



**Crimson Cliffs High School
Student Handbook
2019-2020**

**4430 South Crimson Way
Washington, Utah 84780
435-634-7015
<http://cchs.washk12.org>**

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We Are Crimson!
Crimson Cliffs High School Wide Expectations
PBIS Positive Behavior Interventions and Supports
This will be developed 2019-2020

Charging Mustang Fight Song

With Spirit! ♩ = 140

Music and Lyrics by Hayley Winslow



We are the Mus tangs we're strong and fierce. We hail from our



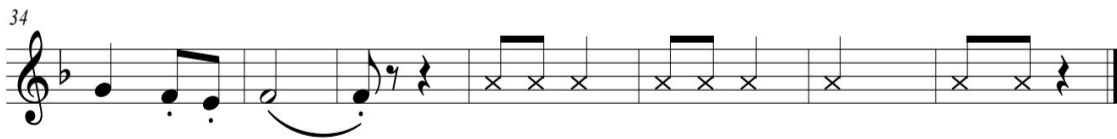
home on The Cliffs. We charge on to geth er, our Spir it a live! The Crim son and



Blue have arr ived! With Hon or and Glo ry we RUN AS ONE! A strong force that



can't be un done! As the Herd stands to geth er let the games be gin! As we CHEER! As we



FIGHT! As we WIN! RUN AS ONE! RUN AS ONE! Gooooooooo MUS TANGS!

Crimson Cliffs High School Academic Calendar

School Year:August 12, 2019 to May 21, 2020

Teacher Contract Days:August 7, 2019 to May 21, 2020

Back to School Open House	Thursday, August 8, 2019
1st Quarter Classes Begin	Monday, August 12, 2019 (A/B-day)
No School – Labor Day	Monday, September 2, 2019
PLC – Minimum School Day	Monday, September 9, 2019
1st Quarter Mid-Term	Tuesday, September 17, 2019
1st Quarter Ends	Wednesday, October 16, 2019
No School - Fall Break	Wednesday, October 17-18, 2019
2nd Quarter Classes Begin	Monday, October 21, 2019
PLC – Minimum School Day	Monday, October 28, 2019
2nd Quarter Mid-Term	Tuesday, November 19, 2019
Parent Teacher Conferences (SEOP's)	Tues/Wed, November 5-6, 2019
No School - Thanksgiving Recess	Wednesday, November 27-29, 2019
PLC – Minimum School Day	Monday, December 9, 2019
2nd Quarter Ends	December 20, 2019
No School – Holiday Recess	December 23, 2019-January 3, 2020
Teacher Prep Day	Friday, January 3, 2020
3rd Quarter Classes Begin	Monday, January 6, 2020
No School – Martin Luther King Day	Monday, January 20, 2020
PLC – Minimum School Day	Monday, February 3, 2020
3rd Quarter Mid-Term	Tuesday, February 4, 2020
No School – Presidents Day	Monday, February 17, 2020
3rd Quarter Ends	Friday, March 13, 2020
No School–Spring Break Recess	March 16-March 20, 2020
4th Quarter Classes Begin	Monday, March 23, 2020
No School – Easter Break	Friday, April 10 – Monday, April 13,
2020	
4th Quarter Mid-Term	Wednesday, April 15, 2020
PLC – Minimum School Day	Tuesday, April 28, 2020
4th Quarter Ends	Thursday, May 21, 2020
Graduation Practice	Tuesday May 19, 2020 6:30 p.m.
Graduation @ Burns Arena?	Wednesday, May 20, 2020 1:00 p.m.

CRIMSON CLIFFS HIGH SCHOOL BELL SCHEDULES

Regular Schedule:

1st/5th period 8:15 – 9:35
2nd/6th period 9:40 - 11:00
Lunch Break—11:00 – 11:55
3rd/7th period 12:00 – 1:20
4th/8th period 1:25 – 2:45

Homeroom/AM Assembly Schedule:

****This schedule will be used every Monday and Thursday throughout the school year.**

1st/5th period 8:15-9:25
HR/Assembly 9:30-10:15
2nd/6th period 10:20-11:30
Lunch 11:30-12:15
3rd/7th period 12:20-1:30
4th/8th period 1:35-2:45

Afternoon Assembly Schedule:

1st/5th – 8:15-9:25
2nd/6th – 9:30-10:40
Lunch 10:40 – 11:25
3rd/7th – 11:30-12:40
Assembly – 12:45-1:30
4th/8th – 1:35-2:45

Minimum/PLC Day Schedule:

1st/5th – 8:15 - 9:10
2nd/6th – 9:15 – 10:10
3rd/7th – 10:15 – 11:10
4th/8th – 11:15 – 12:10

Lunch 12:10 – 12:30
WCSD and CRIMSON CLIFFS HIGH SCHOOL GRADUATION
REQUIREMENTS

A student must earn **27** academic credits in the following areas in order to receive a regular diploma.
 WCSD Graduation Policy: <https://procedure.washk12.org/policy/4000/4100>

<u>Subject</u>	<u>Credits</u>
Language Arts/English <p style="margin-left: 40px;">Grades 9-12. <i>Applied or Advanced Courses from the list of courses determined by the school board and the USBE (USOE) may be used as a substitute for Language Arts 12. (1.0)</i></p>	4.0
Mathematics <p style="margin-left: 40px;">Must complete three credits, including two Foundation courses:</p> <ul style="list-style-type: none"> (a) Secondary Math 1 (1.0) (b) Secondary Math 2 (1.0) (c) Secondary Math 3 (1.0) (d) Pre-Calculus (1.0) <p style="margin-left: 40px;"><i>Or applied or supplemental courses from the list of courses determined by the Board and approved by and the student’s Student Education Occupation Plan (SEOP). Though not required, students are encouraged to take a fourth math class during their senior year.</i></p> <p style="margin-left: 40px;"><i>*Students who successfully complete calculus have met graduation requirements regardless of the number of credits they have taken.</i></p>	3.0
Science <p style="margin-left: 40px;">At a minimum, two courses, one each from two of the four science foundations:</p> <ul style="list-style-type: none"> (a) Earth Systems 1.0 (b) Biological Science 1.0 (c) Chemistry 1.0 (d) Physics 1.0 <p style="margin-left: 40px;"><i>And one additional unit of credit from the foundation courses or the applied or advanced science list determined by the school board and approved by USBE (USOE) and the student’s Student Education Occupation Plan (SEOP).</i></p>	3.0
Social Science <ul style="list-style-type: none"> (a) World Geography .50 (Grade 9) (b) World Civilization .50 (Grades 10-12) (c) U.S. History 1.0 (Grades 10-12) (d) U.S. Government & Citizenship .50 (Grades 10-12) (e) Social Studies elective .50 <i>from the list of courses approved by the school board</i> 	3.0
Fine Arts <p style="margin-left: 40px;">From any of the following:</p> <ul style="list-style-type: none"> Visual Arts (Grades 9-12) Music (Grades 9-12) 	1.5

Dance (Grades 9-12)	
Theater/Drama (Grades 9-12)	
Healthy Lifestyles and Fitness	2.0
Participation Skills .50 (Grade 9)	
Physical Education/Fit for Life .50 (Grade 10)	
Health Education .50 (Grade 10)	
Individual Lifetime Activities/Elective P.E. .50 (Grades 9-12)	

**Individual Lifetime Activities (0.5) or other elective Physical Education credit (0.5). Elective credit can be awarded for participation in a team athletic school sponsored sports program. A maximum of 1.0 unit credit can be earned in this way, but documented school approval is required. Students may earn 0.5 credits for a full season of participation in a school sponsored competitive sports program, associated with and approved by the Utah High School Activities Association (UHSAA).*

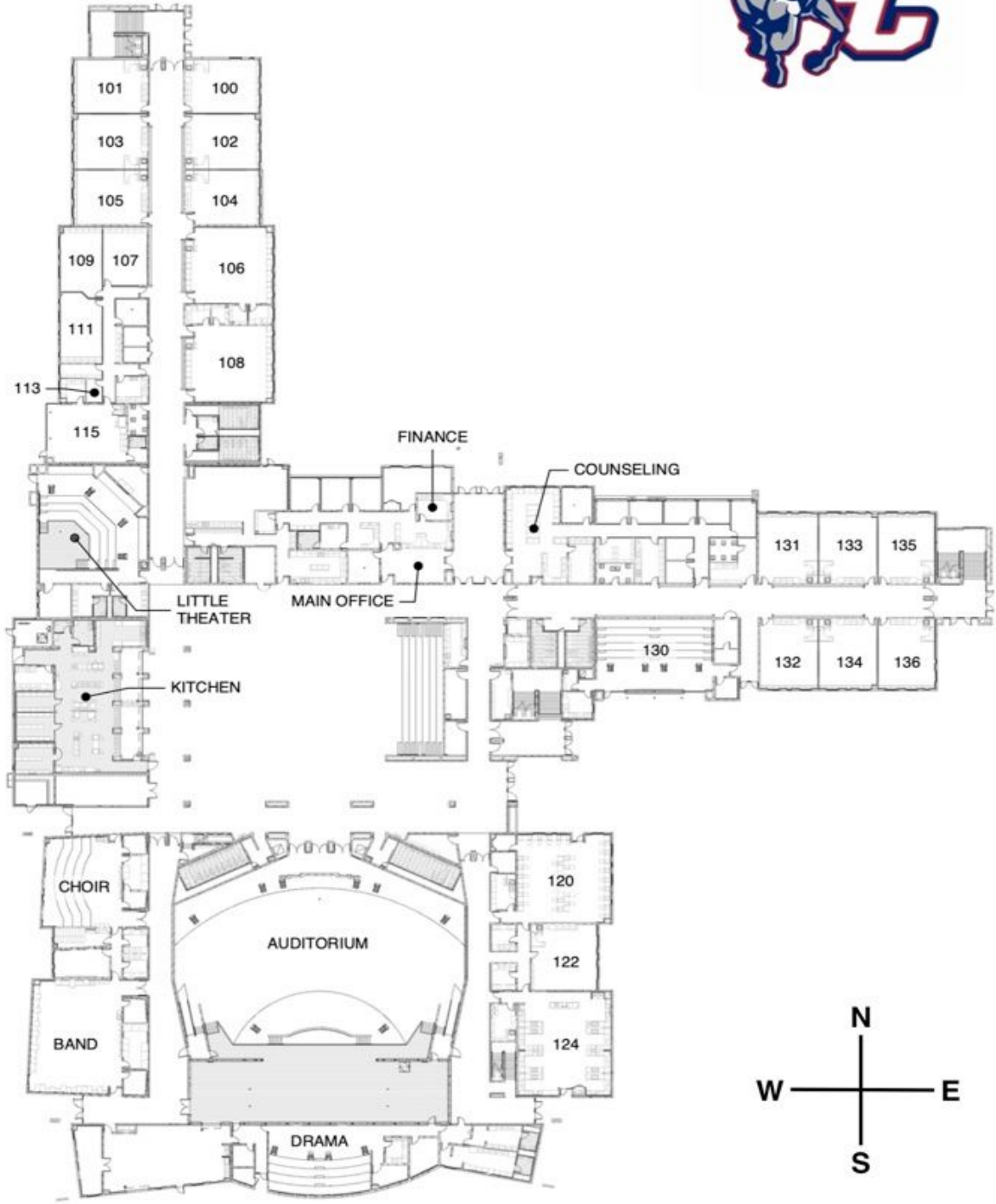
Career and Technical Education (Applied Technology Ed)	1.0
Agriculture	
Business	
Family and Consumer Sciences	
Health Science and Technology	
Information Technology	
Marketing	
Technology and Engineering	
Trade and Technical	

Computer Technology	0.5
<i>*Successful completion of state-approved competency examination, credit may be awarded at the discretion of the school or school district.</i>	

Financial Literacy	0.5
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Electives	8.5
Total	27

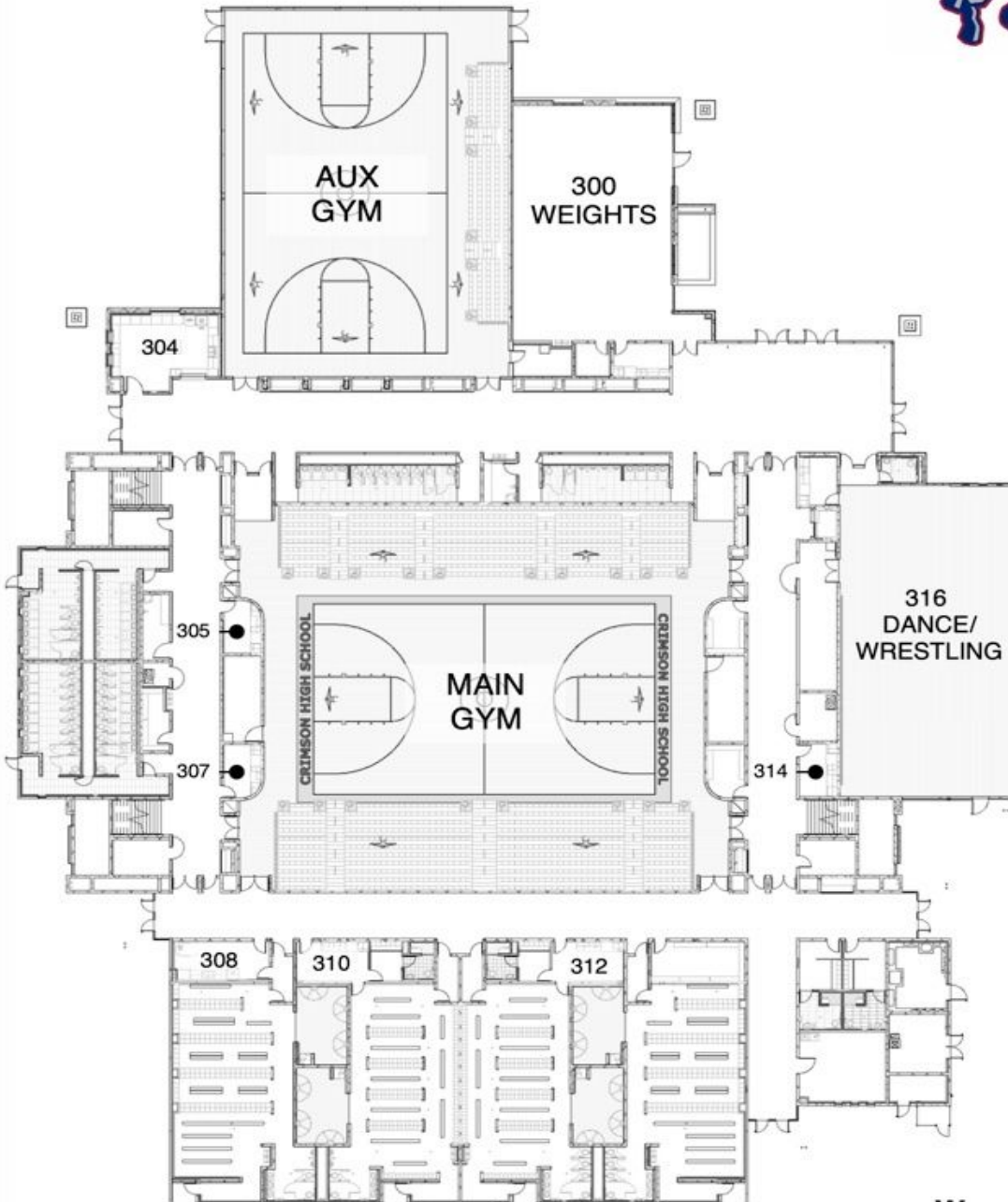
***All students must take and pass the Civics exam before receiving their diploma**



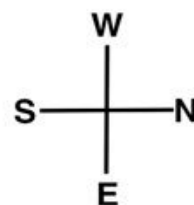
CRIMSON CLIFFS HIGH SCHOOL
CLASSROOM BUILDING - 1st FLOOR

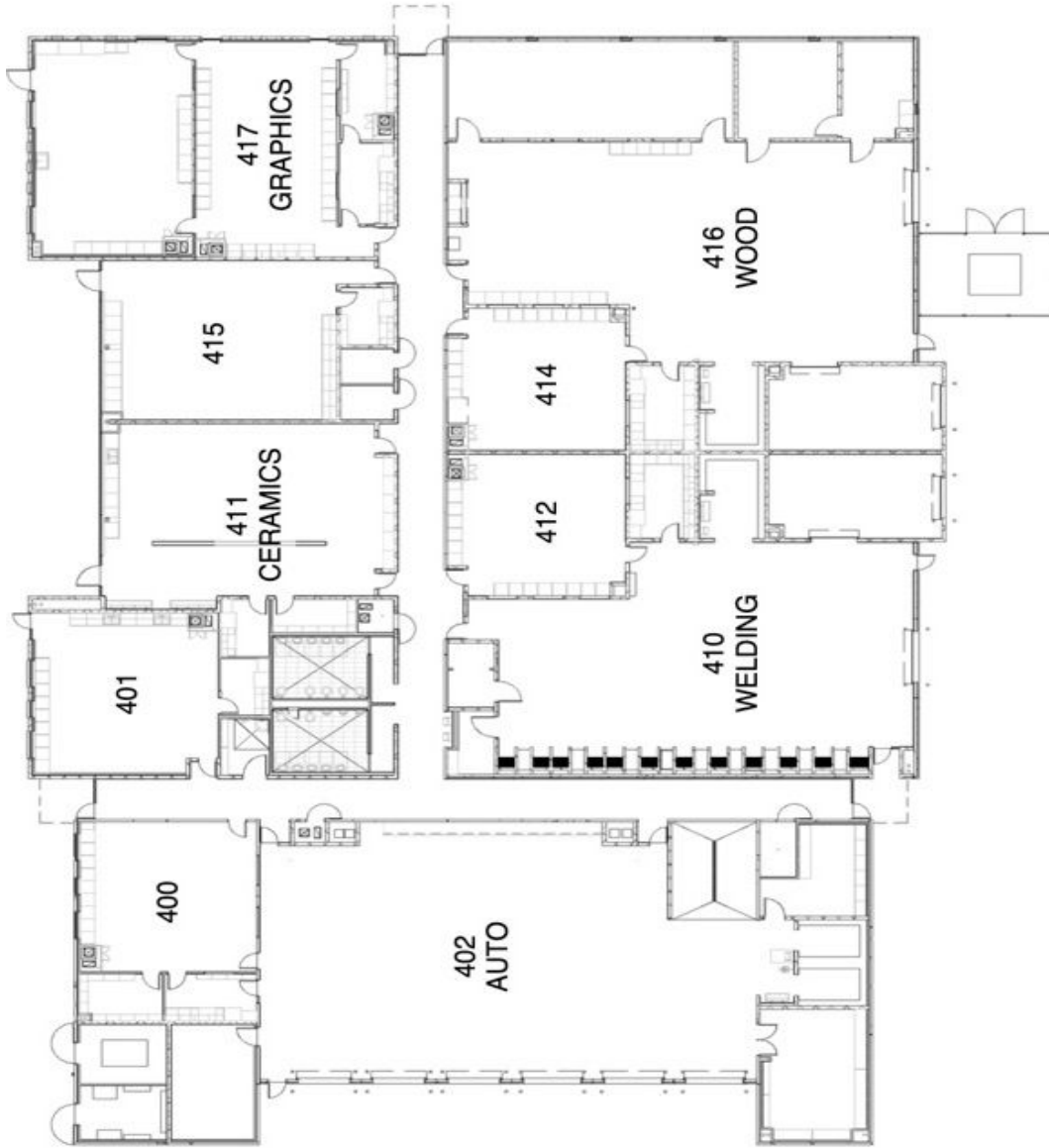


CRIMSON CLIFFS HIGH SCHOOL
CLASSROOM BUILDING - 2nd FLOOR

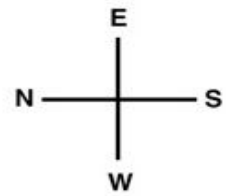


CRIMSON CLIFFS HIGH SCHOOL
ATHLETIC BUILDING





CRIMSON CLIFFS HIGH SCHOOL
VOCATIONAL BUILDING



Crimson Cliffs High School Policies & Guidelines

Crimson Cliffs High School has policies in place to provide a safe and productive school environment for every student. Our policies align with the Utah State Board of Education and Washington County School District Policies. <https://procedure.washk12.org/policy>

ACADEMICS

GRADUATION REQUIREMENTS

A detailed description of graduation requirements listed on pages 5-6

Note:

- All 10th and 11th grade students must have a “full” schedule unless otherwise approved by administration.
- Students may NOT drop a class to avoid failing (see Class Change Procedures below).
- Seniors who are significantly behind in graduation requirements will need to visit with the administration to receive alternative diploma options.

Credit From Alternative Sources:

- The courses must be completed prior to established graduation deadlines.
- All courses must be from an accredited institution.
- Courses taken at any other WCSD high school or institution must be pre-approved.

WCSD Policy 4.2: <https://procedure.washk12.org/policy/4000/4100>

Graduating Seniors:

WCSD Policy <https://procedure.washk12.org/policy/4000/4100>

To participate in CCHS commencement exercises, students must complete all requirements and be approved by their counselor. Approval includes fulfillment of all graduation requirements (including credit from outside sources) and outstanding fees. The graduating senior will be counseled regarding his or her progress toward graduation; however, the responsibility for registration in required classes and the completion of those classes together with the completion and submission of all other required paperwork **is that of the individual senior.**

Early Graduation: All graduation requirements must be fulfilled in order to graduate with a CCHS diploma.

WCSD policy: <https://procedure.washk12.org/policy/4000/4100>

Graduation Speakers:

The Senior Class President will conduct and speak at the ceremony. The Student Body President will speak, and the Senior Class (or their designees) and administration will select a Student Speaker. This student must be a member of the senior class and be graduating.

Students interested will apply and tryout for the Student Speaker position. Tryouts will be conducted by the administration.

Top Honor Students:

Graduating seniors with a cumulative 4.0 GPA will be recognized at graduation. CCHS will not recognize an individual Valedictorian or Salutatorian. A class ranking of "1" will be included on student transcripts with a cumulative 4.0 GPA.

Class Change Procedures:

Students interested in a class change must contact their counselor at the designated times for class changes to occur. District mandated fees may apply to class changes. Class changes will not be considered after the deadline for each quarter. No student may drop a class to avoid an unsatisfactory grade.

Grade Reporting:

Power School is readily accessible for parents to keep track of their students' academic progress. CCHS does not send report cards home. We expect students and parents to regularly check Power School. Grades are reported on a quarterly basis for semester as well as full year classes. PowerSchool Link: <https://www.washk12.org/powerschool>

Academic Integrity:

Academic integrity is honest and ethical behavior in an academic setting and showing respect for others ideas using proper acknowledgement and referencing.

Crimson Cliffs High School administration and faculty expect each student to maintain a high level of academic integrity. As teachers work to assess individual student learning through assignments and assessments, every student should avoid cheating, plagiarism and fabrication on all assignments and assessments in order to render an honest evaluation of student learning.

To prepare students for college and careers, no cheating of any type on any school assignments or assessments will be allowed. Definitions and consequences of cheating, plagiarism and fabrication are listed below:

Cheating

Cheating involves the use or attempt to use unauthorized materials, or other aids in academic work. Cheating also includes providing others with unauthorized materials, or preparing work for another student. Examples of cheating include, but are not limited to; passing assessment questions or answers to others, copying another's work, or providing materials for others to copy.

Plagiarism

Plagiarism involves the presentation of another person's or group's ideas or work or portions of the work and passing them off as the product of one's own work on any academic assignment or assessment. According to the Merriam-Webster Online Dictionary, to "plagiarize" means:

- To steal and pass off (the ideas or words of another) as one's own.
- To use (another's production) without crediting the source.
- To commit literary theft.
- To present as new and original an idea or product derived from an existing source.

Anytime a student presents another person's work as his/her own—even if that other person is a friend or family member—the student has plagiarized.

Fabrication

Fabrication involves invented information, citing false information, or the deliberate misrepresentation of another's work.

Consequences of Cheating

Consequences of cheating, plagiarism, or fabrication, whether intentional or not, will be determined on an individual basis by the student's teacher, counselors, and administrators, depending on the frequency and severity of the transgression(s).

Consequences may include, but are not limited to;

- No credit for the assignment and its associated components.
- Having to redo the assignment for no, partial, or full credit as determined by the teacher.

Sources:

Merriam-Webster's online Dictionary

Dixie State University Code of Student Responsibility:4C-Academic Conduct

<https://catalog.dixie.edu/codeofstudentrightsresponsibilities/#studentacademicconduct>

UVU Academic Honesty Policy

<https://policy.uvu.edu/getDisplayFile/563a3c1c65db23201153c268>

ACTIVITY CARDS

Activity cards will be issued to CCHS students at the beginning of the school year. Students should carry their student ID with them while at school and school activities. Activity cards provide free or reduced admission to many CCHS activities and school sponsored functions. Students without CCHS activity cards may not be admitted to events.

ALCOHOL, TOBACCO & DRUG VIOLATIONS

WCSD Policy 2110 <https://procedure.washk12.org/policy/2000/2110>

WCSD Policy 1401 <https://procedure.washk12.org/policy/1000/1401>

Washington County School District Prohibits the use, sale or distribution of alcohol, tobacco, controlled substance, imitation controlled substance, or drug paraphernalia on school property, at a school sponsored activity or in any vehicle used by the district to transport students to or from an activity during any time of the day or night.

ASSEMBLIES

Assemblies will be occasionally presented to the student body and all students are expected to attend. Crimson Cliffs High School requires students to be respectful of others by listening, showing courtesy, and being positive at all times during our assemblies. No food or drinks will be allowed in the auditorium. Disruptive students may be required to leave the assembly and report to the office for disciplinary action.

ATTENDANCE

Washington County School District and Crimson Cliffs High School are committed to providing a quality education for our students. Attending classes on a regular basis is crucial to the academic success of our students. Our attendance procedures are established for structure and to support local and state school attendance policies. The intent is to help our students develop sound attendance practices and prepare them to be employable and responsible citizens. Even if students are excused they are still missing important instruction.

***Students and their parents are responsible for student attendance per District policy.**

- CCHS will focus on positive interventions for students having issues with excessive absences and/or tardies. Students who are marked truant from class will be required to attend lunch detention or lunch workshop, missing free lunch time.
- Missing school may result in a student being ineligible to participate in any extra-curricular activities and sports the day the student is marked truant.

Compulsory Attendance:

Utah Code, Section 53A-11-101-Parental Rights in Education is specific in placing the responsibility of regular daily attendance on parents. As a school, however, we support a philosophy to cooperatively assist parents in helping their child develop sound attendance practices. The procedures herein provide a means where all parties can work together for the educational benefit of students. Our goal is to involve parents and school staff in resolving attendance problems before resorting to and involving juvenile court. A checklist is maintained by the administration for each student who has attendance problems to document earnest and persistent efforts by the school. Administration and teachers will be using PowerSchool and the Educator's Handbook to document attendance and any associated problems.

<https://procedure.washk12.org/policy/2000/2900>

School Attendance Committee:

The *School Attendance Committee* consists of administrators, counselors, School Resource Officer and attendance secretary. The committee will meet as needed (based on the recorded habitual trancies or excessive unexcused absences), to consider steps to correct attendance problems for individual students. Committee members will also serve as part of the mediation process as agreed upon by parents.

Students are responsible for the completion of any work missed due to absence, regardless of the reason for the absence (excused, unexcused, truant).

Students with absences prior to the midterm week will be allowed to submit completed make-up work through the midterm grading period. Students with absences following the midterm week will be allowed to submit completed make-up work through the end of the current grading period. The school is encouraged to provide opportunities for students to make up lost time and assignments; such as: homeroom, lunchtime (up to teacher), or after school make-up. Students must visit with their teachers to arrange time for make-up work. A parent, teacher, or a school administrator may request a conference to discuss the attendance of a student whom they deem to have an excessive number of absences; and follow procedures as per policy:2900-2.2.1-2

Policy Dissemination: This policy **will be posted in a prominent place** at each school within the District. The policy will also be published in student registration materials; student, parent, and employee handbooks; on the school website, and in other appropriate school publications as directed by the Superintendent. 2900-2.3

CCHS Attendance Policy-Absences: Remember, all absences are per class not total absences and all absences are considered in the total, excused and unexcused.

- At 5 absences and failing grades, the first email sent to parents. Teacher contacts parents and student about the concern: absences and failing grade. Teachers will email concerns through PowerSchool.
- At 7 absences and failing grades, a second email will be sent to parents by an **administrator or counselor** to discuss the concern and possible solutions.

- At 9 absences and failing grades, third email is sent to parents, student/parents are required to **meet with administration** to discuss solutions/alternative placements.
- At 11+ absences students/parents may be required to meet with district student services director Karen Bess to determine court referral as per administration. Students may be referred to juvenile court or youth court for excessive attendance/truancies.
- At 11+ absences and with a failing grade, **students will fail the class** and be transferred to an online version of that class immediately to recover the credit, students will have to pay the \$50 fee for credit recovery.
 - If students recover the credit before the first day of the next quarter they may be reimbursed the \$50 fee as an incentive to quickly recover the credit. This will replace the credit for graduation not the F on the transcript.
 - If the student does not recover the credit by the first day of the next quarter they will be enrolled in a Basic Academic Skills class in place of an elective until they recover the credit for classes required for graduation.
 - Lunch detention for truancies 2 consecutive days lunch detention per **truancy**.

***It's important for students and parents communicate with teachers if a student is going to be absent for any type of absence.**

Absences will be assigned the following letters on PowerSchool:

T-Tardy (right after the bell rings)	H-Homebound
E-Excused Absence	C-Court Detention
X-Unexcused Absence	A-School Related Activity
S-Truant	O-Office Excused
M-Medical/Chronic Illness	B-Bereavement
F-Flu	

CCHS Attendance Policy-Absences: All absences are per class not total absences and all absences are considered in the total, excused and unexcused.

- At 5 absences and failing grades first email sent to parents, Teacher contacts parents and student about the concern: absences and failing grade. Why can a student miss 15 times and have a A
- At 7 absences and failing grades, second email to parents and administrator or counselor will contact parents and discuss the concern and possible solutions.
- At 9 absences and failing grades, third email to parents, student/parents are required to meet with administration to discuss solutions/alternative placements.
- At 11+ absences students/parents may be required to meet with district student services director Karen Bess to determine court referral as per administration. Students may be referred to juvenile court or youth court for excessive attendance/truancies.

- At 11+ absences and with a failing grade, students will fail the class and be transferred to an online version of that class immediately to recover the credit, students will have to pay the \$50 fee for credit recovery.
 - If students recover the credit before the first day of the next quarter they may be reimbursed the \$50 fee as an incentive to quickly recover the credit. This will replace the credit for graduation not the F on the transcript.
 - If the student does not recover the credit by the first day of the next quarter they will be enrolled in a Basic Academic Skills class in place of an elective until they recover the credit for classes required for graduation.
 - Lunch detention for truancies 2 consecutive days lunch detention per **truancy**.

***After one week of unexcused absences, a student will be marked as truant. School work will not be allowed to be made up if a student is marked truant. Parents may call the school attendance secretary and excuse the absence of a truant student. Students with excused absences may work with their teachers to complete school work missed the day of the absence.**

CCHS Tardy Policy: It is the teacher's responsibility to communicate the expectation to students to be on time to class and plan meaningful and engaging lessons/activities that reflect that expectation. Teachers will keep accurate attendance records including tardies. Administration and Teachers will be in the halls during passing time to help students get to their classes on time.

Tardies: A student is considered tardy if he/she is not in the classroom when the tardy bell rings. Total tardies, per class, will result in the following:

- 5 + Teacher emails/calls home to discuss tardy problem
- 7+ Admin email/calls home to discuss tardy problem (warn of consequences).
- 9+ Parent/Admin meeting/Lunch detention assigned for every tardy after this point.
- 11+ In school suspension **or other interventions** as per admin Martineau.

Teachers will mark students accordingly:

- Late for class (T)
- 20 minutes after bell way late (W)
- 40 minutes or more is an absence (X)

LEAVING SCHOOL DURING THE SCHOOL DAY Students must sign out at the attendance office before leaving campus *for any reason* (except lunch). Phone calls from parents are acceptable for check out. Should a student miss school the day of an activity for illness, he or she may not participate in that evening's activities – including games and fine arts performances. A truancy will render a student ineligible for that day.

Attendance Rewards:

At the end of each quarter students with perfect attendance will be recognized for their efforts and rewarded with a treat, various local vendor discounts and/or lunch with the administration.

BELL SCHEDULE
(See page 4 of this handbook)

BULLYING AND HAZING

“Bullying and Hazing” SUMMARY of WCSD Policy 3510

The Washington County School Board is committed to protecting its students, employees and school guests from bullying or harassment of any type, for any reason. The School Board believes that all students, employees or guests are entitled to a safe, equitable and harassment-free school experience. Bullying or harassment in any form will not be tolerated and shall be just cause for disciplinary action. Conduct that constitutes bullying or harassment will be dealt with immediately and consistently.

“Bullying” is aggressive behavior that is intentional and involves an imbalance of power or strength. A person is bullied or victimized when he/she is exposed repeatedly and over time to negative actions on the part of one or more persons. Therefore "Bullying" means intentionally or knowingly committing an act that endangers the physical, and/or emotional health or safety of a student, a school employee, or a school guest. Any act involving any of the following elements will be considered bullying: (1) physical brutality, (2) forced or involuntary consumption of any food, liquor, drug, or other substance, (3) coerced actions or activities of a sexual nature or with sexual connotations, (4) physically obstructing freedom of movement, (6) verbal intimidation, such as teasing and name calling, (7) non-verbal and emotional intimidation through gestures, social exclusion. The conduct described above constitutes bullying, regardless of whether the person against whom the conduct is committed directed, consented to, or acquiesced in, the conduct.

"Cyber-bullying" is a form of bullying involving the use of email, texting, instant messaging, chat rooms, cell phones, or other forms of information technology.

"Hazing" is a form of **bullying** done for the purpose of initiation or admission into, affiliation with, holding office in, or as a condition for, membership or acceptance, or continued

membership or acceptance, in any school or school sponsored team, organization, program, or event.

No school employee, student, or guest, may engage in Bullying, Hazing or Cyber-bullying anyone else: (1) on school property, (2) at a school related or sponsored event, (3) on a school bus, (4) at a school bus stop; or (5) while the school district employee or student is traveling to or from a location or event described above.

To report violations anonymously:

- Click on the “**Report Bullying**” button on our website: www.cchs@washk12.org or call 435-634-7015

Each reported complaint shall include: (1) name of complaining party; (2) name of offender (if known); (3) date and location of incident(s); (4) a statement describing the incident(s), including names of witnesses.

Each reported violation of the prohibitions noted previously shall be promptly investigated by a school administrator or an individual designated by a school administrator. Formal disciplinary action is prohibited based solely on an anonymous report of bullying, hazing, or retaliation.

Consequences or penalties may include but are not limited to:

- Student suspension or removal from a school-sponsored team or activity including school sponsored transportation.
 - Student suspension or expulsion from school or lesser disciplinary action, mandatory completion of the School of Life course at CCHS.
 - Employee suspension or termination for cause or lesser disciplinary action.
 - Employee reassignment. Discipline actions must also include, as appropriate:
 - Procedures for protecting the victim and other involved individual from being subjected to further bullying or retaliation for reporting the bullying or hazing.
 - Prompt reporting to law enforcement of all acts that constitute suspected criminal activity.
 - Prompt reporting to the Office of Civil Rights (OCR) of all acts that may be violations of civil rights.
 - Procedures for providing due process rights under Section 53A-8-102
-

CAFETERIA, COMMONS & CAMPUS

Conduct should reflect common courtesy. Each student should treat the building with respect and good behavior at all times.

- No eating or drinking in carpeted rooms!
 - Students may eat their lunch anywhere on the CCHS campus, except spaces with carpeted floors.
-

CLUBS AND ORGANIZATIONS

UHSSA Handbook Link: <https://uhssaa.org/Publications/Handbook/Handbook.pdf>

WCSD Policy: <https://procedure.washk12.org/policy/3000/3630>

Students who participate in interscholastic activities must be eligible according to the Utah High School Activities Association (UHSSA) guidelines. In brief, academic eligibility requires participating students must show proof that they have a 2.0 grade point average and no more than one failing grade in the previous grading term. A **No Grade (NG)** or **No Credit (NC)** is considered an “**F**” until the actual grade has been awarded. Certain activities may set a more restrictive academic eligibility as determined by the coach or adviser. Parents and students in these activities will be notified prior to the beginning of the respective activity season. Participation in an extracurricular activity is a privilege offered to students who perform academically.

- Good attendance is paramount, thus a Truancy (or Sluff) renders a student ineligible for participation in the succeeding school sponsored activity.
- Game or performance day attendance is mandatory.
- Students who miss class without prior administrative approval will be ineligible to participate that day.

Clubs at Crimson Cliffs High School:

WCSD Policy <https://procedure.washk12.org/policy/3000/3640>

CCHS supports clubs as opportunities for leadership and the building of student/teacher camaraderie. Involvement in clubs also enhances scholarship prospects. Students are encouraged to participate in one or more of the many clubs and activities that will be created this **2019-2020** school year sponsored by the school.

It is the policy of the Washington County School District (WCSD) Board of Education not to discriminate against someone because of that person’s race, color, religion, sex (including gender identity, sexual orientation, and pregnancy), national origin, age, disability, genetic information nor any other non-merit factor in its educational programs, activities, or employment practices as required by Section 504 of the Rehabilitation Act of 1973, Title VII of the Civil Rights Act of 1964, Title IX of the Educational Amendment of 1972, Age Discrimination

in Employment Act of 1974, and the Americans with Disabilities Act of 1990. Equal opportunity is a priority of the Washington County School Board of Education.

CCHS Clubs 2019-2020:

Our Clubs will be in development throughout the 2019-2020 school year

Suggested clubs:

- Art Club - extra curricular
- ASL Club(American Sign Language)- extra curricular
- Ballroom Dance Club-extra curricular
- BOLTS (service club) non-curricular
- Dance Arts National Honor Society
- Debate Club extra curricular
- DECA extra curricular
- Drama/Thespian Club extra curricular
- FCCLA extra curricular
- FFA extra curricular
- GSA-Non curricular
- Hope Squad-Non curricular
- HOSA extra curricular
- Japanese Club extra curricular
- Tri-M Music Honor Society Non curricular
- National Honor Society Non curricular
- Orchestra Club extra curricular
- Skills USA extra curricular
- Spanish Club extra curricular

Chartering New Clubs at Crimson Cliffs High School:

CCHS adheres to the Washington County School District policy 3640. CCHS allows chartering new clubs where interested CCHS students and sponsors of the club show support and has completed the process as outlined in WCSD Policy 3640.

<https://procedure.washk12.org/policy/3000/3640>

Deadlines for Initiating New Clubs

Application materials must be submitted by September 15, for the charter to be considered for the second semester of the current year, or by January 15, for the charter to be considered for the first semester of the following year. All non-curricular clubs must renew their applications annually.

<https://procedure.washk12.org/policy/3000/3640>

Application and Charter Form:

<http://procedure.washk12.org/forms/1000/1120>

COUNSELING CENTER

Crimson Cliffs High School Counseling Center is available to all students and their parents. For more information please visit the CCHS counseling Center Website:

<https://www.crimsoncounseling.org>

DANCES AND DANCE DECORUM

CCHS is not required to provide school dances; however, throughout the school year, there may be school sponsored dances. CCHS students will be expected to conduct themselves appropriately at school dances.

- Inappropriate or outlandish dress will not be allowed and violators will be required to leave the dance.
- A formal dance suggests appropriate formal dress.
- Students who leave the dance area may not be allowed to reenter.
- Vulgar, obscene or otherwise inappropriate actions may be cause for removal from the dance.
- Dances are for CCHS students only. Students who do not present their CCHS Student ID card will not be allowed in the dance. CCHS students may bring a student from another school as their date.

A complete list of dance rules is provided in the **faculty handbook** and chaperones are to enforce the rules.

DEMOGRAPHIC INFORMATION

Students and parents should notify the CCHS counseling center as soon as possible if there has been a change in your home address, telephone numbers or email addresses.

DISCRIMINATION

Discrimination Statement

WCSD Policy 1710 <https://procedure.washk12.org/policy/1000/1710>

It is the policy of the Washington County School District (WCSD) Board of Education not to discriminate on the basis of race, color, national origin, religion, age, sex, or any other non-merit factor in its educational programs, activities, or employment practices as required by

Section 504 of the Rehabilitation Act of 1973, Title VII of the Civil Rights Act of 1964, Title IX of the Educational Amendment of 1972, Age Discrimination in Employment Act of 1974, and the Americans with Disabilities Act of 1990. Equal opportunity is a priority of the Washington County School Board of Education.

Persons alleging educational program discrimination or other related violation of civil rights may file a complaint with the District Civil Rights Coordinator (the Assistant Superintendent of Secondary Education, WCSD). Persons alleging employment practices discrimination or other related violations of civil rights may file a complaint with District Human Resource Manager. WCSD is committed to co-educational course programs including physical education and other athletic opportunities for both sexes as required by Title IX of the Educational Amendment of 1972. Information regarding the grievance procedure for addressing possible discriminatory actions may be obtained from: Mr. Richard Holmes, Assistant Superintendent Washington County School District, 121 West Tabernacle, St. George, UT 84770. Questions regarding 504 procedures should be directed to Mrs. Karen Bess, Director of Student Services, at the same address.

DRESS CODE POLICY

WCSD Policy <https://procedure.washk12.org/policy/2000/2110>

***WCSD Dress and Grooming Guidelines:** <https://cchs.washk12.org/>

Students who attend the schools of Washington County School District are expected to come to school dressed and groomed appropriately for a learning environment and show respect for others by supporting the following dress and grooming standards. These standards are intended to insure that every school in the Washington County School District will be a safe place for each student to learn, free from physical or moral threats and free from intimidation by others, to include gangs and gang appearance

Dress and Grooming standards:

- The attire (apparel) and grooming of all students should be neat, clean and safe.
- Students have the responsibility to avoid apparel that causes a distraction or disruption, interrupting school decorum and adversely affecting the educational process.
- Students must also avoid apparel that is offensive, represents a risk, or threatens student safety.
- Printed apparel is acceptable only if it is in good taste. Any apparel displaying profanity, suggestive slogans, pictures or graphics, or promoting substances illegal for consumption by a minor, will not be allowed.
- Clothes that are mutilated or immodest are not appropriate school wear. Dresses, shorts, skirts, shirts, and blouses should be modest in length and not revealing. (Tank tops, tube tops and garments that reveal undergarments may be considered revealing).
- Hats are not to be worn in school buildings during regular school hours. Hats may be worn in the CTE building and Athletic building if necessary and appropriate for activity.

Any apparel approved for school wear should be worn in accompaniment with appropriate undergarments.

- Footwear must be worn and should be safe and hygienic. Shoes, boots and sandals are considered suitable footwear.
- Clothing attachments or accessories which could be considered weapons are not allowed. Students have a responsibility to cooperate fully with clothing standards required for special classes (such as, shop, home economics, laboratories, physical education) and special school activities.
- Students have the responsibility to avoid grooming that causes a distraction or disruption, interrupting school decorum and adversely affecting the educational process. Students must also avoid grooming that is offensive, represents a risk, or threatens student safety. (Extremes in body piercings, hair styles and hair colors may be considered a distraction or disruption).
- 3.1.4. Gang behavior, apparel or grooming is not appropriate at school. (Reference Safe Schools Policy 2110)

As gang grooming styles and clothing continually evolve and change, the following prohibited items that have commonly denoted gang membership or affiliation are only representative of prohibited clothing. Additional grooming styles and apparel may be considered gang-affiliated, as identified in consultation with school officials and law enforcement authorities. Bandannas or any article of clothing or accessory bearing gang symbols, names, initials, insignia, or style of dress that indicates gang affiliation will not be allowed.

If a student's clothing is found to be in violation of the dress code the following steps may be taken:

- First offense - Alternative clothing may be issued, or the student may be asked to change.
- Second offense - Alternative clothing may be issued. Parents are to be notified.
- Third offense – Considered insubordinate and disciplinary action may be taken, including suspension from school.

Again, the purpose of the Dress Code is that student dress or grooming not distract from or disrupt the learning environment. Students are expected to dress appropriately for school and learning as well as for safety to the student.

EIGHTEEN YEAR OLD STUDENTS

CHHS requires that 18 year-old students have the same parental permission required of a minor. Eighteen year-old students not willing to comply with this rule are encouraged to enroll at Southwest Adult High School.

ELECTRONIC DEVICES

WCSD Policy: <https://procedure.washk12.org/policy/3000/3700>
RESTRICTED ELECTRONIC COMMUNICATION DEVICES (ECDs)

Crimson Cliffs High School recognizes that technology is essential in today's world. Technological advancements have ushered in a constant stream of new electronic devices. Such devices would include, but are not limited to cell phones, laptops or any electronic communication device (ECDs) that allow live or online chatting, text messaging, sending, downloading, and emailing messages and photographs.

Photographic capabilities create additional problems. Their use in certain school situations can be very disruptive and could pose a threat to freedoms of privacy; examples include testing periods, locker rooms, or rest rooms, etc. In these settings, they are strictly prohibited. Consequently, CCHS prohibits the use of cell phones (or ECDs) on campus during scheduled class time, or misuse of ECD's anytime on campus or during the school day. Proper cell phone **etiquette** is expected at lunchtime and between classes. Students are personally and solely responsible for the security of ECDs. CCHS shall not be responsible for the loss, theft, or damage to ECDs.

Teachers may need to review cell phone etiquette with students

The following are CCHS policies regarding cell phones and ECDs:

1. Students are expected to show proper cell phone etiquette in regards to use of cell phones or other ECD's.
2. During class period, they must be turned to silent mode and stowed out of sight. If ECD is confiscated for misuse, a designated administrator has authority to review files.
3. Teachers, administration, bus drivers, and any school officials may confiscate ECDs (including the power source) that are not silent or used during class time. The owner will be identified, the device labeled and then given to office staff for safe keeping.

Teachers will need to review.

4. It is **insubordination** for a student to refuse to give up an ECD and components and the student may be suspended. Parents will be contacted to meet with administration.
5. The 1st offense the device may be returned to the student at the end of the school day by the student's teacher or by the front office. The 2nd offense will be returned to parent or guardian only. The 3rd offense will be considered insubordination and disciplinary action will be taken by the school administration.
6. All files on the device, including photos and videos, are subject to search by school administration. If files are found to be indecent or pornographic (as defined in the Utah Code 76-10-1201), or compromise test or classroom data, or otherwise conflicts with school or district policy, the owner of the device will be disciplined by the school and held legally responsible for material found in the files.
7. Students may use ECDs at lunch, between classes, and before and after school on campus.

8. Teachers may direct students to use ECDs for educational purposes when under their supervision.

FEE WAIVERS

WCSD policy <https://procedure.washk12.org/policy/3000/3400>

Each school in WCSD is to ensure that adequate waivers or other provisions are available to guarantee that no student is denied the opportunity to participate because of an inability to pay the required fee, deposit or charge.

Proof of eligibility will be determined by the principal after the parent or guardian of a student applying for a fee waiver provides acceptable documentation verifying the student's eligibility to receive the waiver. CCHS finance office has more information about the fee waiver process.

Fee Waiver Application: <https://schools.utah.gov/file/666bfc86-5c65-4d77-bd26-5187ce025c66>

FERPA NOTIFICATION

WCSD policy: <https://procedure.washk12.org/letters/Notices/NO01>

The Family Educational Rights and Privacy Act (FERPA) and District Policy 3260 affords parents and students over 18 years of age ("eligible students") certain rights with respect to the student's education records.

These rights are:

1) The right to inspect and review the student's education records within 45 days of the day the school receives a request for access. Parents or eligible students should submit to the school principal or assistant principal a written request that identifies the record(s) they wish to inspect. The school official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.

2) The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate or misleading. Parents or eligible students may ask the school to amend a record that they believe is inaccurate or misleading. Such requests should be in writing and addressed to the school principal or assistant principal. It must clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading. If the school decides not to amend the record as requested by the parent or eligible student, the school will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

3) The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent.

The following information may be disclosed without consent:

a) Directory Information: The following information is designated as student directory information: student's name, address (to include internet address) phone number, date of birth, grade level, extracurricular participation, awards or honors, photograph, video or digital images, height and weight (if a member of an athletic team), previous school attended, dates of attendance, and parent's name. "Directory Information" may be disclosed without prior written consent.

The District will also routinely disclose names, addresses, and telephone numbers to military recruiters. Parents or eligible students will have two weeks from the beginning of the school year or date a student enrolls to advise the school district, in writing, of any and all items they refuse to permit the district to designate as directory information for the balance of the school year.

b) School Officials: School officials with legitimate educational interests may also have access to records. A school official is a person employed by the school as an administrator, supervisor, instructor, or support staff member such as a bus driver (including health or medical staff and law enforcement unit personnel); a person serving on the School Board; a person or company with whom the school has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

c) Other Schools: The school may disclose education records without consent to officials of another school district in which a student seeks or intends to enroll.

4) The right to file a complaint with the U.S. Department of Education concerning alleged failures by the School to comply with the requirements of FERPA. The name and address of the Office that administers FERPA is:

**Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW, Washington D.C. 20202-4605**

FIRE & SAFETY EMERGENCY PROCEDURES

WCSD policy <https://procedure.washk12.org/policy/3000/3110>

In order to keep our school a safe learning environment all teachers, students and other CCHS faculty practice fire & safety emergency procedures throughout the school year. Emergency drills prepare all persons on our CCHS campus for an emergency situation. An emergency handbook detailing steps to be taken during each type of emergency is provided to all the teachers for their reference.

GRADE REPORTING

Power School is readily accessible for parents to keep track of their students' academic progress. We expect students and parents to regularly check Power School. Grades are reported on a quarterly basis for semester as well as full year classes.

HALL PASSES

Students in the halls during class time will be expected to have a hall pass in their possession. Students who do not have a hall pass or are not using the hall pass as approved by their teacher will be questioned by a CCHS school faculty member and possibly escorted to in-school detention or referred to our school's SRO. It is both the responsibility of the student and the teacher to ensure that no student leaves class without permission of the teacher and without being given an approved hall pass.

IMMUNIZATIONS

Utah 53A-11-301 requires documentation of immunizations for school attendance.

WCSD policy: <https://procedure.washk12.org/policy/2000/2330>

The Utah Department of Health maintains a voluntary, confidential record system to assist parents/guardians, health care providers, and schools in documenting your child's immunizations. This record system is called the Utah Statewide Immunization Information System (USIIS). Allowing your child's school to share your child's immunization history with USIIS will aid you, your child's health care provider, and the school to determine which immunizations your child has received and which may still be needed. **If you do not wish to give permission for the school to your child's/legal dependent's immunization**

information with USIIS, please request an immunization opt-out form from the school.

LIBRARY/MEDIA CENTER

The Library exists to foster the pursuit of knowledge, excellence in learning and teaching and for intellectual interaction, collaboration, study and reflection. The staff is committed to serving the needs of students, faculty, and staff.

Hours of Operation

The media center is available for student use at 7:45 AM to 3:20 PM each school day.

Check Out Policy

1. General collection materials may be checked out for 10 school days.
2. English novels may be checked out for 30 school days.
3. Reserved, textbooks, reference, and periodicals can be checked out for one day only.
4. Media materials checked out may be renewed, but must be physically brought in for renewal.

General Media Information

1. Books may not be checked out to students who have overdue books.
2. The fee for losing a book is the cost to replace the book.
3. For damaged books, fines will be assessed based on the degree of damage against the cost of the book.
4. The media may charge fees for copies, document binding, lamination, transparencies, and other services requiring special equipment.
5. Certain school supplies may be available for purchase from the Media Center.

Internet Regulations

Internet access will be available to qualifying students. These services include access to electronic resources from UtahLink, Utah Educational Network (UEN), and the Washington County School District. All laws and regulations under these providers are in force for all users. These resources provide a wealth of educational material. Access to the internet provides sites that are inappropriate for education; therefore, due to potential problems associated with internet, parents should be actively involved in the decision to allow their children internet access at school.

Internet use is a privilege, not a right. School computers and online computer services are intended for educational use only. The Washington County School District has a Technology Acceptable Use Policy which states that students who violate the terms of the policy will immediately lose access and may be further restricted from using the internet.

LOCKERS

Students are not required to have a locker; however,

- Students who are issued lockers are responsible for cleanliness and any damage to the locker.
- Students who damage locks or lockers are subject to a fine.
- Student lockers are school property and as such are subject to search at any time.
- The school is not responsible for lost or stolen items.
- PE and vocational teachers will issue locks and lockers as required. School lockers are **NOT** secure against loss of valuables. We recommend that valuables not be brought to school.

PARKING LOT & STUDENT DRIVERS

- **Students must be licensed drivers to operate a vehicle on campus.**
- Maximum speed limit on campus is **10 mph**.
- Students may park in any open parking space (2019-2020).
- Students who park in red, handicap, or non-parking areas may be fined or ticketed by law enforcement.
- Crimson Cliffs High School is not responsible for loss of or damage to vehicles parked anywhere on the CCHS campus.

REGISTRATION

CCHS Registration

Link:<https://www.crimsoncounseling.org/registration-forms.html>

WCSD policy <https://procedure.washk12.org/forms/900/901>

SCHOLARSHIPS

Utah State Board of Education: <https://www.schools.utah.gov/cte/business/scholarshipsawards>
Crimson Cliffs Counseling Center and College Advisor can help students access information about scholarships. Also, students and parents are encouraged to look at CCHS scholarships list on a regular basis: <https://www.crimsoncounseling.org/scholarships.html>

SAFE SCHOOLS POLICY

WCSD policy 2110: <https://procedure.washk12.org/policy/2000/2110>

The Board of Education of the Washington County School District recognizes that every student in the schools should have the opportunity to learn in an environment that is safe, conducive to the learning process, and free from unnecessary disruption.

The safety and well being of students at Crimson Cliffs High School is paramount. Students who feel welcome and safe will better achieve academically and be more apt to develop an ownership in and a sense of belonging to our school.

To foster such an environment the following policy has been adopted and is based on the following principles: Each student is expected to follow accepted rules of conduct:

1. Each student is expected to show respect for other people and obey persons in authority at the school.
2. The policy applies to students while in the classroom, on school grounds, on school vehicles, and in school-related activities or events.

Suspension is not the deprivation of a right to learning but is the temporary denial of social interaction through school contact and the removal of the person from the classroom setting because of real and present disruptive effect of his/her presence, or a reasonable assumption that his/her presence will be disruptive or a threat to the well-being or safety of himself/herself and or other students or staff. Suspension may carry with it conditions which must be met to remove the suspension. Such conditions may be a joint responsibility or school personnel, the student and parents, or the sole responsibility of any one party. Suspension is for no more than 10 school days per incident.

Expulsion is defined as the removal from school for any period longer than 10 consecutive days but not more than one school year.

A STUDENT MAY BE SUSPENDED OR EXPELLED FROM SCHOOL FOR ANY OF THE FOLLOWING REASONS:

1. Frequent or flagrant willful disobedience, defiance of proper authority or disruptive behavior, including the use of foul, profane, vulgar or abusive language.

2. Willful destruction or defacing of school property.
3. Behavior or threatened behavior that poses an immediate and significant threat to the welfare, safety, or morals of other students or school personnel or to the operation of the school, including bullying, emotional, physical or sexual harassment.
4. Possession or use of pornographic material on school property. (H.B. 100- 4-30-07)
5. Possession, control, or use of an alcoholic beverage as defined in Section 32A-1-105 of the Utah Code.
6. Possession, control, or use of tobacco;
7. Behavior that threatens harm or does harm to the school or school property, to a person associated with the school, or property associated with any such person, regardless of where it occurs.
8. Because of identification and association with gangs, the following will not be permitted
 9. on school campuses or at school activities: bandanas or any article of clothing bearing gang symbols, names, initials, insignia, or anything else that signals gang affiliation.
 10. When a school official determines that time is needed to establish further facts of an act or series of acts of disobedience and misconduct disruptive to the learning process which may lead to suspension or expulsion from school.

A STUDENT SHALL BE SUSPENDED OR EXPELLED FROM SCHOOL FOR ANY OF THE FOLLOWING REASONS:

1. Any serious violation affecting another student or staff member, or any serious violation occurring during school hours, including lunch/break time, in a school building, in or on school property, or in conjunction with any school activity, including:
 - a. Possession, control, or actual or threatened use of a real weapon, explosive, or noxious or flammable material;
 - b. The actual or threatened use of a lookalike weapon with intent to intimidate another person or to disrupt normal school activities;
 - c. The sale, control, or distribution of a drug or controlled substance as defined in Section 58-37-2;
 - d. The sale, control, or distribution of an imitation controlled substance as defined in Section 58-37b-2;
 - e. The sale, control, or distribution of drug paraphernalia as defined in Section 58- 37a-3.
2. The commission of an act involving the use of force or threatened force which if committed by an adult would be a felony or class A misdemeanor.
3. A student who commits a violation of section 1A above involving a real or look alike, weapon, explosive, or flammable material shall be expelled from school for a period of not less than one year, unless the Superintendent determines, on a case-by-case basis, that a lesser penalty would be more appropriate.

A student may be required to attend the **School of Life** life-skills course taught at CCHS as part of a consequence for behavior or academic violations. A student may be denied admission to school on the basis of having been expelled from that or any other school during the preceding 12 months. A suspension or expulsion under this policy is not subject to the age limitations under Subsection 53A-11-102(1).

SCHOOL DISTRICT GANG POLICY

WCSD policy: <https://procedure.washk12.org/policy/2000/2110>

Gang apparel and participation are described as follows:

A "Gang" as defined in this policy means any organization, association, or group of three or more which has a unique name or identifiable signs including colors, symbols, or marks, and whose members individually or collectively engage in criminal or violent behavior to persons or property, or who create an unreasonable and substantial disruption or risk of disruption of a class, activity, program, or other function of a school.

Students are prohibited from engaging in any form of gang activity on or about school property or at any school activity, including the wearing, possessing, using, distributing, displaying, or selling of any gang attire, symbols, signs or other things which are evidence of membership in, or affiliation with, recruitment, or desire to be affiliated with, any gang.

As gang styles and clothing continually evolve and change, the following prohibited items that have commonly denoted gang membership or affiliation are only representative of prohibited clothing. Bandannas or any article of clothing bearing gang symbols, names, initials, insignia, or anything else that signals gang affiliation is prohibited. Additional styles and apparel may be considered gang-affiliated, as identified in consultation with school officials and law enforcement authorities.

SEXUAL HARASSMENT

WCSD policy: <https://procedure.washk12.org/policy/2000/2115>

Sexual Harassment

2.1.1. 42 U.S.C. § 2000e, Civil Rights Act of 1964, Title VII. Prohibits employers from discriminating on the basis of sex.

2.1.2. 29 C.F.R. § 1604.11, Equal Employment Opportunity Commission (EEOC) Regulations Implementing Title VII. Provides guidelines on sexual harassment in the workplace.

2.1.3. Utah Code Ann. §§ 76-5-401 through 76-5-407. Criminal Code provisions regarding unlawful sexual intercourse, rape, rape of a child, object rape, object rape of a child, sodomy and forcible sexual abuse, sexual abuse of a child, and aggravated sexual assault.

2.2. Sexual Harassment

WCSD policy <https://procedure.washk12.org/policy/2000/2115>

Sexual harassment shall not be tolerated. Employee violations shall be subject to disciplinary action up to and including dismissal from employment and referral for criminal prosecution.

Student violations shall be subject to corrective action to include the possible loss of privileges, community service, suspensions, expulsions, and referral for legal prosecution.

Employees or students affected by sexual harassment shall be afforded avenues for filing complaints, which are free from bias, collusion, intimidation, or reprisal.

SEARCH AND SEIZURE

WCSD Policy 5220, <https://procedure.washk12.org/policy/5000/5220>

Any person **and their vehicle** on any school campus are subject to search at any time.

The following items are subject to search and seizure on campus:

1. **Students.** All students are subject to search if reasonable suspicion exists to suspect imminent danger to the student or others or violates school or district policy.
2. **Visitors and non-school persons.**
3. **Lockers.** Student lockers are school property and as such are subject to search at any time.

SKATEBOARDS, ROLLERBLADES, ETC.

For liability reasons due to potential injuries, skateboards, rollerblades, bikes, heelys, etc. may not be ridden on campus. The campus includes hallways, classrooms, walkways, parking lots, and attached features – handrails, walls, etc. Students who bring skateboards, rollerblades, bikes, heelys, etc. to school **must store them in their locker or the front office**, they are not to be brought to the classroom.

TECHNOLOGY ACCEPTABLE AGREEMENT

WCSD policy: <https://procedure.washk12.org/policy/3000/3700>

PURPOSE

The purpose of this agreement is to ensure that the use of computers, Internet, and other electronic or communication devices by District students, patrons, and employees are used appropriately, responsibly, ethically and legally. The Technology Acceptable Use Agreement will address the use of computers, the Internet, and the interference or distraction caused by electronic and communication devices.

Technology use is a privilege, not a right:

Washington County School District is able to provide computers, Internet, and other technological advances for the District employees and staff, students, and other patrons. The use of this technology is a privilege, not a right, and inappropriate use will result in the loss of these privileges to those within Washington County School District.

DO'S for COMPUTERS and INTERNET

- Use your own account and not someone else's. The use of another's account may result in the loss of your own
- Access only the servers, files, databases, and sites you have permission to access. Attempts to access restricted areas may result in adding more restrictions to your account or the permanent removal of it.
- Use games, chat rooms, instant messaging etc., ONLY if it is directly related to education, instruction, and/or work assignments. The use of such, other than for educational purposes, is a waste of technology resources and can degrade network equipment, software, or system performance.
- Use the technology provided to enhance homework and other assignments, being careful not to borrow material that is not yours. If someone else came up with the idea, wrote the paper or has claim to the information being borrowed give the credit where credit is due!
- Be careful not to engage in any illegal activity which may hamper the use of district technology. Such activity may include: using copyrighted material, using and/or communicating threatening or obscene material, and material protected by trade secrets.
- Be aware of another person's privacy and keep personal information such as: addresses, phone numbers, or other personal information private.
- Use the technology provided for the betterment of education and educating not for commercial and/or personal gain.
- Understand that any attempt to change or destroy another's data or network that is connected to the Internet is vandalism.
- What is yours is yours and what is theirs is theirs!
- Above all, respect others. Accessing, downloading, storing or printing files or messages that are profane, obscene, or contain bad language can be very offensive to those around you. This type of activity is also a waste of technology and other resources.

Once again, the use of this technology is a privilege, not a right, and inappropriate use will result in the loss of these privileges.

Portable Communication Devices:

Washington County School District recognizes that technology is essential and embraces and encourages the use of it. We have seen advancements in technology that have ushered in a new generation of gadgets, particularly in Portable Communication Devices. **Such devices would include, but are not limited to: cell phones, with the ability to go online, chat, text message, download, e-mail, and photograph. Other devices could include pagers, mp3 players, cassette and CD players, laser pointers, game machines, and mini DV cameras.**

DO'S of PORTABLE COMMUNICATION DEVICES

- Be responsible to ensure that the portable communication device is turned off and placed out of sight during the instructional day.
- Be considerate of others, making sure that such devices do not distract from the opportunity to learn and be educated.
- Be careful not to invade or violate another's privacy by taking these devices in areas such as locker rooms, shower rooms, restrooms, and other areas where someone's privacy could be violated.
- Be very careful with portable communication devices, that they are not used in any way that can be interpreted as being threatening, humiliating, harassing, embarrassing, or intimidating.

*Understand that teachers and administrators have authority to confiscate these devices, contact the parents, and take appropriate action if any of these devices are used inappropriately. The administration will arrange for the parent or guardian to pick up that device at the school office.

VISITORS

WCSD policy: <https://procedure.washk12.org/policy/2000/2960>

1. All visitors are to check-in at the CCHS main office.
 2. Students may not bring friends or relatives to attend school with them. Students cannot bring any school age visitors to school with them.
 3. Parents are welcome and encouraged to attend classes with their student anytime, however, CCHS asks visiting parents to schedule with the school officials and teachers **prior to attending.**
 4. Persons on campus without permission may be cited for trespassing.
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Work Based Learning Opportunities

Work based learning opportunities are available. Please contact CCHS counseling center.

[CCHS Counseling Center](#)

<https://www.washk12internships.org/>

Section 504

Section 504 of the Rehabilitation Act of 1973 protects the educational rights of students with mental or physical disabilities. Students with mental or physical disabilities that impair or limits one or more life activities, the student can and may be evaluated to receive accommodations under a 504 plan.

WCSD 504: <https://www.washk12.org/student-services/equity/504>
