Proceedings shall be informal.

**Step 2:** If the parent is uncomfortable discussing the complaint with the teacher, and the matter remains unresolved after meeting with the teacher, or if the complaint doesn’t concern a teacher, the parent shall discuss the complaint with the school administration with the objective of resolving the matter. Proceedings shall be informal and, to the extent possible, confidential.

**Step 3:** If following the discussion with the administration the matter continues unresolved, the parent may put in writing the unresolved grievance and appeal again to the administration within ten business days from the date of the discussion. The administration shall then respond in writing within ten business days and schedule a conference with the parent to resolve the matter.

**Formal Procedure:** If the grievance is yet unresolved following the informal procedure, the parent may appeal to the appropriate district assistant superintendent of secondary education within five business days after disposition under the informal procedures.

present for administrative resolution, unresolved questions, dissatisfactions, or disputes regarding interpretation or application of District Policies and Procedures. Questions regarding Grievance Procedure Policies and Procedures should be directed to section 3500 of the Washington County School District Policy.

This information can also be accessed online at: <https://procedure.washk12.org/policy/3000/3500>



