

Hurricane Intermediate School



Student Handbook

Our mission:

Ensure every student is high-achieving and well-rounded.

**1325 S 700 W
Hurricane, UT 84737**

<u>Table of Contents</u>	<u>Page Number</u>
Cover Page	1
Table of Contents	2
<u>Administration and Staff</u>	3
<u>Floor plan of Teachers Rooms</u>	4-5
<u>HIS Bell Schedule</u>	6-8
<u>WCSD Calendar</u>	9
<u>Homeroom and Jag Time</u>	10
<u>H-Town 3- Core Values</u>	11
<u>Keys to Success, Front Office Procedures</u>	12-13
<u>Grading, Textbooks, Lockers, Bicycle, Searches, Bus Transportation</u>	14
<u>Cell Phone Policy</u>	15
<u>Safe Schools Policy</u>	16
<u>Dress Code Policy</u>	17
<u>Attendance Policy</u>	1
<u>Criminal Trespass, Rights to Privacy</u>	19
<u>Notice of Consent and Opt-Out, Sexual Harassment, Bullying- SafeUT link</u>	20
<u>Civil Rights Disclosure, Lice, Conducting an Administrative Investigation</u>	21

Welcome to Hurricane Intermediate! We are thrilled to have you join our Jaguar Family. We anticipate a successful school year ahead and are here to support you throughout your educational journey. I am confident that, together, we will achieve remarkable things this year.

Principal Howell and Assistant Principal Mr. Eves

Administration and Office Staff

Principal- Terri Howell
Asst. Principal- Ryan Eves
Counselor- Stefnee McMullin
Counselor- Tracy Shurtz
Registrar- Cheree Crosby
Financial Secretary- Alayne Isom
Attendance Secretary- Deb Howard
Resource Officer Officer- Jordan Bogenhagen
Food Service Manager- Sharon Webb

Hurricane Intermediate School Faculty

MATH 6/7

Donna Turk- 208
York Hepworth= 207
Kristin Pinter- 209
Kelli Robinson- 203
Carrie Tapp- 202
Seneca Corsetti- 201

SOCIAL STUDIES

Wade Imlay- 602, gym

PHYSICAL ED

Billy Jo Butikofer- Gym, 108
Dustin Ence Gym

SCIENCE 6/7

Joshua Barnes- 606
Karen Webb- 705
Jessica Hatefi- 703
Lori Slack- 707
Ashley Riddle- 708
Belinda Jaggi- 706

FINE ARTS

Rayn Blair- 204
Krystin Richardson- 503
Brian Thompson- 502

SPECIAL EDUCATION

Leslie Johnson- 304
Kendra Hansen- 107
Michelle Swenson- 205

LANGUAGE ARTS-6/7

Joshua Barnes- 606
Annette Esplin- 607
Destiny Tanner- 608
Sara Sterling- 101
Russ Neilson- 102
Echo Neilson- 103

VOCATIONAL

Mckenna Yardley- 611, Theater
Jillian Rosenkrantz- 305
Lisa Crandall- 301
Myndi Jones-302

WORLD LANGUAGE

Cathy Felix- Spanish- 701
Chuanlian Neilsen-Chinese- 702

MEDIA CENTER

Nikki Gregerson- Media Center

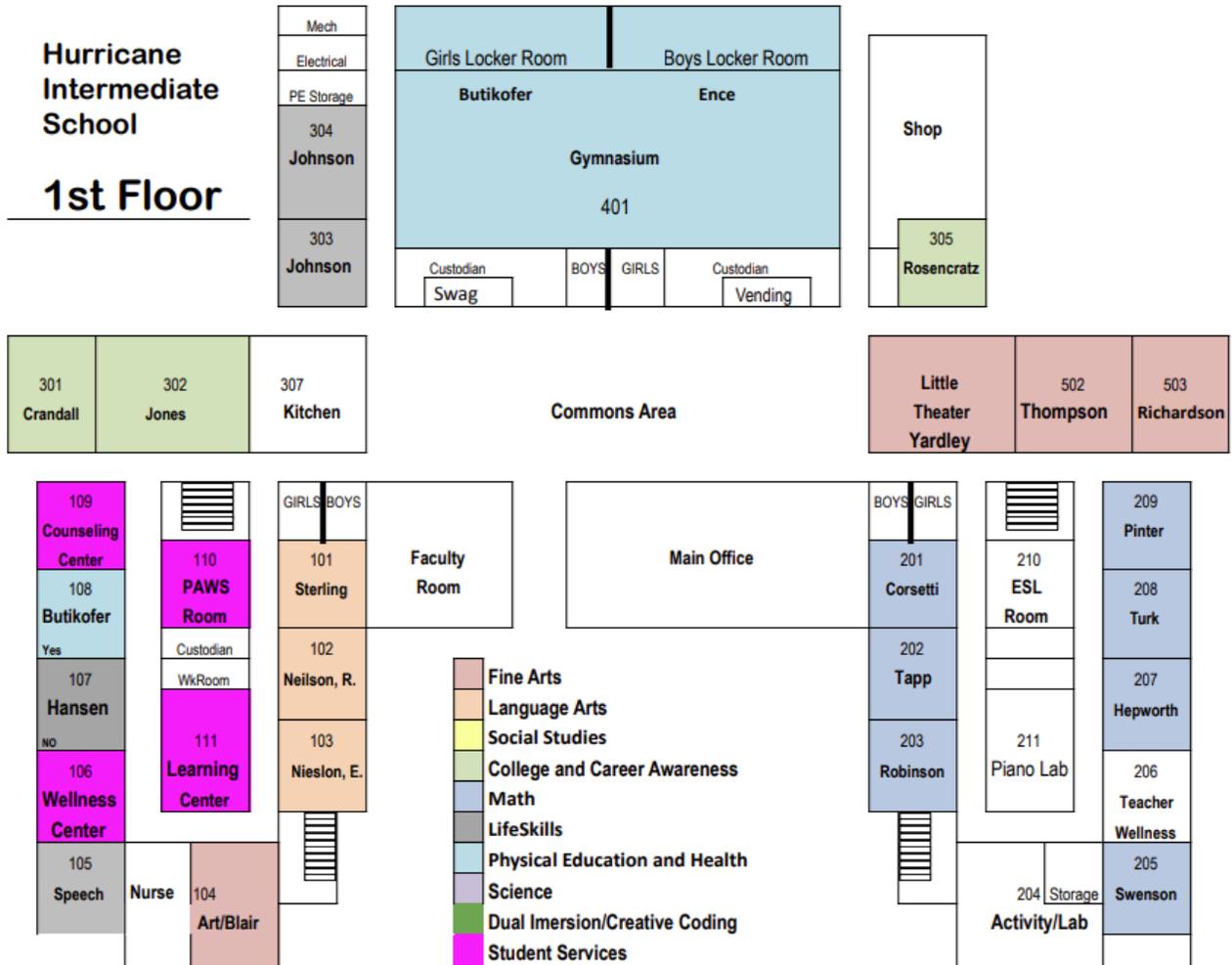
Hurricane Intermediate Staff

Creston Iverson Head Custodian
Vince Varela Custodian
Pat Jepson Custodian
Christina Smith Custodian

Learning Coach

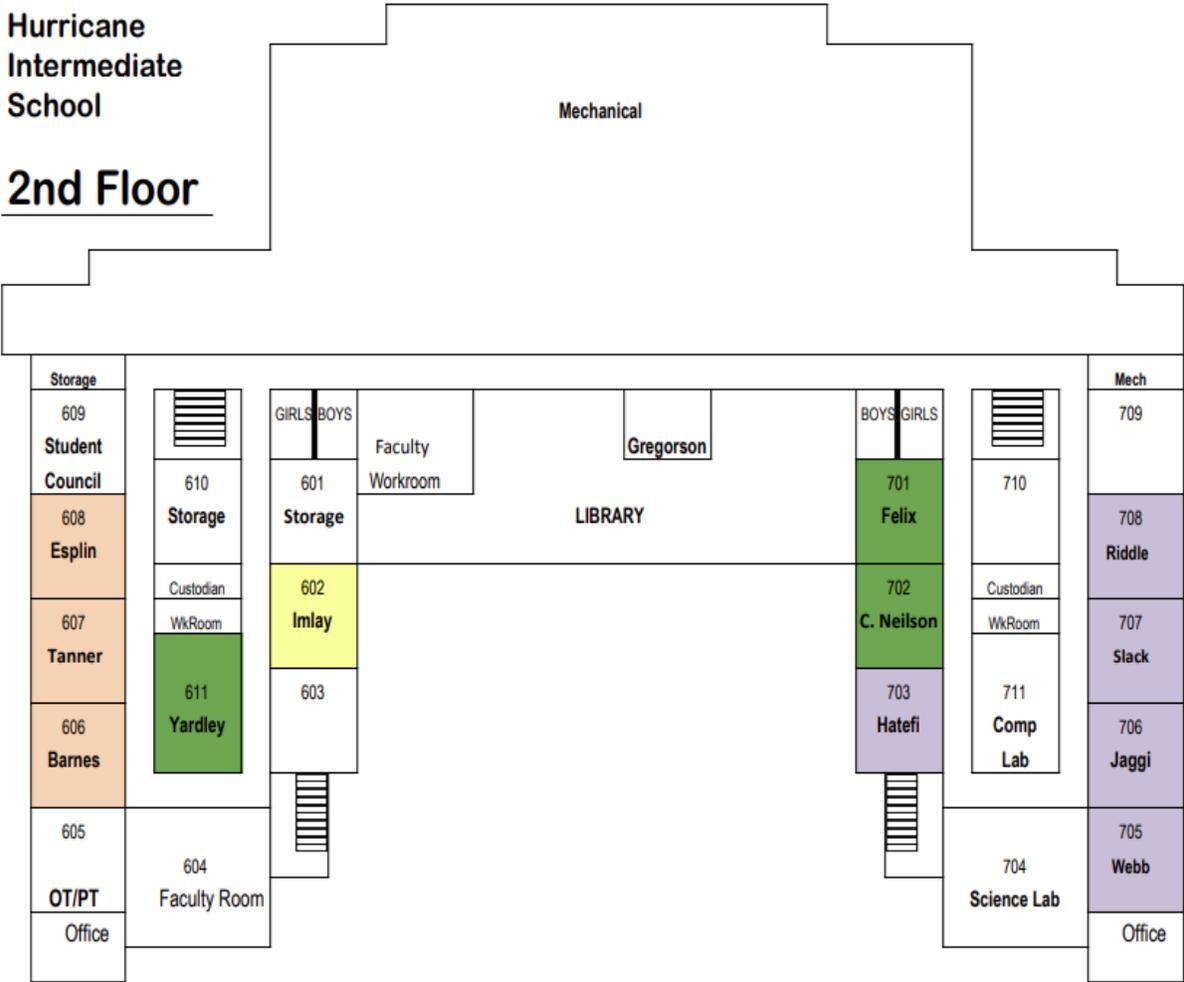
Belinda Jaggi-206

Hurricane Intermediate Floor Plan with Teachers and Room Numbers



Hurricane Intermediate School

2nd Floor



Bell Schedule

Monday-Thursday Bell Schedule 1			
6th grade		7th grade	
Home Room	7:45- 8:20 am	Home Room	7:45- 8:20 am
1st	8:23- 9:13 am	1st	8:23- 9:13 am
2nd	9:16- 10:06 am	2nd	9:16- 10:06 am
3rd	10:09- 10:59 am	3rd	10:09- 10:59 am
Lunch	10:59- 11:21 am	4th	11:02 - 11:52 am
4th	11:24- 12:14 am	Lunch	11:52- 12:14 pm
5th	12:17- 1:07 pm	5th	12:17- 1:07 pm
6th	1:10- 2:00 pm	6th	1:10- 2:00 pm

PLC Friday Early Out Bell Schedule 2			
6th grade		7th grade	
1st	7:45 - 8:14 am	1st	7:45 - 8:14 am
2nd	8:17 - 8:46 am	2nd	8:17 - 8:46 am
3rd	8:49 - 9:18 am	3rd	8:49 - 9:18 am
4th	9:21 - 9:50 am	4th	9:21 - 9:50 am
Lunch	9:53 - 10:15 am	5th	9:53 - 10:22 am
5th	10:18- 10:44 am	Lunch	10:22 - 10:44 am
6th	10:47 - 11:20 am	6th	10:47 - 11:20 am

AM Assembly - Bell Schedule 3			
6th grade		7th grade	
Homeroom (take roll and lunch count)	7:45 - 7:55 am Dismiss to Assembly	Homeroom (take roll and lunch count)	7:45 - 7:55 am Dismiss to Assembly
Assembly	7:55 - 9:00 am (Return to Homeroom for Backpacks)	Assembly	7:55 - 9:00 am (Return to Homeroom for Backpacks)
1st	9:05 - 9:40 am	1st	9:05 - 9:40 am
2nd	9:43 - 10:28 am	2nd	9:43 - 10:28 am
3rd	10:31 - 11:16 am	3rd	10:31 - 11:16 am
Lunch	11:16 - 11:38 am	4th	11:19 - 12:04 pm
4th	11:41 - 12:26 pm	Lunch	12:04 - 12:26 pm
5th	12:29 - 1:13 pm	5th	12:29 - 1:13 pm
6th	1:16 - 2:00 pm	6th	1:16 - 2:00 pm

End of Year Activity

6th grade		7th grade	
1st	7:45 - 8:35 am	1st	7:45 - 8:35 am
2nd	8:38 - 9:28 am	2nd	8:38 - 9:28 am
3rd	9:31 - 10:21 am	3rd	9:31 - 10:21 am
4th	10:24 - 11:14 am	4th	10:24 - 11:14 am
Lunch/Activity	11:14 - 11:59 am	5th	11:17 am - 12:07 pm
5th	12:02pm - 12:52 pm	Lunch/Activity	12:07 - 12:52 pm
6th	12:55 - 2:00 pm	6th	12:55 - 2:00 pm

Next to Last Day of School

6th grade		7th grade	
1st	7:45 - 8:18 am	1st	7:45 - 8:18am
2nd	8:21 - 8:54 am	2nd	8:16 - 8:54 am
3rd	8:57 - 9:30 am	3rd	8:57 - 9:30 am
4th	9:33 - 10:06 am	4th	9:33 - 10:06 am
5th	10:09 - 10:42 am	5th	10:09 - 10:42 am
6th	10:45 - 11:20 am	6th	10:45 - 11:20 am

Last Day of School

6th grade		7th grade	
1st	7:45 - 8:15 am	1st	7:45 - 8:15 am
2nd	8:18 - 8:48 am	2nd	8:18 - 8:48 am
3rd	8:51 - 9:21 am	3rd	8:51 - 9:21 am
4th	9:24 - 9:54 am	4th	9:24 - 9:54 am
5th	9:57 - 10:27 am	5th	9:57 - 10:27 am
6th	10:30 - 11:00 am	6th	10:30 - 11:00 am

[WCSD Master Schedule 2025-2026](#)

Washington County School District 2025-2026 Calendar

Updated 3/19/2025

August 2025				
M	T	W	Th	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

September 2025				
M	T	W	Th	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

October 2025				
M	T	W	Th	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

November 2025				
M	T	W	Th	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

December 2025				
M	T	W	Th	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

January 2026				
M	T	W	Th	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

February 2026				
M	T	W	Th	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27

Aug 11 (M)	School Begins
Aug 11-15 (M-F)	Minimum Day for Kindergarten Students
Aug 22 & 25 (F-M)	Elementary Diagnostic Assessment - 1st-5th Grades (NO SCHOOL for Elementary)
Sept 1 (M)	Labor Day (No School)
Oct 9-10 (Th-F)	Fall Break (No School)
Oct 13 (M)	Legislative Teacher Prep/Professional Development Day (No School)
Nov 26 (W)	SEP/SEOP Comp Recess Day (No School)
Nov 27-28 (Th-F)	Thanksgiving Vacation (No School)
Dec 1 (M)	Legislative Teacher Prep/Professional Development Day (No School)
Dec 22 (M) - Jan 2 (F)	Christmas Vacation/Winter Holiday (No School)
Jan 5 (M)	Teacher Prep Day (No School)
Jan 19 (M)	Martin Luther King, Jr. Day (No School)
Feb 16 (M)	President's Day (No School)
Mar 9-13 (M-F)	Spring Break (No School)
Mar 16 (M)	Legislative Teacher Prep/Professional Development Day (No School)
Apr 3 (F)	Spring Recess (No School)
Apr 6 (M)	Legislative Teacher Prep/Professional Development Day (No School)
May 20 (W)	Minimum School Day - High School Graduation
May 21 (Th)	Last Day of School (High School Graduation)

March 2026				
M	T	W	Th	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

April 2026				
M	T	W	Th	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

May 2026				
M	T	W	Th	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

ELEMENTARY

Elementary Diagnostic Assessment: (Testing by Appointment)
 Aug 22 & 25 (F-M) - *NO SCHOOL for K-5 students*

Kindergarten Information:
 Aug 11-15 (M-F) - *Minimum Day for Kindergarten*
 Kindergarten Assessments - *Contact School for dates and times*

Elementary SEP Days: (SEP Appointments to be scheduled by the school)
 Sept. 24-25 (W-Th) - Evening SEPs - *Regular school schedule*
 Feb. 23-27 (M-F) - *Minimum Day for Elementary*

School Times:	Regular School Day	Early-out/Minimum Day	Last Day of School
Elementary	9:00 a.m. - 3:30 p.m.	9:00 a.m. - 12:00 p.m.	9:00 a.m. - 12:00 p.m.
Kindergarten	9:00 a.m. - 3:30 p.m.	9:00 a.m. - 12:00 p.m.	9:00 a.m. - 12:00 p.m.

Adjusted School Times: Panorama Elementary, Paradise Canyon Elementary, South Mesa Elementary, and Sunset Elementary

School Times:	Regular School Day	Early-out/Minimum Day	Last Day of School
	8:25 a.m. - 2:35 p.m.	8:25 a.m. - 1:00 p.m.	8:25 a.m. to 1:00 p.m.

Elementary Trimesters

- T1 - Aug 11-Oct 31 - 57 days
- T2 - Nov 3-Feb 13 - 60 days
- T3 - Feb 17-May 21 - 61 days

MINIMUM DAY SCHEDULE

School Times as follows:
 Elementary 9:00 am-12:00 pm
 Intermediate 7:45-11:20 am
 Middle 8:20-12:45 pm
 High School 8:15-12:45 pm
(Time may vary for elementary schools on adjusted time schedule.)

1st Day of School - Aug. 11
 Last Day of School - May 21

**Holiday/Break
NO SCHOOL**

**Teacher Prep Days
Aug. 4, Aug. 6, Jan. 5
NO SCHOOL**

**Legislative Teacher Prep/ PD Day
Oct. 13, Dec. 1, Mar. 16, Apr. 6
NO SCHOOL**

**Teacher Professional Dev. Day
Aug. 5 & 8
NO SCHOOL**

**Team Collaboration Day
Aug. 7
NO SCHOOL**

**SEP Comp Day
Nov. 26
NO SCHOOL**

**Elementary Diagnostic Testing
NO SCHOOL for Elementary
Aug. 22 & 25**

SECONDARY

Secondary School Quarters:

- Q1 - Aug 11 (M) - Oct 8 (W) - 42 days (*Q1 Mid-terms - Sept 8-12*)
- Q2 - Oct 13 (M) - Dec 19 (F) - 48 days (*Q2 Mid-terms - Nov 10-14*)
- Q3 - Jan 5 (M) - March 6 (F) - 42 days (*Q3 Mid-terms - Feb 2-6*)
- Q4 - March 16 (M) - May 21 (Th) - 48 days (*Q4 Mid-terms - April 13-17*)

Secondary SEP Days: Dates and times vary throughout the schools. Please check your school's website for SEP date, time, and scheduling information.

School Times:	Regular School Day	Early-out/Minimum Day	Last Day of School
Intermediate	7:45 a.m. - 2:00 p.m.	7:45 a.m. - 11:20 a.m.	7:45 a.m. - 11:00 a.m.
Middle	8:20 a.m. - 2:45 p.m.	8:20 a.m. - 12:45 p.m.	8:20 a.m. - 10:00 a.m.
High	8:15 a.m. - 2:45 p.m.	8:15 a.m. - 12:45 p.m.	8:15 a.m. - 10:00 a.m.

This calendar is proposed for 175 school days, 1 SEP/SEOP comp recess day, 3 teacher prep days, 4 additional legislated teacher prep/professional development days (Utah Code 53F2-102), 2 professional development days, and 1 team collaboration day. (186 total contract days)

Calendar approved by the WCSD Board of Education 2/13/2024, Revised 4/2/2024 and 10/28/2024.

Homeroom Time (Jag Time)

Homeroom and Jag Time

During Homeroom (also known as **Jag Time**), students have the opportunity to get additional support from teachers, catch up on assignments, or participate in enrichment activities.

- If a student **needs academic help or has missing work**, they may be requested by a teacher for extra support.
- If a student is **caught up in all classes** and not requested by a teacher, they may sign up for optional enrichment activities.

Jag Time Priorities

When students are requested by more than one teacher during the same Jag Time, we follow a rotating **priority schedule** to determine which subject they attend. This ensures fairness and equal support across all subjects.

Weekly Priority Schedule:

- **Monday** – Singleton Classes, Jag Learning Lessons, Achieve3000
- **Tuesday** – Math
- **Wednesday** – Science
- **Thursday** – Language Arts
- **Friday** – No Homeroom

Students are expected to check their schedule daily and report to their assigned location on time.

At Hurricane Intermediate we are committed to being Responsible, Resilient, and Respectful. Teachers and staff will refer to these as the H-Town 3. Please familiarize yourself with these as we will use them throughout your time here.

HURRICANE INTERMEDIATE

THE H-TOWN THREE

RESPONSIBILITY

- Attend regularly
- Be accountable for actions
- Engage in learning
- Ask clarifying questions

RESILIENCE

- Growth mindset
- Listen, adjust, and grow
- Positive self talk
- Reflect
- Learn from mistakes

RESPECT

- On time and on task
- Kindness to all
- Value & respect others and school
- Appropriate language and behavior



Student Council: (Advisor:DD Tanner, Leslie Johnson)

7th Grade

6th Grade: TBD

Keys to Success

1. Be to every class on time and be ready to work before the tardy bell rings.
2. Bring a pencil, books, paper, and other materials needed to do the job.

3. *Turn in all assignments on time. All work will be clean and legible.*
4. *Avoid disrupting the teaching and learning environment.*
5. *Make an effort to get along with others. Keep your hands, feet, and other objects to yourself.*
6. *Do not make hurtful comments to anyone.*
7. *Obey the classroom rules.*

Front Office Procedures

Photo Identification

All individuals should be prepared to present valid, state or federal, photo identification upon entering the building. No individual will be granted access to any student without producing photo identification upon request. No exceptions will be made.

Office Visits

Students must have a pass from their teacher to come to the office. Students will be sent back to class without a pass from their teacher.

Change of Address

Parents must report a change in address or phone number to the Front Office as soon as possible. Up-to-date information is crucial in the event of any emergencies, natural disasters, illness, or school/district mail communications.

Messages for Students

No messages will be delivered to students during instructional/class time unless there is a family emergency. Any changes for the end of school day schedules, rides home, etc. should be arranged with the student at home before the start of the school day or the night before. If extenuating circumstances call for communication with the student during the school day, the student will be called to the Office Window at break time and/or at the end of the school day. We are not able to page students at lunchtime.

Campus Visits

Our campus is a "closed" campus. All visitors are required to check in with the front office staff and have to sign in the Visitor Log. If you feel you need to visit/observe your student's classroom, arrangements must be made with the Principal and the student's teacher at least three days in advance. Parents must identify themselves to the Administration or a counselor before entering campus.

When checking a student out

All individuals should be prepared to present valid, state or federal, photo identification upon entering the building. No individual will be granted access to any student without producing photo identification upon request. No exceptions will be made.

Late Checkouts

No checkouts will be allowed after 1:30 PM. (M-Th) and 10:45 AM (Friday) We are happy to check students out before this time.

Sickness at School

Students who become ill at school should first check with the classroom teacher, and then report to the office. When necessary, parents will be called to come for their child. If parents are unavailable, the emergency contact will be called. If a student leaves school during school hours (including activities and restitution) he or she must:

- A. Have guardian permission.
- B. Check out through the office.

In Case of Injury, Students:

- A. Will be given only emergency first aid.

- B. Will call the parent and/or family physician.
- C. Will call any other doctor or call emergency personnel if necessary.

Medications at School

All prescribed medications required by a student throughout the school day must be checked in with the school Nurse/Health Clerk.

- A Doctor's form for the prescription will need to be completed and stamped by the student's Doctor.
- Students who require carrying meds on them throughout the school day will also need a doctor's form to indicate that requirement.
- Forms are available at the Front Office.
- Tylenol/Ibuprofen will only be given out for noticeable injuries.

Riding Bicycles/Scooters/One Wheel

If students choose to ride scooters or bicycles to school, they must place them at the appropriate bicycle racks in front of the school. This includes one-wheel, electric scooters, and bicycles. We do not have a place within the school to store these items.

Bicycle Safety

Students must obey all traffic regulations when riding to and from school. Be sure bikes are chained and locked in the bike racks. Bikes and bike rack areas are off-limits to students during the school day. We encourage the use of helmets. Skateboards, scooters, bicycles, and rollerblades should not be ridden on campus grounds or in the building. See the School website for SAFE ROUTES TO SCHOOL.

Visitors

Parents are always welcome and encouraged to visit the school and their child's teachers. For the safety of our students, all visitors must report to the main office immediately upon entering the building. Because of the interruptions to classroom activities and campus routines, visitors other than parents will not be allowed to spend time at school. Trespassers will be referred to the police.

Hall Passes

A hall pass is required for students to be out of class. A student out of class without a hall pass is truant. This rule applies to everywhere in the building, including the PE area. WE WILL BE USING SMART PASS WHICH IS AN ONLINE SYSTEM WHERE WE WILL BE ABLE TO MONITOR STUDENTS USING HALL PASSES THROUGHOUT THE DAY.

Student Insurance

Accident insurance is made available to students. Applications are in the office.

Activities

There will be a variety of activities and assemblies presented during the year. Students may earn participation in these activities through good grades, citizenship, and attendance. Those students who misbehave during assemblies and activities may be sent to the PAWS Room and will lose the privilege to attend future activities.

Fire and Emergency Drills

Fire and emergency drills at regular intervals are required by law and are an important safety precaution. It is essential that when the fire alarm goes off, everyone obeys instructions and clears the building by the prescribed route immediately. Each classroom teacher will give instructions. Remain outside until the all-clear signal.

Telephone

A phone is available for student use. It is located in the main office. Students must check in with their teachers before using the phone during class time. Students

without a hall pass signed by a teacher will not be allowed to use the telephone. A student who uses the phone between classes and does not make it to class on time will be marked tardy.

Cell phones are not to be on during school hours.

including during the lunch break. If students must call home, they may get a pass from their teacher to come to the office and get permission to use it. Any phone found to be powered "on" during school hours will be turned into the office requiring a parent to come in and pick it up. Cell phones may be searched if there is reasonable suspicion to do so.

Textbooks, Chromebooks & Library Materials

Textbooks and chromebooks are the property of the school. Students are held accountable for books or chromebooks issued to them. Fines are imposed for undue wear or damage. If books/chromebooks are lost or damaged, students are responsible for their costs. Library materials are also the property of the school. Any damage or loss of these materials will also be charged to the student.

PE and Music Lockers

It is a privilege to use a locker. Any misuse will result in the student losing that privilege for the rest of the school year. If a student is accessing another student's locker, both will lose the privilege of using a locker.

HIS is not liable for anything stolen from or damaged in your locker. Don't bring anything of value to school. Don't give your combination to any other student. Students must ensure that everything, including backpacks, is locked in the PE lockers.

Nuisance Items

Items not directly associated with education including but not limited to electronic devices (i.e., radios, cell phones, CD players, electronic games, laser pens, iPods, MP3s, beepers, cameras, fidget spinners, water guns, balloons, rubber bands, stuffed animals, etc.) should not be brought to school and may be confiscated. These items often cause disruptions and may be targeted for theft. Any of these items brought to school and turned on during school hours are subject to search and must be picked up by a parent.

Don't bring valuables to school.

Searches

Students can and may be searched at any time when there is a reasonable suspicion of a Policy or law violation. Parents will be notified of the search. Backpacks, electronic devices, and purses may also be searched anytime there is reasonable suspicion of a violation. [Link to Civil Rights Disclosure](#)

Bus Transportation

Bus Transportation is a privilege. If you misbehave on the bus an official complaint will be filed by the driver. You will be counseled and warned, and you may have your bus transportation privileges suspended! Parents will be notified.

1. Use the same conduct as in school.
2. Be courteous.
3. Do not use profane language.
4. Do not eat or drink on the bus.
5. Keep the bus clean.
6. Do not destroy any part of the bus.
7. Stay in your seat.
8. Keep your head, hands, and feet inside the bus.

9. Bus drivers may assign seats.

Students may not ride the bus to the high school. Students found in the high school (unless participating in school-sponsored activities) may be cited for trespassing. Only students who live in a specific bus boundary can ride the bus. Exceptions for special circumstances are determined by the school administration

Cell Phone Policy

It is expected that all students put their phones away at 7:40 am when the bell rings to go to 1st Hour. They should power them off and put them in their backpacks. If they need to use the phone there are phones in the office and on the wall outside the office. If they are on their phone in class these are the guidelines to be used.

Per District Policy 3740 <https://procedure.washk12.org/policy/3000/3740>

4.1. Consequences

4.1.1. If a student intentionally uses or interacts with a device in a manner not consistent with this policy, the following consequences may follow:

- **First Offense:** Students will receive one warning prior to discipline for violation of this policy, as determined by the school.
- **Second Offense :**Teacher **confiscates the phone until the end of class** and logs the infraction in PowerSchool. (Secondary Schools only)
- **Third Offense:** Teacher **confiscates the phone until the end of the school day** and logs the infraction in PowerSchool.
- **Additional Offenses:** The phone is **held in the office until the end of the school day** . Parents will be contacted and must pick up the phone at their earliest convenience.

Technology Acceptable Use Policy

[WCSD Acceptable Use Policy 3700](#)

This link will give you access to the district policy regarding technology use here at school.

Washington County School District

Safe Schools Policy Link

The Washington County School District Board of Education recognizes that every student should have the opportunity to learn in an environment that is safe, conducive to the learning process, and free from unnecessary disruption. A complete copy of the policy is available at the school upon request.

To foster such an environment, the following policy has been adopted and is based on the following principles:

1. Each student is expected to follow accepted rules of conduct.
2. Each student is expected to show respect for other people and obey persons in authority at the school.
3. The policy applies to students in the classroom, on school grounds, in school vehicles, and in school-related activities or events.

Grounds for Suspension and Expulsion

Suspension is for a period of up to 10 school days per incident. Expulsion is the removal from school for any period longer than 10 consecutive days but at most 1 school year.

A student may be suspended or expelled from school for the following reasons:

1. Frequent or flagrant willful disobedience of proper authority or disruptive behavior, including the use of foul, profane, vulgar, or abusive language;
2. Willful destruction or defacing of school property;
3. Behavior or threatened behavior that poses an immediate and significant threat to the welfare, safety, or morals of other students or school personnel or the school's operation, including bullying, emotional, physical, or sexual harassment. [Policy 2116](#)
4. Possession, control, or use of an alcoholic beverage as defined in Section 32A-1-105 of the Utah Code.
5. Possession, control, or use of tobacco
6. Possession or use of pornographic material on school property;
7. Behavior that threatens harm or does harm to the school or school property, to a person associated with the school or property associated with any such person, regardless of where it occurs.
8. When a school official determines that time is needed to establish further facts of an act or series of acts of disobedience and misconduct disruptive to the learning process which may lead to suspension or expulsion from school.

Police Involvement:

The School Resource Officer (SRO) will be involved if students are found to possess controlled substances, or weapons, are guilty of vandalism or assault, or are found guilty of any violation of the law. Parent permission and presence will be sought before proceeding with any criminal investigation.

Zero-Tolerance Behavior

The following will not be tolerated and will result in parent involvement & negative consequences, which may include suspension, expulsion, and police involvement:

1. Harassment, bullying, sexual harassment.
2. Defiant, ungovernable behavior may also be reported to Juvenile Court.
3. Disrespect to all school personnel and visitors, including administrators, counselors, teachers, substitute teachers, librarians, aides, secretaries, custodians, cafeteria workers, and bus staff.
4. The sale, possession, or use of tobacco, alcohol, drugs, or weapons.
5. Damage to school, other students, or school personnel property, vandalism, graffiti, etc.
6. Cheating, lying, plagiarizing, or forging signatures on any school document.
7. Lewd conduct.
8. Behavior that causes harm or possible harm to others.
9. The inappropriate use of cell phones and cameras.
10. Public display of affection

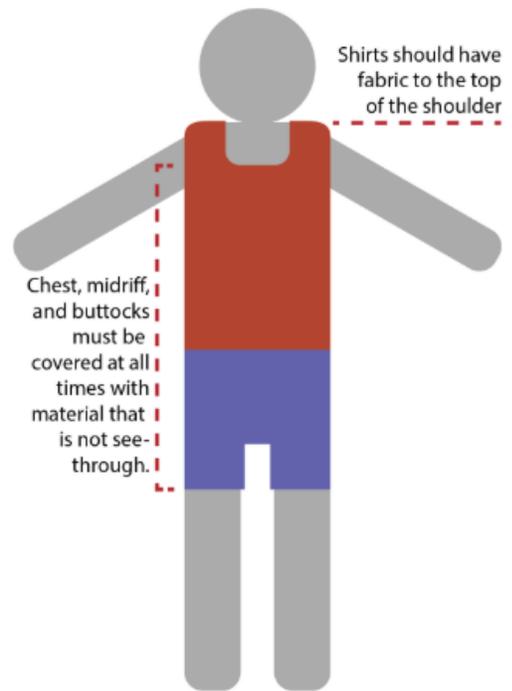
WCSD Student Dress Guidelines

School administrators are responsible for the implementation and enforcement of student conduct, dress and appearance standards contained in District policy 2200 Student Dress Code and these guidelines. The legal concept of “reasonableness” shall be the guiding principle in the application and discipline of student conduct, dress and appearance. Adherence to the conduct, dress, and appearance standards and these guidelines will be the responsibility of the student and their parent(s)/guardian(s). School administrators will have final judgment on all matters concerning interpretation of student conduct, dress, and appearance.

The following specific guidelines have been established to aid students, parents, staff and administration in the implementation and enforcement of District policy 2200 Student Dress Code.

Dress and Appearance Standards include (but are not limited to) the following:

1. Clothing should be clean and in good repair.
2. Hats and other headwear:
 - a. May be worn unless it disrupts the school or school activity, poses a danger to self or others, or limits the ability of others to identify the student.
 - b. Any headwear that does not allow the student’s face to be visible is not allowed.
3. Clothing (See figure):
 - a. Must be appropriate in length and not revealing.
 - b. Must provide coverage of the torso with no viewable undergarments. Coverage will be with material that is not see-through
 - c. Tank tops and tube tops are not permitted
4. Clothing, appearance, jewelry, accessory, footwear, or personal item shall be free of any writing, images, symbols, or any other insignias that:
 - a. Are lewd, vulgar, profane, obscene, or sexually suggestive.
 - b. Advocates, represents, or promotes racism, discrimination, violence or hate in any form.
 - c. Signifies or depicts gangs and/or illegal or criminal activities. (Administrators in consultation with law enforcement agencies will determine what signifies and/or depicts these activities.)
 - d. Shows or references tobacco, alcohol, drugs, or any illegal substance.
5. Footwear, appropriate for the day’s activities, shall be worn at all times.
6. Any dress or appearance item or practice that creates an unhealthy, unsafe, or disruption to the school or school activity may be prohibited.



WCSD Attendance Policy and Procedures

[Attendance Policy Link](#)

1. Purpose & Philosophy

The Washington County School Board believes that student learning and achievement are directly related to attendance. WCSD strives to make every effort to comply with state law as well as work proactively together with parents, and community resources to encourage the regular attendance of all Washington County students. The District believes this to be in the best interest of the students and the community. The Board, together with Washington County Schools, is committed to working in harmony with parents/guardians and assisting them with their responsibility to have their children in attendance at school.

When a student has excessive absences or tardies during the quarter the school will:

1. Discuss the reason for excessive absences or tardies with the student.
2. Notify parents
3. Request doctor's verification with specific dates for absences due to illness.
4. Develop a contract with parents and students. The contract may include consequences such as suspension, directed studies, court mediation, youth court, or referral to DCSF.

If the attendance contract does not resolve the attendance problem then a referral will be made to juvenile court for truancy or to DCFS for educational neglect.

Tardies

A tardy is defined as reporting to class after the bell to start class has sounded. Tardy rationale: Tardiness not only hinders a student's ability to profit from instruction at the beginning of class, but it interrupts the work of the other students who made the effort to be on time. Research is abundantly clear that punctual students perform better in school and at work. Each school is required to establish a uniform tardy policy for the school – to include consequences. Each school's tardy policy will be included in the school's handbook. All tardies will be recorded on PowerSchool.

It is the responsibility of the student and/or parent(s) to monitor tardies on PowerSchool, through progress reports, and by communication with the teacher. A tardy may be excused by a parent when an emergency situation results in a student arriving at school late. For secondary students, a student may not be excused for tardiness between classes by a parent. **Tardies less than 10 minutes (T), Way Late - 20+ minutes late to class (W = way late), Excused Tardy (L) .**

Tardy Consequences: 7 Tardies = Meeting with Mr. Eves 10 Tardies = 1-3 days of Lunch Detention + parent contact; 15 Tardies = 3-5 days of LD + parent contact; 20 T = 1-2 days of PAWS ROOM + Parent/Team Conference. Tardies reset each quarter, except for those who reach 20 Tardies or higher. They will now be considered a Tier 3 Tardy concern and will be monitored closely.

Attendance Codes

X = unexcused absence M = medical T = tardy W = 20+ min late A = school activity S = truant
E = excused absence Z = suspended C = court or detention

Criminal Trespass: [Policy 5220](#)

1. Purpose:

The purpose of this policy is to provide local law enforcement the authority to enforce compliance with UCA codes 53A-3-503 and 53A-3-504.

2. Policy:

2.1. Unauthorized use of Washington County School District property is prohibited.

2.2. It is the policy of the Washington County School Board that local law enforcement has the authority and will enforce all trespass and loitering laws on Washington County School District property.

2.3. It is the policy of Washington County School District that all traffic and parking laws will be enforced by local law enforcement on Washington County School District property.

2.4. It is the policy of Washington County School District that all persons and vehicles entering school property are subject to search.

Washington County School District

FERPA NOTIFICATION [Rights of Privacy](#)

The Family Educational Rights and Privacy Act (FERPA) and District Policy 3260 affords parents and students over 18 years of age ("eligible students") certain rights concerning the student's education records. These rights are:

1) The right to inspect and review the student's education records within 45 days of the day the School receives an access request.

Parents or eligible students should submit to the School principal or assistant principal a written request that identifies the record(s) they wish to inspect. The School official will make arrangements for

access and notify the parent or eligible student of the time and place where the records may be inspected.

2) The right to request the amendment of the student's education records that the parent or eligible student believes is inaccurate or misleading. Parents or eligible students may ask the School to amend a record that they believe is inaccurate or misleading. Such requests should be in writing and addressed to the school principal or assistant principal. It must identify the part of the record they want changed, and specify why it is inaccurate or misleading. If the School decides not to amend the record as requested by the parent or eligible student, the School will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

3) The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent. The following information may be disclosed without consent:

a) Directory Information: The following information is designated as student Directory Information: Student's name, address (to include internet address), phone number, date of birth, grade level, extra-curricular participation, awards or honors, photograph, video or digital images, height, and weight (if a member of an athletic team),

previous school attended, dates of attendance, and parent's name. "Directory Information" may be disclosed without prior written consent. The District will also routinely disclose names, addresses, and telephone numbers to military recruiters.

Parents or eligible students will have two weeks from the beginning of the school year or the date a student enrolls to advise the school district, in writing, of any items they refuse to permit the district to designate as directory information for the balance of the school year.

b) School Officials: School officials with legitimate educational interests may also have access to records. A school official is a person employed by the School as an administrator, supervisor, instructor, or support staff member such as a bus driver (including health or medical staff and law enforcement unit personnel); a person serving on the School Board; a person or company with whom the School has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record to fulfill his or her professional responsibility.

c) Other Schools: The School may disclose education records without consent to officials of another school district in which a student seeks or intends to enroll.

4) The right to file a complaint with the U.S. Department of Education concerning alleged failures by the School to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are:

Family Policy Compliance Office

U.S. Department of Education

400 Maryland Avenue, SW

Washington, DC 20202-4605

WCSD Protection of Pupil Rights Amendment

Notice of Consent/Opt-Out for Specific Activities

The Protection of Pupil Rights Amendment (PPRA), 20 U.S.C. § 1232h, requires the Washington County School District to notify you and obtain consent or allow you to opt your child out of participating in certain school activities. These activities include a student survey, analysis, or evaluation that concerns one or more of the following eight areas (“protected information surveys”):

1. Political affiliations or beliefs of the student or student’s parent;
2. Mental or psychological problems of the student or student’s family;
3. Sex behavior or attitudes;
4. Illegal, anti-social, self-incriminating, or demeaning behavior;
5. Critical appraisals of others with whom respondents have close family relationships;
6. Legally recognized privileged relationships, such as with lawyers, doctors, or ministers;
7. Religious practices, affiliations, or beliefs of the student or parents; or
8. Income, other than as required by law to determine program eligibility.

This requirement also applies to the collection, disclosure, or use of student information for marketing purposes (“marketing surveys”), and certain physical exams and screenings.

The Washington County School District will provide parents, within a reasonable period before the administration of the surveys and activities, a notification of the surveys and activities and provide an opportunity to opt their child out, as well as an opportunity to review the surveys. (Please note that this notice and consent/opt-out transfers from parents to any student who is 18 years old or an emancipated minor under State law).

Sexual Harassment

[Sexual Harassment in Schools](#)

[Student Non-Discrimination and Prevention of Harassment](#)

Bullying and Hazing

[Link to Bullying and Hazing Policy](#)

The purpose of this policy is to eliminate all types of bullying and hazing by and against students and employees of the Washington County School District. This will be accomplished through awareness efforts, training, identification, and disciplinary action (both students and employees) against those who violate this Policy. A secondary purpose is to provide clear standards and a safe and accessible reporting process for victims of bullying and hazing.

Students who believe they are subjects of sexual harassment should follow the procedures outlined in District Policy 2115 Student Non-Discrimination and Prevention of Harassment.

No school employee, student, or guest, may engage in bullying, Hazing, or cyber-bullying anyone else: (1) on school property, (2) at a school-related or sponsored event, (3) on a school bus, (4) at a school bus stop; or (5) while the school district employee or student is traveling to or from a location or event described above.

To report violations anonymous

- Call the school, at (435)635-8931 or click on this link. [SafeUT](#)

Each reported complaint shall include (1) the name of the complaining party; (2) the name of the offender (if known); (3) the date and location of the incident(s); (4) a statement describing the incident(s), including names of witnesses.

Each reported violation of the prohibitions noted previously shall be promptly investigated by a school administrator or an individual designated by a school administrator. Formal disciplinary action is prohibited based solely on an anonymous report of bullying, hazing, or retaliation.

Consequences/penalties may include but are not limited to:

- 1- Student suspension or removal from a school-sponsored team or activity including school-sponsored transportation.
- 2- Student suspension or expulsion from school or lesser disciplinary action.
- 3- Employee suspension or termination for cause or lesser disciplinary action.
- 4- Employee reassignment.

Discipline actions must also include, as appropriate:

- 5- Procedures for protecting the victim and other involved individuals from being subjected to further bullying or retaliation for reporting the bullying or hazing.
- 6- Prompt reporting to law enforcement of all acts that constitute suspected criminal activity.
- 7- Prompt reporting to the Office of Civil Rights (OCR) of all acts that may be violations of civil rights.
- 8- Procedures for providing due process rights under Section 53A-8-102

Other Helpful Links

[Civil Rights Disclosure](#)

[Handling Students with Lice](#)

[Conducting an Administrative Investigation -1700](#)

1. Purpose: Essential to the administrative process is the ability to conduct a thorough and proper investigation.

2. Policy: This policy should be followed when it becomes necessary to conduct an investigation for employee or student grievances, charges of discrimination, investigations of misconduct, and as necessary for other complaints or accusations. District Policies requiring proper investigation include but are not limited to 1450, 1710, 1720, 2110, and 2115.